

ACTON ANNUAL REPORT 1975

Acton
Coll
974.44
A188

A GUIDE TO OPEN TOWN MEETING

The OPEN TOWN MEETING has been Acton's legislative body since colonial times. All registered voters in the town are eligible to come together annually to conduct town business, appropriate funds and give direction to town boards and departments. This meeting is called the ANNUAL TOWN MEETING and may continue for several evenings (each evening being designated a session of the Town Meeting) until all business is concluded. A SPECIAL TOWN MEETING may be called by the Selectmen at any other time of the year if it becomes necessary.

PROCEDURES

WARRANT - Prior to Town Meeting every household receives a copy of the Town WARRANT, which contains the ARTICLES, or items of business, to be acted upon by the voters. The Warrant for Annual Town Meeting contains two parts: (1) Election Day information and (2) the Articles, including the Budget for the coming fiscal year. Articles may be placed on the Warrant by the Selectmen, Town Committees or by a petition signed by registered voters.

ELECTIONS - Nonpartisan ELECTIONS for Selectmen, School Committee, Housing Authority, Moderator and Library Trustees are held on the first Monday of Annual Town Meeting.

VOTING - Most Articles are decided by a majority vote unless otherwise specified by statute or bylaw. The Moderator may call for a voice or hand vote. If the outcome is in doubt, the Moderator will call for an official count of the vote, which is known as a TELLER VOTE. A two-thirds vote is required for amendments to the Zoning Bylaws, the taking of land by eminent domain and for bond issues. Unless unanimous, these votes are counted by the Tellers.

AMENDMENT - An AMENDMENT to the Article under discussion may be offered by any voter. The Amendment is passed by a simple majority and must be voted upon before debate of the original Article is taken up again.

DEBATE - DEBATE is limited to the motion under discussion. There is no time limit on debate, although the Moderator may ask that the speakers avoid repetition and keep their remarks brief.

PREVIOUS QUESTION - A voter may close debate by MOVING THE PREVIOUS QUESTION. This motion is not debatable. If a two-thirds vote is obtained, the Article under discussion is immediately put to a vote.

LAY ON THE TABLE - If, after an Article has been moved and seconded and debate has begun, someone wishes to postpone the final vote, he may move to LAY IT ON THE TABLE. A simple majority is needed both to place it "on the table" and to put it back on the floor for final action. This motion is not debatable.

TAKE NO ACTION - All Articles appearing in the Warrant must be acted upon before the Town Meeting can adjourn. A motion to TAKE NO ACTION may be made by the sponsor of an Article if a change in circumstances since the preparation of the Warrant makes it unnecessary or unwise to consider the Article at that time. This motion requires a majority vote and is debatable.

RECONSIDERATION - A motion may be made by a voter on the prevailing side to RECONSIDER an Article after it has been accepted or defeated. A two-thirds vote is required to reconsider the Article at the same session at which it was originally acted upon. A three-fourths vote is required for reconsideration at a subsequent session, in addition to the posting of a NOTICE OF INTENT TO RECONSIDER at Town Hall 24 hours prior to the session. A motion for reconsideration is debatable.

POINT OF ORDER - If a voter questions the legality or propriety of the proceedings, he may rise to a POINT OF ORDER. This is the only time that a voter does not need to be recognized by the Moderator to speak. If the objection is reasonable, the Moderator will take immediate steps to rectify it.

ADJOURNMENT - When all business in the Warrant has been completed, the Moderator says, "A motion for ADJOURNMENT is now in order," and the motion, the second and the vote are usually drowned out in the rush for the door.



ENTERING

INC.



1735

ACTON

1975

**ANNUAL
REPORTS**



**TOWN
of**

ACTON

MASSACHUSETTS

*Acton Coll
97444
A188*

**TWO HUNDRED AND
FORTIETH
MUNICIPAL YEAR**

**For the year ending
December
Thirty-First**

ACTON MEMORIAL LIBRARY

Main Street

Acton, Massachusetts 01720

264-9641

DEMCO



BOOK

**ACTON MEMORIAL LIBRARY
ACTON, MASSACHUSETTS 01720**



(Photo by Mrs. G. B. Williams, Jr.)

The famous Daniel Chester French Minuteman Statue seemed to reminisce with ancestral comrades as it traveled through Acton Center after standing 100 years at Concord's Old North Bridge. The Acton Center Monument is the tomb of Captain Isaac Davis, Private Abner Hosmer and Private James Hayward, who were killed at the battle of the Old North Bridge on April 19, 1775. The Acton Monument Company was responsible for return transportation to Boston for preservation work.

CREDITS

- Andy Rosenblum is a versatile photographer. His work appears throughout the 1975 report. The cover photo, taken by Mr. Rosenblum, was through the cooperation of Donald MacPherson of the Stow Airport.
- Richard O'Brien is by trade "an advertising man". But, he plays a fair political hand, as well. His introductory article, "The Art of Politics", is an example!
- Sam A. Goff, whoever you are, we love you!
- Miss Virginia Milbery is the Secretary in the Town Clerk's office. She has revised and updated the listings of National, State and County Officials and, since she had energy to spare, went on to update the Office Hours and Telephone Numbers of Acton's town officials. This should make her beloved of every Acton resident!
- Rosalie Crosby of Girl Friday Associates has typed us through another (and final!) year.
- Mrs. Dorothy Williams and Mr. David Calkins contributed some very "special" photographs which we have proudly used!
- For this Report, the Art Acquisition Committee of Acton obtained a photograph of Loring Coleman's painting and the information to go with it, in a matter of hours. We hope you will find their report interest reading!



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*Table of Contents and Title Page photographs by Andy Rosenblum

NATIONAL, STATE AND COUNTY OFFICIALS

President

GERALD R. FORD

Vice-President

NELSON D. ROCKEFELLER

Governor
of the
Commonwealth of Massachusetts

MICHAEL S. DUKAKIS

Lieutenant Governor

Thomas P. O'Neill III

Secretary of the Commonwealth

Paul H. Guzzi

Treasurer and Receiver General

Robert Q. Crane

Auditor of the Commonwealth

Thaddeus Buczko

Attorney General

Francis X. Belloti

Senators in Congress

Edward W. Brooke
Edward M. Kennedy

Representative in Congress
5th Congressional District

Paul E. Tsongas

Councillor, 3rd Councillor District

Herbert L. Connolly

Senator, Middlesex-Worcester District

Chester G. Atkins

Representative in General Court
48th Middlesex District

William C. Mullin

County Commissioners

John L. Danehy
S. Lester Ralph
Michael McLaughlin

Clerk of Courts, Middlesex County

Edward J. Sullivan

Register of Deeds, Middlesex South District

John F. Zamparelli

County Treasurer

Thomas B. Brennan

Register of Probate and Insolvency

John V. Harvey

District Attorney

John J. Droney

County Sheriff

John J. Buckley

CITIZEN INFORMATION SERVICE
TOLL FREE: 1-800-392-6090

THE ART OF POLITICS

Back in the early nineteen hundreds, Acton was rural Republican. The Bosstweed's of cities like New York and Boston were to be read about - not experienced - in this country town. Politics and politicians at these rural crossroads were fondly mixed in with celebrations and people. Everything was relatively simple.

The art of politics - circa 1975 - embraces partisan and non-partisan activity, subtle service organization involvement and overt volunteerism in school and churches. There is strong conservative concern to the right, equally dynamic liberal effort to the left, and a whole lot of waffling as well as sensitive middle-of-the-road horse sense - and much silence - in between the right and left. There are the male chauvinists and the women's righters; the young and the old. It is oh so multi-active.

Suppose for a moment you arrived in Acton during 1975. How would you go about becoming a part of the political scene? Well, perhaps you've heard about the fabled New England Town Meeting... Of course, it's free - no admittance charge, that is. You do pay in the long run, however, because your tax rate is massaged throughout the festivities. Unfortunately, by arriving in 1975 you missed one of the Town's most colorful and competent Town Moderators, John Tierney. But you'll be impressed with the Acton Town Meeting as present Town Moderator, John Putnam, gavels the sessions into action. John Putnam can be approached after a meeting. As Town Moderator, he makes appointments to town boards and committees. You can ask him for consideration... on the spot. Selectmen and Selectwomen are in prominent attendance at Town Meeting as is Town Manager, Christopher Farrell, still swinging single. All are happy to meet people interested in town government as they, of course, make appointments to most of the Town Boards and Committees. Maybe a member of the Finance Committee, say John Powers, will catch your interest with his presentation of financial facts in support of a warrant article. Tom Regan could have impressed you if you paid attention to his Town Building Committee recommendation in support of the McCarthy-Towne School renovations. Tall, competent Griff Resor will get you if the others don't - especially when he stands next to 5'5" School Superintendent Raymond Gray to defend the School Committee point of view. Approach any one of these people and you'll have a shot at participation.

But, you say you missed the Town Meeting. Well, a good move is to go to the geographic center of Town and visit the Library where you can look up the Town Reports from preceding years. Once you've learned who the players are, you'll probably proceed to the old white building located next door-- the venerable Town Hall, the seat of local government and non-partisan local politics. This building shelters the super stars of town government... pillars of this Acton community! Maybe you will meet Virginia Milbery in the Town Clerk's domain, or Ruth Bailey in the Town Manager's area. Town Boards and Committees open to the public, meet regularly and dates and times are readily available. You can volunteer here, too. The filling out of a simple Resource Card will do the trick!

If your out-and-out desire is partisan politics, you might be pleasantly surprised. You'll find that in these days of wholesale, silent majorities in America, the Republicans and Democrats in Acton are anything but silent and inactive. The Town Clerk can give you the telephone number of Francis Xavier Quinn, a "shy" Irishman with a neatly-trimmed beard. Frank is Chairman of the Democratic Town Committee. Democrats now are larger in number than the Republicans in Acton. The old-timers on the Democratic Town Committee, like Henry Young, will admit this phenomenon was not always true. In fact, Henry will point out that it indeed is a very recent happening. How do the Democrats keep busy? Ms. Town Democrat, Kitty Kinsley, whose late brother Jim was easily the toughest, most respected Republican in town for years, recently retired from active participation (The Democratic Town Committee threw her a party, open to all.) Then there is Hal Bulwinkle's Garage Sale, Joe Durkin's Ole Fashion Fund-Raiser; a dinner for State Representative Bill Mullin and a second for State Senator Chet Atkins; Program Committee leadership from Alan Goldman, Claudia Everest and Marita Hartshorn... these and other events and happenings dotted the Democratic calendar in 1975 as the Town Committee stood ready to assist active candidates with money and manpower. Local newspapers become a prime source of information to all on such get togethers.

Conservatively speaking, the Republican Town Committee Chairman, Richard Wirtensen, refuses to take a back seat. Some of his neighbors believed the rapidly spreading rumor that he left his job to spend even more time with the Republican Town Committee. As of this writing, Dick has confirmed the fact that he has left his job. However, he points out that while most people consider him independently wealthy in point of fact, he is not. He opened his own business and continues to lead Acton's Republicans ably but part-time.

How does the Republican Town Committee compare with the Democratic Town Committee? Well, the Committee members are older in age and slightly fewer in number than the Democrats. But less active - no siree. The Republican Town Committee meets nine times each year on the third Thursday of each month. Meetings are held at the Acton Minuteman Headquarters in West Acton Center and are open to all. State Republican Committee elections, national and state convention delegates, a sticker campaign for a black, female republican candidate for State Treasurer, a cocktail party, and an impressive array of monthly meeting speakers such as Ron Burton and Jack Quinlan, Francis Hatch, Donald Dwight, Avi Nelson, Bill Barnstead, and John S. Ames III - are the activities the Republican Town Committee is concerned with presently.

If partisan politics are not for you - join the Newcomers or any one of a host of community service organizations from Jaycees to Lions, from the Young Women's Club to the League of Women Voters (they will have to drop that "women" sometime). Or maybe Rotary. Or the Minutemen. Even the PTO at your youngster's school, or one of Acton's church groups offer a means of becoming involved.

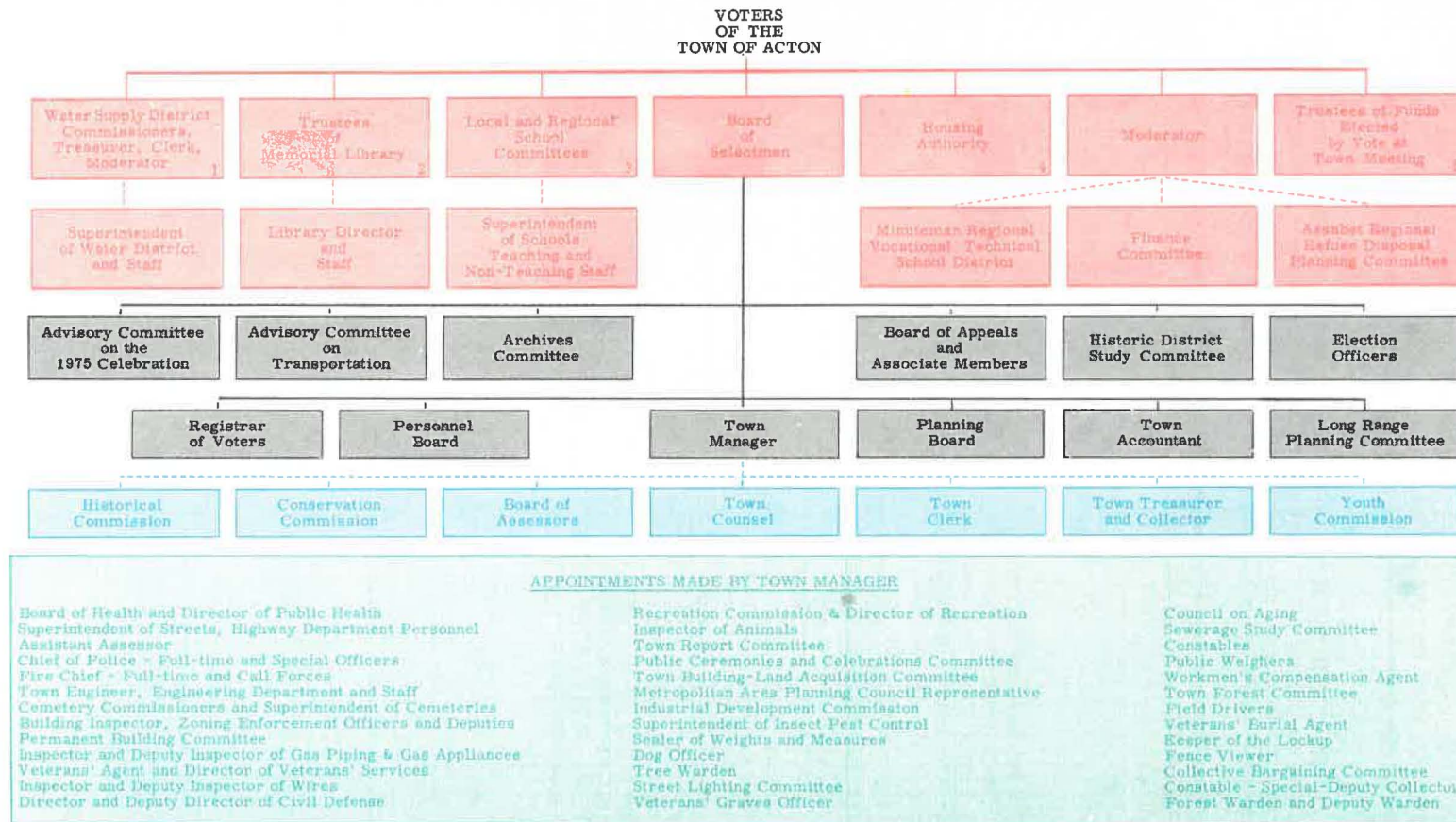
The art of getting involved with Politics in 1975, here in Acton, is indeed exciting. Before you know it, you'll be a regular around here.

Richard P. O'Brien

Dick O'Brien has been an Acton resident for ten years. A Lt. Commander in the Naval Reserves who originally hails from Detroit, Michigan, Dick has spent a good many of his 36 years being interested, intrigued and excited by "The Art of Politics." He has been a member of the Town Democratic Committee for over five years and is presently on the Town's Personnel Board. He has been presented with the Jaycees award for Distinguished Service to the Community. Most recently, he worked with the Town Democratic Committee to ensure the success of the Minute Man Conference - the Presidential Candidates Evening, held in Acton in January, 1976. A graduate of Florida State University and Babson College, Dick is a partner in the Boston-based advertising firm of Reilly, Brown, Inc. He is also an active participant in the affairs of St. Elizabeth's Church. A man of enthusiasm and many talents (not the least of which was securing the "partnership" of his lovely wife, Nancy), Richard O'Brien understands and participates in town politics with a unique flair.



TOWN GOVERNMENT ORGANIZATIONAL CHART



NOTES

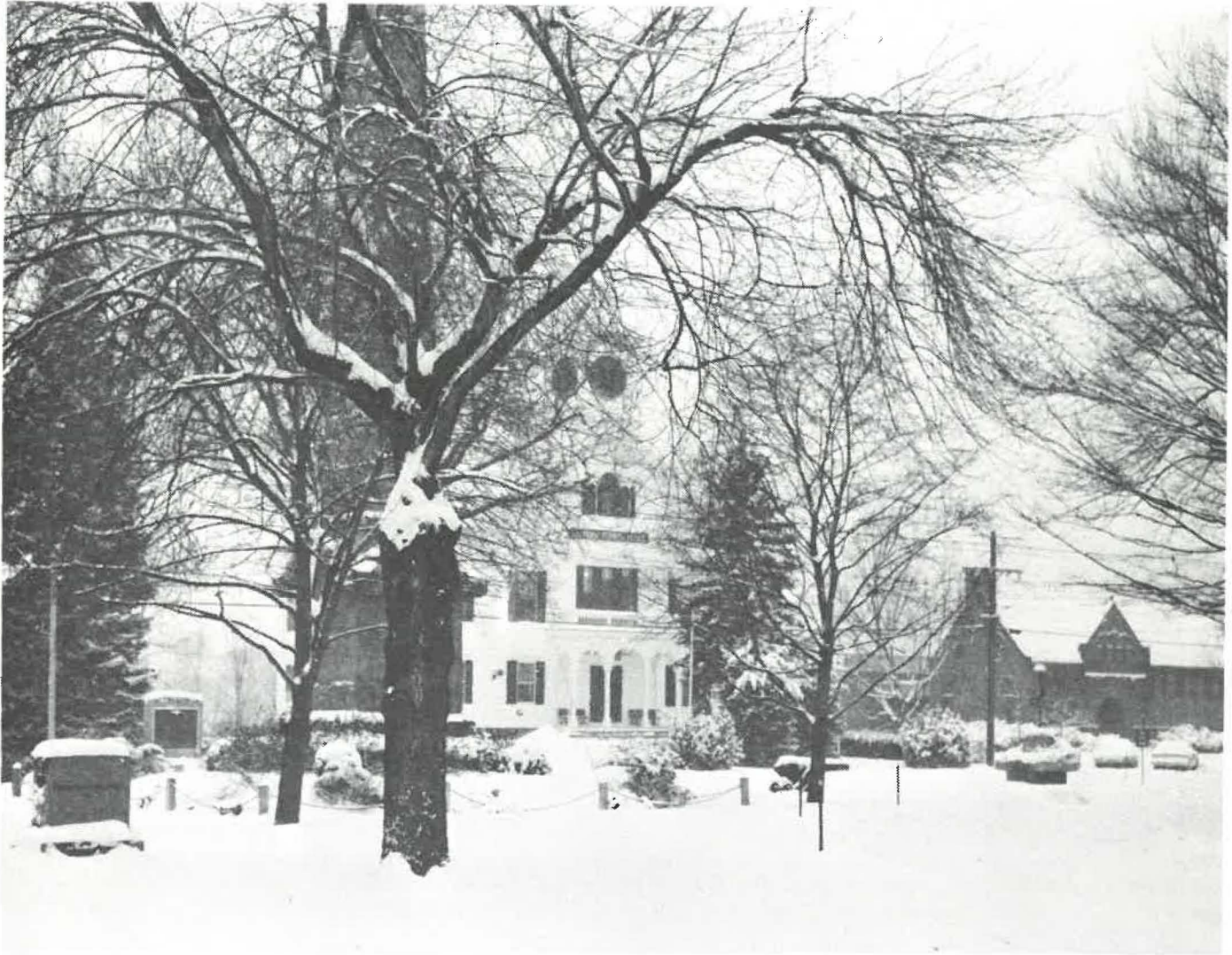
1. The Water Supply District of Acton is an incorporated district holding separate elections and Town Meeting. They also elect a Moderator and Treasurer-Clerk.
2. The Board of Trustees of the Memorial Library is composed of three elected and six self-perpetuating Trustees.
3. The Local School Committee is composed of six members elected by the voters of Acton. The Acton-Boxborough School Committee is composed of the Local School Committee and three members of the Boxborough School Committee.
4. The Housing Authority is composed of four elected members and one member appointed by the Massachusetts Department of Community Affairs.
5. The Trustees of the Acton Firemen's Relief Fund, Citizen's Library Association of West Acton, Elizabeth White Fund, Goodnow Fund, and West Acton Firemen's Relief Fund are elected by vote at the Acton Town Meeting as opposed to written ballot vote at the Town Election.

KEY

- Elected by the voters of Acton.
- - - Appointed
- Appointed by the Board of Selectmen.
- - - Appointed by the Town Manager with the approval of the Board of Selectmen.
- Appointed by the Town Manager.

Compiled (as of January, 1974) by
Robert W. Dotson, Town Manager

Administration



Acton Center
(Photo by Andy Rosenblum)

BOARD OF SELECTMEN AND TOWN MANAGER



Christopher J. Farrell
Town Manager

The Annual Town Meeting began May 12, 1975, lasted six evenings and adjourned May 28, 1975. During this Town Meeting the date for next year's Town Meeting was changed to April. The purchase of 61.29 acres of land for use as a future landfill and septage disposal area was approved. This was the culmination of an extensive planning project on the part of the Board of Selectmen, the Planning Board and the Board of Health. The Board of Selectmen hired H. W. Moore Associates as a consultant and used his recommendations in the Board's presentation of the design and operation of a proposed sanitary landfill at the Kennedy site off Quarry Road.

Acton adopted state regulations for emergency service when Town Meeting voted funds for an ambulance and salaries for five firefighters. The town has also benefited from state approval of a grant to fund fifty percent of the cost of an ambulance. At this time the ambulance has not been delivered, but the town has hired five trained firefighters who are emergency medical technicians to provide the necessary services required under G. L. Chap. 111-C. The professionalism and the fine record of performance during life-saving procedures that these men have achieved deserved praise. This service gives assurance to the community that every citizen will be provided with the most efficient and effective service that modern equipment and procedures can provide in emergency situations.

The need for additional office space at the Town Hall was brought to the Town's attention in three articles. The Town gave its approval to \$264,000 for conservation land purchases under the authorization of the \$600,000 bond issue of the 1974 Town Meeting.

One June 3, 1975 the Board of Selectmen reorganized as follows: Stephen G. Lewis, Chairman; Joan N. Gardner, Vice-Chairman; John H. Loring, Clerk; Alfred F. Steinhauer, Member; and Julia D. Stevens, Member.

At the Special Town Meeting held in October, funds were voted to renovate the Towne-McCarthy School, and there was further discussion of the need and location of additional space for Town Hall. The voters authorized the purchase of 5.6 acres of land in South Acton to provide parking for railroad commuters. At the time of Town Meeting approval the development costs were estimated to be \$95,000. Through the coordinated efforts of the Town, State Senator Chester Atkins and State Representative Mullin, this \$95,000 was included in the approved State Transportation Bond. The Board of Selectmen believes this action will provide the Town with 200 parking spaces and also help to improve traffic conditions in South Acton.

In June the Board initiated its search for a person to fill the vacancy of Town Manager. The Board of Selectmen considered carefully what qualifications it was seeking:

- Professional education in public administration, preferably through the graduate level.
- Two years' public administration experience at the local level.
- Awareness of the functioning of the Town Meeting form of government.

Personal attributes of sensitivity and compassion to suggest a growing genuine concern for the Town and its citizens.

The position was advertised throughout New England and the nation. Approximately 175 applications were received. The Board of Selectmen held personal interviews with 12 individuals from Massachusetts, Connecticut, and New Hampshire. Christopher Farrell, at that time Administrative Assistant to the Town Manager, formally requested that he be considered for the position. After weeks of debating alternatives the Board unanimously agreed to appoint Mr. Farrell as Acton's second Town Manager for a period of three years. Since that appointment in October, Mr. Farrell has demonstrated time after time his management and leadership skills that are so important to the job.

At the direction of the Board of Selectmen, the Town Manager has been successful in gaining \$42,000 in federal assistance under the Comprehensive Employment Training Act (CETA). This money has been used to hire personnel for the highway, building maintenance, cemetery and fire departments.

The North Acton septage area has been greatly improved through the cooperative and professional efforts of the Acton Engineering and Highway Departments. The construction and renovation of the lagoons is well underway and conditions are improving.

The Board of Selectmen established three new volunteer committees: Transportation Advisory Committee, Wastewater Management Advisory Committee and the Computer Advisory Committee. The purpose of these committees is to advise the Board of Selectmen on proposed projects in these areas and to make informed recommendations for action.

The Board of Selectmen commends the Advisory Committee on the 1975 Celebration for an excellent job in acquainting the residents with the history and heritage of the community during Acton's bicentennial year.

This was a year of change for the Town of Acton. During the year numerous Town officials retired or resigned. In May, and the end of Town Meeting, William Sawyer retired after serving nine years as Selectman and before that as a member of the Board of Appeals. Bill helped guide the town through major growth with wisdom and constant attention to all aspects of town government. Indeed, Acton has been fortunate to have had his time and services. Other such officials were: Arthur Schene, Finance Committee; John F. Pasioka, Planning Board; Roger Huebsch, Town Building Land Acquisition Committee; Chauncey W. Waldron, Conservation Committee; Wm. Henry Soar, Treasurer; Donald O. Nylander, Accountant; Robert W. Dotson, Town Manager; and Thomas Barry, Fire Chief. Most of those who left Town office had served the town for many years and the Board of Selectmen wishes to take this opportunity to express its gratitude for the many years of dedicated service which these officials have given to the town.



Robert O. Nylander
Town Accountant



Robert W. Dotson
Town Manager



Wm. Henry Soar
Town Treasurer

Though Robert Dotson came to Acton's Town Hall in 1968 to fill a position of Administrative Assistant, the Selectmen soon appointed him Acton's first Town Manager. He resigned from this position in September 1975, much to the disappointment of those who worked for and with him. He devoted many hours to the duties of Town Manager...hours that were often "pilfered" from his evenings, weekends, and holidays. He was a professional in the field of Town Government, quick to praise, fair with criticism, efficient and dedicated. We wish him a successful future...and the well-being which he so justly deserves. (B.N.)

We were saddened with the untimely death of Chief Norman L. Roche and Sergeant Edward R. Brooks, in the Police Department. We note with sorrow the passing of our friend and former colleague, Paul H. Lesure. Paul served the town in many ways: as a member of the Industrial Development Commission; the Finance Committee, and the Board of Selectmen. We lost another friend, John W. Tierney, this year. Jack served on the Industrial Development Commission and the Personnel Board and at the time of his death, he was the Town Moderator. We miss the knowledge, experience and wit of these men.

The Board of Selectmen welcome and look forward to working with Malcolm MacGregor as Fire Chief, Ralph Herrick as Town Engineer, Daniel Breslin as Treasurer, and W. Roy Wetherby as Town Accountant, and are pleased that these new professionals are available to assist and contribute their knowledge and experience to the citizens of Acton.

Stephen G. Lewis, Chairman
Joan N. Gardner, Vice-Chairman
John H. Loring, Clerk
Alfred F. Steinhauer, Member
Julia D. Stevens, Member

Board of Selectmen

IN MEMORIAM

"They that govern most make the least noise."

John Selden



Norman L. Roche



Paul H. Lesure



John W. Tierney

In memory of George S. Braham, Paul H. Lesure, John W. Tierney and Norman L. Roche, we dedicate this Town Report for the year 1975.

GEORGE S. BRAMAN - JULY 8, 1975

George Braman was actively involved in Acton's government at a time when a trip to Boston was an all day event, at a time when the entire country was in the throes of a depression and when Acton was still considered by city dwellers as a farming community. He served as a member of the Board of Selectmen from 1934 to 1937 and then again from 1943 to 1954. He was a volunteer firefighter for eleven years at a time when the Town had no full-time Fire Department. His twenty years of dedicated service to the Town are a cherished part of Acton's history.

PAUL H. LESURE - APRIL 16, 1975

Paul's seventeen years of service to the Town found him as a member of the Town's first Industrial Development Commission from 1957 to 1967, as a member of the Finance Committee from 1967 to 1969 and as a Selectman from 1969 to 1974. He was one of the members of Acton's first five-member Board of Selectmen under the Selectmen-Town Manager form of government. In his business career he was a professional in the field of finance and to Town government he brought with him his remarkable ability to analyze, interpret and make astute recommendations to the Town on all matters involving the expenditure of Town funds. Paul's concern and respect for Acton and its residents was ever present in his decisions as a Selectman and as a member of the Finance Committee. His sophisticated attitude toward Town affairs was second only to his cautious "Yankee" approach in dealing with matters which he knew would have a long term and far-reaching effect on the Town. His dedication to good Town government and prudent planning in Town affairs exemplified his devotion to Acton.

JOHN W. TIERNEY - APRIL 25, 1975

Comfortable and adept at dealing with a large variety of people and problems, Jack served on the Personnel Board from 1967 to 1970, on the Industrial Development Commission from 1970 to 1971 and as the Town Moderator from 1970 to 1975. He was interested in all facets of Town government and, in particular, in the people who participated in making the Town function effectively. His respect for the individual was constantly present in his associations with others on an official or personal basis. His deep personal commitment to the rights of the voter was exemplified during his years as Moderator at Town Meeting. Jack firmly believed that the open town meeting was "the last vestige of 'grass roots' democracy" and he constantly urged townspeople to attend, participate and exercise their right to vote. He was involved in the political scene at all levels of government and never hesitated to voice his opinion on controversial issues. A veteran of World War II, he was awarded the Legion of Merit for his superior service for his country. A professional at public relations, his quick wit and sense of humor were enjoyed by all who knew him.

NORMAN L. ROCHE - AUGUST 25, 1975

Born in Brockton, Massachusetts, Norm came to Acton as a small boy and became a lifelong resident and a dedicated Town official. He was awarded the Silver Star for his courageous actions as a U. S. Army infantryman during the Korean conflict. After serving in the military he started his career as a professional in law enforcement with his appointment as a Special Police Officer to Acton's Police Department in 1956. He moved upward through the ranks as Patrolman, Sergeant and finally as Chief of Police in 1972. Norm's devotion to law enforcement was equal only to his dedication in helping Acton's military veterans in time of need. He served as the Town's Director of Veterans' Services and Veterans' Agent from 1965 to 1975. A history "buff" and ardently patriotic, he also served on the Advisory Committee for the 1975 Celebration. Norm was enthusiastic about his work, his Department and his Town. "Give a busy man a job to do and it will be done well" is a saying which would best characterize Norm's dedication to the Town. He was involved and concerned about the problems of Acton's youth and those related to the rapid growth of the Town during his years of service. He strove and succeeded in upgrading our Police force to being one of the finest in the Commonwealth.

(Robert W. Dotson)

TOWN OFFICIALS AND APPOINTMENTS

ELECTED TOWN OFFICERS

	<u>Term Expires</u>
MODERATOR	
John W. Putnam	1976
SELECTMEN	
Julia D. Stevens	1976
Alfred F. Steinhauer	1977
Joan N. Gardner	1977
Stephen G. Lewis	1978
John H. Loring	1978
LOCAL AND REGIONAL SCHOOL COMMITTEES	
Robert W. Haeberle	1976
Alice E. Klemmer	1976
Griffith L. Resor, III	1977
James T. O'Rourke	1977
Robert Evans, Jr.	1978
Norman D. Lake	1978
TRUSTEES OF MEMORIAL LIBRARY	
Nancy C. Howe	1976
Nancy K. Gerhardt	1977
Judy R. Williams	1978
ACTON HOUSING AUTHORITY	
Mary M. Laffin	1976
Kenneth C. Stowell	1977
Thomas J. Ahern, Jr.	1978
****Patience H. MacPherson	1978
Robert J. Storella	1980
TRUSTEES OF ELIZABETH WHITE FUND	
Helen B. Allen	1976
Hazel P. Vose	1977
Eleanor P. Wilson	1978
TRUSTEES OF ACTON FIREMEN'S RELIEF FUND	
James B. Wilson	1976
Frederick A. Harris	1977
H. Stuart MacGregor	1978
TRUSTEES OF ACTON FIREMEN'S RELIEF FUND	
Richard A. Lowden	1976
T. Frederick S. Kennedy	1977
John F. McLaughlin	1978
TRUSTEES OF CHARLOTTE L. GOODNOW FUND	
Thelma L. Boatman	1976
James N. Gates	1977
Clark C. McElvein	1978

*Resigned

**Replaced

***Deceased

****Appointed by Department of
Community Affairs

Term
Expires

TRUSTEES OF THE CITIZENS LIBRARY ASSOCIATION
OF WEST ACTON

Kathy S. Whittemore	1976
Betty L. Boothby	1977
Katherine Mary Kinsley	1978

APPOINTMENTS MADE BY MODERATOR

FINANCE COMMITTEE

*Harold G. Marsh	1976
**James J. McPadden	1976
Gerald W. Portyrata	1976
John E. Powers	1976
Theodore Jarvis	1977
William L. Kingman	1977
Louise G. Malcolm	1977
Thornton Schoch	1978
Charles F. O'Hara	1978
Donald F. McGuinness	1978

REGIONAL REFUSE PLANNING COMMITTEE

Ann W. Chang	1976
Oscar Kress	1977

MINUTEMAN REGIONAL VOCATIONAL TECHNICAL SCHOOL
DISTRICT COMMITTEE

Charles E. Courtright	1978
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APPOINTMENTS MADE BY SELECTMEN

ADVISORY COMMITTEE ON THE 1975 CELEBRATION

E. Wilson Bursaw	1976
Brewster Conant	1976
Col. Burton A. Davis	1976
David H. Donaldson	1976
Hayward S. Houghton	1976
Roger M. Heubsch	1976
Mark A. Kahan	1976
T. Frederick S. Kennedy	1976
Margaret B. Kinzie	1976
Walter R. Laite	1976
Malcolm S. MacGregor	1976
Natacha F. MacGregor	1976
Richmond P. Miller, Jr.	1976
Raymond A. Shamel	1976
Charles A. Morehouse	1976
Linda A. Morris	1976
Marion E. H. Houghton	1976
Raymond Spicer	1976
Mary S. Tierney	1976
Earle W. Tuttle	1976
Martha Steeves	1976
Joan E. Blocher	1976
Edith E. Wylie	1976
Robert S. Rhodes	1976
Nancy E. Tavernier	1976
Chauncey W. Waldron, Jr.	1976
Dorothy B. Stonecliffe	1976
Judith A. Clark	1976
Ragner Gustafson	1976
Robert D. Paul	1976

	<u>Term Expires</u>
ADVISORY COMMITTEE ON SOLID WASTE MAINTENANCE	
Ann W. Chang	1976
Alan Merrill	1976

ADVISORY COMMITTEE ON TRANSPORTATION	
Harry B. Berkshire	1976
Donald P. Felt	1976
Mary Louise Longcope	1976
John B. Barber	1976

ARCHIVES COMMITTEE	
Menetta D. Lee	1976
T. Frederick S. Kennedy	1977
Joyce D. Woodhead	1978

BOARD OF APPEALS	
Edward G. Schwarm	1976
Harold W. Flood	1977
Herman Vanderwart	1978

Associate Members	
Lea B. Pendleton	1978
John F. Pasieka	1978

COMPUTER ADVISORY COMMITTEE	
George O. Gardner	1978
Paul M. Wexebat	1978
Lelah M. Willoughby	1978
Julius L. Marcus	1978

ELECTION OFFICERS	
Precinct 1	
Warden	Irene G. McLaughlin
Deputy Warden	John F. McLaughlin
Clerk	Barbara M. Mulvey
Deputy Clerk	Violet M. Perry
Inspectors	Barbara Nylander, Margaret Schene
Deputy Inspectors	Theresa M. Carroll, Gail J. Roche
Tellers	Frances L. Collins, Nancy Anne Gilberti
	Lela Balcom, Frances Hirsch
	Mona V. Melymuka, Nancy L. Miller

Precinct 2	
Warden	Margaret Larsen
Deputy Warden	Elsie T. Winslow
Clerk	Bertha Carr Tucker
Deputy Clerk	Irene Young
Inspectors	Martha I. Lowden, Barbara V. Woodward
Deputy Inspectors	Hazel P. Vose, Helen M. Young
Tellers	Ruth R. Phelps, Marianne Varno
	Charlotte E. Wetherbee, Joan E. Nelson
	Jean Ann Dingee, Lorraine O. Condon

Term
Expires

Precinct 3

Warden Deputy Warden Clerk Deputy Clerk Inspectors Deputy Inspectors Tellers	Barbara J. McPhee Katherine E. Nedza Phyllis K. Sprague Dolores R. Nowokunski Clare V. Peterson, Elsie M. Godfrey* Genevieve L. Hatch, Elizabeth Charter Minnie C. Veasie, Esther Perry Anna G. Mahar, Lydia R. Lesure *Carl R. Godfrey, Marian J. Meigs
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HISTORIC DISTRICT STUDY COMMITTEE

William Klauer	1976
Gladys S. Wootton	1977
Robert N. Nylander	1977

LONG RANGE PLANNING COMMITTEE

David Malcolm	1976
Edward A. Chambers	1976
James L. Mahoney	1976
Charles M. Seward	1976
Peter L. Morbeck	1976
Thomas R. Crowdis	1976

PERSONNEL BOARD

Richard P. O'Brien	1976
Henry M. Young	1976
John J. Bush, Jr.	1977
Margaret Farrell	1978
Donald MacKenzie	1978

PLANNING BOARD

William R. Becklean	1976
Charles W. Burnham	1977
Joyce E. Foley	1978
Katherine A. Meyer	1979
Allen W. Blankinship	1980

REGISTRAR OF VOTERS

David E. Driscoll	1976
Warren E. Costello	1977
Elizabeth A. Barbadoro	1978

TOWN ACCOUNTANT

*Vernon A. Willard	1978
**Mary A. Larson (temporary appointment)	
**W. Roy Wetherby	1978

TOWN MANAGER

Christopher J. Farrell	1978
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UNITED NATIONS DAY, CHAIRMAN OF

Pamela P. Resor	1976
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WASTE WATER MANAGEMENT ADVISORY COMMITTEE

Daniel J. Costello	1976
John W. Guswa	1976
Richard H. Rogers	1976
Alan K. Wong	1976

Term
Expires

APPOINTMENTS MADE BY TOWN MANAGER
REQUIRING APPROVAL OF THE BOARD OF SELECTMEN

BOARD OF ASSESSORS

Richard W. Remmy	1976
Lorens A. A. Persson	1977
David J. Allen	1978

CONSERVATION COMMISSION

Brewster Conant	1976
Judith A. Clark	1976
Ragner Gustafson	1976
*Chauncey W. Waldron, Jr.	1977
*Robert D. Paul	1977
Dorothy B. Stonecliffe	1978
Joseph P. Guertin	1978

HISTORICAL COMMISSION

Robert H. Nylander	1976
Stanley L. Smith	1976
Marian E. H. Houghton	1977
William Klauer	1978
Anita E. Dodson	1978

TOWN CLERK

Charles M. MacRae	1976
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TOWN COUNSEL

Acheson H. Callaghan, Jr.	1976
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TOWN TREASURER AND COLLECTOR

Daniel J. Breslin	1976
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YOUTH COMMISSION

*Bruce T. Wood	1976
Robert L. Caldwell	1977
Charles D. Kadison	1977
Hugh J. Talbot	1977
Cornelia O. Huber	1978
Lydia R. Lesure	1978
Marilu G. Nowlin	1978

APPOINTMENTS MADE BY TOWN MANAGER

ADMINISTRATIVE ASSISTANT TO THE TOWN MANAGER

Joseph W. Nevins	1976
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ASSISTANT ASSESSOR

Ralph E. Dodge	1976
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BOARD OF HEALTH

Dr. Gene P. Swartz	1976
Donald R. Gilberti	1977
Edwin Richter	1978

BUILDING COMMISSIONER

Don P. Johnson	1976
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LOCAL INSPECTOR

William B. Tobin	1976
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	<u>Term Expires</u>
CEMETERY COMMISSIONERS	
Howard F. Jones	1976
Charles F. Putnam	1977
Harland E. Tuttle	1978
CONSTABLES	
David J. Allen	1976
Frederick J. Hryniewicz	1976
T. Frederick S. Kennedy	1976
Charles A. Morehouse	1976
Robert S. Rhodes	1976
CONSTABLE - SPECIAL - DEPUTY COLLECTOR	
Frederick Perry	1976
COUNCIL ON AGING	
Vincent G. Gavin	1976
Joseph S. Mercurio	1976
Robert J. Storella	1976
Geraldine H. Reynolds	1976
Minetta D. Lee	1976
Charles H. Tarr	1976
Ethel Mitchell Smith	1976
DEPUTY BUILDING INSPECTOR	
David F. Abbt	1976
DEPUTY DIRECTOR OF CIVIL DEFENSE	
Robert H. Guba	1976
DEPUTY FOREST WARDEN	
Edward Belmont	1976
Donald F. Copeland	1976
Clarence G. Frost	1976
DEPUTY INSPECTOR OF GAS PIPING & GAS APPLIANCES	
Warren E. Bemis	1976
DEPUTY INSPECTOR OF WIRES	
Lawrence I. Tucker	1976
DEPUTY SEALER OF WEIGHTS & MEASURES	
Alan Wilson Saunders	1976
DIRECTOR OF CIVIL DEFENSE	
Donald W. Macaulay	1976
DIRECTOR OF PUBLIC HEALTH	
Steven Calichman	1976
DOG OFFICER	
Patrick Palmer	1976
FENCE VIEWER	
David Abbt	1976

		<u>Term Expires</u>
	FIELD DRIVER	
James Kazokas		1976
William J. Durkin, Jr.		1976
	FIRE CHIEF	
*Thomas J. Barry, Jr.		1976
**Malcolm S. MacGregor		1976
	FIREMEN (Standing Appointments)	
	Captains	
Edward Belmont		Clarence G. Frost
Donald Copeland		David Spinney
	Firefighters	
Forrest Emerson Bean, III		Howard J. Pattee
Edward M. Bennett		Timothy Pattee
Timothy Blaisdel		Malcolm Perkins
David Calkins		William M. Primiano
Bernard Caouette		Carl Robinson
Joseph Conquest		Peter Alan Robinson
Robert C. Craig		Paul Simeone
Wayne Arthur Decker		Wm. H. Soar, Jr.
Milton Hart		Charles Sweet
Clifford Kenneth Hicks		Robert Wetherbee
Stephen Huntley		Brent Wheeler
James Stephen Kessler		George W. Williams, III
William Klauer		James Young
David G. Nichols		Bruce Vinal
	John Tobin	
	CALL FIREMEN	
Richard Gallant		Carl Simeone
	Firefighters Acton Center Station	
Ronald Calkins		Richard O'Leary
Stephen G. Collins		Everett Putnam*
Alan B. Davis		Robert W. Reynolds, Jr.
William Hartman		Gordon Smart
Charles F. Hebert		Richard Swenson
Fisher Hills, Jr.		Robert Vanderhoff
	James D. Young	
	South Acton Station	
John Bushek		Allen Nelson
Charles E. Day		James Puffer
Carl Richard Gertz		Robert W. Puffer, III
Frederick L. Harris		Alan J. Waters
Charles Hillman		Derek Oldham
Stewart Kennedy		James Patton
Richard Lowden		George Wetherbee, Jr.
	West Acton Station	
Arthur Decker		Gordon Gravlin*
Steven Foote		Francis Malson
	Peter Robinson	

	<u>Term Expires</u>
FOREST WARDEN	
Malcolm S. MacGregor	1976
INSPECTOR OF ANIMALS	
Patrick Palmer	1976
INSPECTOR OF GAS PIPING & GAS APPLIANCES	
Joseph G. Perry	1976
INSPECTOR OF WIRES	
Leslie F. Parke	1976
KEEPER OF THE LOCKUP	
***Norman L. Roche	1976
**Chauncey R. Fenton, Jr.	1976
METROPOLITAN AREA PLANNING COUNCIL	
William C. Sawyer	1976
PERMANENT BUILDING COMMITTEE	
Edward L. Morrill	1976
Thomas J. Regan, Jr.	1976
Peter L. Morbeck	1977
Donald M. Perkins	1978
James A. Kazokas	1978
POLICE DEPARTMENT	
(Civil Service - Standing Appointments)	
Chief	
***Norman L. Roche	
Acting Chief	
Chauncey R. Fenton, Jr.	
Sergeants	
Chauncey R. Fenton, Jr.	Robert S. Rhodes
*David W. Scribner	George W. Robinson
***Edward R. Brooks**	**Robert P. MacLeod
John T. McNiff	
Patrolman	
Bernard W. Harrison	George J. Dristilaris
William N. Hayes	Richard Anthony Gervais
Joseph P. Sansone	Ronald E. Johnson
Donald M. Bresnick	Calvin Homer O'Coin
Brian R. Goodman	Thomas Joseph Rogers
Lawrence A. Dupont	Dennis Thompson
*Albert James Crowley	Paul V. McGovern
Robert L. Parisi	John McCarthy
Charles Leo Coggins	Paul J. Cogan
Permanent Intermittent	
Spero John Cretokos	
Special Officers	
Guard at W. R. Grace Co.	
Edmond Daigneault	

Term
Expires

Matrons

June Carney
Marjory J. Davis

Muriel B. Flannery
Natacha MacGregor

Pamela Waterhouse

PUBLIC CEREMONIES & CELEBRATIONS COMMITTEE

*Burton A. Davis	1976
**Robert W. Ingram	1976
Patricia McMillan	1976
Joan E. Blocher	1976
Walter R. Laite	1977
Richmond P. Miller, Jr.	1977
Martha Steeves	1977
David H. Donalson	1978
Roger M. Heusch	1978
E. Wilson Bursaw	1978

PUBLIC WEIGHERS

William J. Durkin, Jr.
Bernard W. Harrison
Robert S. Rhodes
George W. Robinson
Paul M. Wagner, Jr.

Alan C. Wagner
Arthur P. Genetti
James A. Barbato
Robert M. Grennough
Robert C. Nickerson

RECREATION DIRECTOR

Thomas H. Haggerty	1976
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RECREATION COMMISSION

Beatrice C. Perkins	1976
Janet W. Murphy	1976
Charles A. Morehouse	1977
*Warren Orcutt	1978
**Deven L. Scott	1978
Robert L. Caldwell	1978

SEALER OF WEIGHTS & MEASURES

George K. Hayward	1976
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STREET LIGHTING COMMITTEE

Booth D. Jackson	1976
H. Stuart MacGregor	1976
Leslie F. Parke	1976

SUPERINTENDENT OF CEMETERIES

T. Frederick S. Kennedy	1976
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SUPERINTENDENT OF INSECT PEST CONTROL

Franklin H. Charter	1976
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SUPERINTENDENT OF STREETS

Allen H. Nelson	1976
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TOWN BUILDING-LAND ACQUISITION

David Abbt	1976
*Roger M. Heusch	1976
Richmond P. Miller, Jr.	1976
Joseph W. Stevens	1976

TOWN ENGINEER

Ralph W. Herrick, Jr.	1976
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	<u>Term Expires</u>
TOWN FOREST, COMMITTEE	
Emery D. Nelson	1976
Franklin H. Charter	1976
TOWN REPORT COMMITTEE	
Barbara M. Faubert	1976
Marilyn J. Faherty	1977
Sally K. Smith	1978
Betsyan Newton	1976
TREE WARDEN	
Franklin H. Charter	1976
VETERANS' AGENT & DIRECTOR OF VETERANS' SERVICES	
Alvin R. Piper, Jr.	1976
VETERANS' BURIAL AGENT	
Alvin R. Piper, Jr.	1976
VETERANS' GRAVES OFFICER	
T. Frederick S. Kennedy	1976
WORKMEN'S COMPENSATION AGENT	
Theron A. Lowden	1976
AUXILIARY FIREFIGHTERS	
Robert J. Anestis	Margaret C. Mikenas
James Boothroyd	William S. Oakland
Timothy J. Carell	Richard M. O'Leary
David Hillman	John W. Plunkett
William G. Hartman	Matthew F. Priest
Robert W. Ingram	Keith A. Robinson
Donald Macaulay	Michael S. Smith
James V. McPadden	Robert A. Vanderhoof
Dean Melanson	Scott D. Vanderhoof
James D. Young	
AUXILIARY POLICE OFFICERS	
Jonathan Benson	Walter A. Latta
Mathew C. Benson	Joseph J. Mikenas
Dean A. Charter	Walter O. Clair
Phillip Codyer	Robert Patterson
Frank DiMase	Stephen C. Patterson
Bruce D. Feltus	Charles Priest
Alan Hamilton	Dennis St. Jean
Richard F. Jackson	Bruce Smith
Thomas Jones	Kenneth Sundberg
Eric L. Larson	Steven B. Tornell
Brian M. Wesley	

Town Services



Snow Removal Operations
(Photo by D. W. Calkins, Jr.)

BOARD OF APPEALS

H. W. Flood, Chairman

Edward G. Schwarm, Clerk
Herman Vanderwart, Member

Lea B. Pendleton, Associate
John F. Pasieka, Associate

The Board of Appeals has existed in the Town of Acton since 1953. The quasi-judiciary nature of the Board's function makes it unique among the Town Boards and the laws of the Commonwealth, as well as the specific bylaws of the Town, require that the Board carry out its actions within rather carefully described constraints. These constraints, in general, are designed to insure that the petitioner, and those who might oppose the petition, have every opportunity to present their views to an open hearing that has been advertised to the general public and to those living in the neighborhood of the location under discussion. This concern for the maintaining of these constraints often leads to a complaint that a Board of Appeals action takes too long. The principal elements of time are as follows:

1. We are required to advertise the public hearing at least twice over a given time interval in a local newspaper. This requirement plus local newspaper publishing dates requires that the information for the notice be in the hands of the Board 25 days before a scheduled hearing date. Because the flood plain bylaw requires a 45 day lead time for the review of plans by other Town Boards, a public hearing under this section of the Zoning Bylaw requires an additional three weeks.
2. When the public hearing has been held, the Board has 60 days to render a decision, which, incidently, becomes official when it is filed with the Town Clerk. Unusually complex or difficult cases may occasionally take longer, but the Board is usually able to complete work on cases within 30 days.
3. The law permits an appeal (usually to the Supreme Court) from a Board of Appeals decision within 20 days of the date of filing of the decision. In general, work to implement the Board's decision is not begun by the petitioner until the appeal period has passed in order to avoid the possibility of a costly interruption due to further legal actions.

In 1975, 21 public hearings were scheduled. Two cases were pending at the beginning of the year, but there were no cases remaining unresolved at year end. Of this total of 23 cases, 3 cases were withdrawn or dismissed without action for a variety of reasons. 16 cases or 80% of those remaining were decided in favor of the petitioner. In summary,

	<u>Granted</u>	<u>Denied</u>	<u>Dismissed</u>	<u>Pending</u>	<u>Total</u>
Petitions for Review	6	2	1	0	9
Specific Uses and Exceptions	1	0	0	0	1
Earth Removals	2	0	0	0	2
Flood Plain Zoning	2	0	0	0	2
Variances	5	2	2	0	9
Comprehensive Permits	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	16	4	3	0	23

BUILDING COMMITTEE

Thomas J. Regan, Jr., Chairman

During 1975 the Acton Permanent Building Committee worked on the following projects:

Regional High School Addition

An accounting of funds expended and funds available is as follows:

Actual funds available:

SBAB planning reimbursement	\$ 180,486.30
Bond issue	4,740,000.00
School operating funds	2,000.00
Total	\$4,922,486.30

Expenditures to December 31, 1975

Land and legal fees	\$ 144,481.54
Perley F. Gilbert, Architect	275,708.44
Clerk of the Works	38,184.30
Other costs	15,162.02
M. Spinelli & Sons, Contractor	3,927,972.66
Equipment and furnishings	493,087.29
Total	\$4,894,596.25

There are two unresolved legal claims at this time. One concerning the final amount owed to the contractor and one concerning the repair of the cantilever portion of the academic wing.

McCarthy-Towne School

The committee worked on preliminary concepts for the renovation and additions to the McCarthy-Towne School from the first of the year until the May 1975 Town Meeting when \$40,000 was appropriated for the preparation of architectural plans.

The firm of Drummey Rosane Anderson Inc. was signed to a lump sum contract of \$39,000, and prepared plans and specifications which were put out to bid in early September. Bids were received on October 16. The low bidder was Francis Harvey & Sons, Inc. at \$657,997. The special Town Meetings of October 20 and November 17 approved a bond issue of \$750,000. A contract with Francis Harvey & Sons, Inc. was signed and work began on December 1.

A contract was also signed with Drummey Rosane Anderson for construction phase services and periodic inspection of construction in the amount of \$27,000. A clerk-of-the-works will not be required.

Contract completion date is January 16, 1977. The project has met all requirements of the State Board of Education, however, it is doubtful at this time that School Building Assistance funds will be available from the state.

Town Hall

The Special Town Meeting of October 20, voted \$12,000 to study the requirements for a central town office facility. The committee is proceeding with the development of basic guidelines and criteria and as of December 31 no funds have been expended.

During the year the terms of Eric Larson and Wallace Everest expired and James Kazokas and Peter Morbeck were appointed to the committee.

Donald Perkins, Clerk	Peter Morbeck
James Kazokas	Edward Morrill

Permanent Building Committee

CEMETERY COMMISSION

T. Frederick S. Kennedy, Superintendent



Woodlawn Cemetery, Concord Road
(Photo by Andy Rosenblum)

The early spring enabled the Cemetery Department to get an early start on several projects in preparation for the April 19th Bicentennial Celebration.

Woodlawn Cemetery

Working with the Town 1975 Celebration Advisory Committee, the Flag Standards of the Sons of the American Revolution, in Woodlawn and North Acton Cemeteries, were restored. Several days before April 19th, Betsy Ross Flags were placed in these standards. The Slate Monuments in the Revolutionary sections of both cemeteries were straightened.

During the hot dry spell in August, it became clear that we had a serious turf problem. Several large areas in the new sections were turning brown and the grass was drying out. With assistance from the Extension Service it was discovered that the area had a heavy infestation of chinch bugs, that were cutting off the grass roots. On the recommendations of the Extension Service, Alpine Acres were engaged to spray the several areas with a strong pesticide, using a 500 lb. pressure sprayer, to penetrate into the soil to kill the chinch bugs. Then it was necessary to power rake these areas, fertilize and reseed.

In the late fall, the Highway Department was able to haul in crushed gravel which was then graded. Several catch basins, drainage and water pipes were installed in preparation for paving. Approximately 1500 feet or about 500 tons of hot top was placed on these new roads at the cost of \$8,252, which was paid for from the beautification fund. All of the paved roads in Woodlawn Cemetery have been paved with hot top at no expense to the town.

A new section was cleared and rough graded, in preparation of loaming and seeding in the spring and to be laid out in lots. One area in demand is the single grave section of the cemetery.

It has become necessary to make some major repairs to the Memorial Chapel which includes the slate roof, replacing of artificial coping with granite and some work on the inside of the building.

Berm has been put in place around the triangle plot between Concord Road and Hosmer Street and the ground has been rough graded. In the spring it will be loamed over and seeded making a better appearance at the intersection and also enabling it to be mowed.

Several of the old diseased Maple trees had to be removed and others pruned. There are several other large trees, which in the near future will have to be removed. Many of the old oak and maple trees were planted around 1900 and are showing the effects of time.

Captain Robbins Area

The old well was covered over with a reinforced concrete cover and the ground around it was loamed and seeded. A dry wall was rebuilt around the area of the monument, which improves the appearance of this plot. In the spring plans have been made for a split rail fence to be installed around the cellar hole, in keeping with the period that might have been there when Captain Robbins house stood on that spot.

Mount Hope Cemetery

With the help of the Engineering Department, plans and specifications were drawn up for the contract for the installation of iron gates at both entrances of this cemetery. Soucy Iron Company of Lowell, was awarded the contract for installation of the gates, and the work was completed in the middle of the summer.

In the fall three large pine trees, which had become infested with wood ants, and were in a decayed condition were taken down and the stumps ground out.

The Grand Army Monument in the Veterans' Lot was cleaned and the overgrown shrubbery taken out. The large steel flagpole was painted. Several of the very large monuments were cleaned and some of the smaller ones had to be repaired and reset. The money for this work was provided by specific funds.

One side of the tool shed has been shingled and the porch on the small building repaired. The work of paving the roads in Mt. Hope are planned for early this coming spring. We had hoped to have it done this fall but it was decided to first complete the work in Woodlawn Cemetery. This is an example of having to delay projects due to the shortage of sufficient help.

The Cemetery Commissioners have received resumes from the following: Childs Bertam Tsechares Associates Inc. of Boston; Edward J. Wiersbieka of Glastonbury, Connecticut; and Grever & Ward Inc. of East Aurora, New York. After going over the three resumes in regard to their proposals, there are several areas that have to be cleared up before signing a contract.

Under the regulations, adopted two years ago, the following items will not be allowed: artificial flowers, vigil lights, crushed stone or bark around the monuments or markers, glass or tin cans for flower containers or cement urns. Permission must be obtained from the Cemetery Office for the planting of shrubs and flower beds. After April 1, 1975 any lot owner wishing shrubs on either side of their monument will be required to place additional perpetual care to cover the expense of trimming and care of same. Permission must be obtained at the Cemetery Office to do stone rubbing of the old slate stones in the Revolutionary sections. Most places do not allow stone rubbing due to the age of the stones. Any undue pressure on them might break them.

In November, the Superintendent attended an all day seminar which dealt with some of the following subjects: New Federal and State laws concerning municipal cemeteries, labor contracts, how to cut maintenance costs and how to improve public relations. The Cemetery personnel have attended several meetings in regard to maintenance of light equipment. Also, two employees are attending courses given by the University of Massachusetts for town and city officials, at the Dedham High School.

The new pick-up truck and snowplow were delivered about the first of December. The snowplow and frame have been mounted on the truck and we had a chance to use it on the last snowstorm.

The purchase of the Sweeney land voted at the Annual Town Meeting has been completed and deed to same given to the Town.

North Acton Cemetery

This small cemetery has been the target of vandalism this year. Several marble monuments have been broken beyond repair and this cemetery has only \$400 in its perpetual care fund. In the spring, the grounds were raked and fertilized and mowed several times during the summer.

The following article has been submitted to the Selectmen for their consideration to be placed on the annual town meeting warrant: To see if the Town will raise and appropriate, or appropriate from available funds, the sum of \$1,200, or any other sum, to be expended by the Permanent Building Committee for the preparation of plans for a maintenance facility for the Mount Hope Cemetery, or take any other action relative thereto.

If this article is approved, it will replace a small wooden building built around 1900 which has been patched up over the years and is broken into periodically by vandals. It is impossible to leave any equipment of any value there. Equipment used at Mount Hope Cemetery has to be transported from Woodlawn Cemetery and then back again at night, creating unnecessary travel and wasted time.

It was brought to the attention of the Selectmen that serious consideration should be given to the possibility of purchasing the wooded areas in the rear of Woodlawn Cemetery for future cemetery purposes in the years to come. If this area is not purchased, it will be impossible to expand the cemetery in the future as there will be no land available connecting Woodlawn Cemetery.

The Cemetery Commissioners have instructed the Superintendent to make a survey of the surrounding towns to see what they are charging for the various services in their cemeteries to determine if we might increase our service charges and bring in more revenue.

At this time the Commissioners would like to express their thanks and appreciation to the several departments for their help and cooperation, and also to all employees of this department for their cooperation during the past year.

Charles F. Putnam Howard F. Jones
Harlan E. Tuttle

Cemetery Commissioners

COUNCIL ON AGING

Joseph Mercurio, Chairman

The Council on Aging has made significant gains throughout this past year. The monthly board meetings are held on the second Wednesday evening of the month in the Acton-Boxborough Junior High School library. These meetings have been well attended by board members and representatives from community groups. The Council is functioning under a newly adopted set of bylaws. Our contact with senior citizens and senior needs has grown with publication of a monthly newsletter that is mailed directly to each senior's home. Our telephone, used for information and referral, has had increasing activity.

The Council is attempting to meet the nutritional needs of Acton's seniors. The School Lunch Program is now located at two elementary schools, and a hot lunch is provided for 50¢. The Wheel-A-Meal Program, by which a hot meal and a cold meal are delivered to the homes of seniors mostly confined to their homes, are prepared by Emerson Hospital and all special dietary needs can be met. The Council is providing the funds for a small subsidy for each of these programs.

This year the Council has been pleased to note that attendance at the Drop-In Center has greatly increased. The Drop-In Center is located on the lower level of the West Acton Baptist Church and is open two days a week, on Tuesdays (12:30 to 4:00 P.M.) and Thursday (10:00 to 1:00 P.M.). The Center, which functions primarily as a place for fellowship, also has had regular programs during the month. The Acton Memorial Library has presented films. Crafts are taught, and various games including bingo are favorites. An exercise program for seniors was begun in December and is regularly scheduled on Thursday from 11:00 to 12:00 noon. The Drop-In Center is largely staffed by volunteers. Members from Acton's churches serve as hostesses on a rotating monthly basis. Coffee and refreshments are always available at no charge.

The Council continues to sponsor ten monthly bus trips a year to various places of interest. The cost of the flu shot program for seniors is funded by the Council. An out-reach program of visitation,

either by home visitor or by telephone, has been established. Transportation by volunteers is provided to the lunch program, Drop-In Center, and health clinics. Two special events this year have been a trip to the Faulkner House followed by a special lunch at the schools and a December holiday banquet.

The Council looks forward to continuing its present programs next year and introducing new programs and services for the elderly. The Council voted to join the Home Care Corporation whose primary purpose is to provide services to the elderly in their homes in an attempt to preclude unnecessary nursing home care; the Home Care Corporation is expected to be fully organized and operational in 1976. Likewise, the Council has adopted Senior Citizen Identification Cards which will be made available to seniors in early 1976. It is hoped that some local merchants will cooperate and provide discounts for the elderly. In addition, further social programs are planned for the Drop-In Center.

The Council wishes to thank the many volunteers and community groups who have aided them in the Council's programs of direct service to seniors. The Acton Senior Citizen Newsletter wishes to report any program or activity that would be of interest to its readers and solicits this news. Anyone interested in the Council's work, has requests for information, or who would be willing to volunteer on any project, is urged to call Carol Lake, Coordinator for the Council, at 263-1068.

Robert Storella, Vice-Chairman
Geraldine Reynolds, Secretary
Vincent Gavin, Treasurer

Minetta Lee
Charles Tarr
Ethel Smith

GOODNOW FUND

Thelma L. Boatman, Trustee

Clark C. McElvein, Trustee

James N. Gates, Trustee

INVESTMENTS

Concord Cooperative Bank	\$3,000.00	\$3,000.00
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RECEIPTS

Concord Cooperative Bank	168.48	168.48
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EXPENDITURES

Treasurer of the Acton Congregational Church	148.48	148.48
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Town of Acton for the perpetual care of the Goodnow Lot in Woodlawn Cemetery	20.00	20.00
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\$ 168.48

ELIZABETH WHITE FUND

Helen B. Allen, Trustee

Hazel P. Vose, Trustee

Eleanor P. Wilson, Trustee

The Trustees of the Elizabeth White Fund have signed requisitions to the Town Treasurer totaling \$1,100.00 for the entire year of 1975.

HIGHWAY DEPARTMENT

Allen H. Nelson, Superintendent



Classic '51 Morgan at the Antique Car Rally
held at the home of Sid Laffin of Acton
(Photo by Andy Rosenblum)

General

This year the streets in the subdivisions and most other town roads were all swept. Roads that received a new wearing surface were all swept before and after resurfacing.

The brush was cut at the intersection of Laws Brook Road and School Street and at the intersection of Parker Street and High Street for better site distance. The brush was also cut along North Main Street and other roadsides where needed.

This spring we finished grading, loaming, and seeding along Samuel Parlin Drive and Willis Holden Drive. Turnarounds were built at the ends of Willis Holden Drive, Henley Road, and Broadview Street. Berms were placed at the ends of Henley Road and Broadview Street.

Berm was installed on about one-half of Laws Brook Road. The triangle at the intersection of Concord Road and Hosmer Street received berm, and next spring it will be regraded, loamed, and seeded. Three sections of upper Nagog Hill Road and a portion of Duggan Road (near #26) received berm with loam and seed. Berm was installed on Brook Street at the bridge and at the intersection of Main Street.

The guardrail on Route 62 and High Street was straightened where needed. New steel beam rail was installed on South Main Street from High Street to Maple Street. This replaced the cable type. A section of Parker Street between #40 and #44 received some wood beam guardrail. Nagog Hill Road in the vicinity of #140 received 100 feet of steel beam rail.

Care of Grounds

The town grounds were fertilized in the spring, and the grass was mowed as needed.

Signs and Lines

Traffic center lines were repainted. Fog lines were added to Route 62 and Willow Street by the State. Signs that were defaced or stolen were replaced throughout the year. (Vandalism costs the taxpayers money! Any citizen who is witness to vandalism should notify the Police Department at once.)

Sidewalks

This year we installed a concrete sidewalk on a portion of Windsor Avenue. Prior to this we had not installed concrete sidewalks for some time.

The blind spot on Minot Avenue from #27 to #30 was removed, and a sidewalk was installed. A retaining wall, catch basin and pipe, and a guardrail were installed in conjunction with this project.

Ballfield

In the summer the Highway Department built a new ballfield between the Conant School and Route 2, for the Recreation Department. We hope to put more in the area. The Engineering Department set up the grades for this project. The field has a four foot chain link fence around it.

Honey Pot

We now have a man who "maintains" the honey pot. Since November, Mr. Kelliher has kept tally of the number of loads, collects the slips, and makes sure that the trucks unload in the right lagoon. The Department built a warm-up house and tool shed. It will be a project requiring care. The Department made over two new lagoons from one old one and made over a leaching field. We installed pipe, D boxes, and septic tanks, pipe and stone. These are working well. In another area the Department has made two more lagoons and leaching fields, and these are ready to operate. We have to make about six more lagoons. One leaching field is ready, and we will make another in 1976.

Sanitary Land Fill Area

With a man like Mr. Towne at the controls of our D-6 bulldozer, one does not have to worry. He keeps the area, the recycling containers and paper box all neat and orderly.

The Department installed a 12-foot fence from the landfill entrance to a section on Forest Road. Hopefully, this will catch the paper blown there by the March winds.

Drainage

In the spring we finished loaming, seeding and putting in shrubbery in the rear of #16 through #22 Duggan Road. This completes the drainage in the area.

About 160 feet of six-inch perforated pipe was installed in the area of #175 School Street to catch surface water.

At the intersection of Main Street and Central Street we installed 220 feet of six-inch perforated subdrain. On Nagog Hill Road near the intersection of Long Ridge Road 140 feet of six-inch perforated subdrain was installed on one side and 120 feet on the opposite side. Three hundred feet of six-inch perforated subdrain was installed between #70 and #80 Piper Road. One catch basin with 40 feet of 12-inch pipe was installed near #30 Minot Road in conjunction with the sidewalk. At #33 Duggan Road 140 feet of six-inch subdrain was installed to catch the surface water. Sixty feet of 12-inch pipe for water runoff was installed on Grist Mill Road at the intersection of Duggan Road.

A drain easement on Nash Road had 60 feet of 12-inch pipe installed to prevent a washout. This was backfilled, loamed, and seeded.

At various times the Department repaired or rebuilt catch basins or manholes that had failed during the year. All the catch basins that required cleaning were cleaned. With our own cleaner we can do some of the troubled ones when they need it.

Resurfacing

The following streets received a new surface of emulsion and small native stone. Any that were out of shape received a leveling course of hot top:

Duggan Road	Grist Mill Road	Lothrop Road	Pope Road
Durkee Road	Hemlock Lane	Marian Road	Smart Road
Faulkner Hill Road	Homestead Street	Minot Avenue	Taylor Road
Flint Road	Kinsley Road	Notre Dame Road	Townsend Road
Green Wood Lane	Laurel Court	Olde Lantern Road	Spencer Road
	Lilac Court		Tuttle Drive

The following streets were swept and then received a course of hot top: High Street from Hatch Road to #175; Laws Brook Road; and Powder Mill Road to Route 62.

With the financial help of the Water District a portion of Brook Street was completed.

Upper Nagog Hill Road received a new surface also with the financial aid of the Water District. The Water District installed a new water main, and the financial aid was for the permanent resurfacing, accomplished successfully with two lifts of emulsified stone. This is applied cold and put on with a regular spreader. In 1976, we will apply its permanent wearing surface of oil and stone. We hope to do Newtown Road in a similar manner.

C.E.T.A.

Under the C.E.T.A. program, which is financed by the government, we have had four men with us since last June. This has been a great help and many projects have been completed.

Snow

During the spring, the Department removes all the snow fence that is installed during late fall in open areas to prevent snow drifts.

Sand barrels were placed in the most needed places throughout the town. THE TOWNSPEOPLE SHOULD FEEL FREE TO COME AND GET SAND OR SALT OR SAND AND SALT MIXED. It is available at the rear of the Highway Building on Forest Road. Sand and salt are mixed in the front of the sand shed. To the rear of the building is the salt room. Marker stakes are put out in the fall. If townspeople need them, we have them at our yard.

Special Note: At this time I would like to request that those people who have snowblowers not blow their snow out onto the street. Also, I would ask that people who are clearing their driveway entrances shovel to the right as they face the street so the plows will not push it all back in.

Believe it or not, we do not knock mailboxes over on purpose. We also do not repair them. Mail boxes should be checked before winter to see that they are in good shape. Most times the snow from the plow hits them; and if it is wet snow, it does not take much to knock them down.

If you are fortunate enough to live near a fire hydrant, please try to keep it clear as you can. The Water District attempts to clear hydrants after each storm, but it takes time and your assistance would be very much appreciated.

I wish to extend my thanks to all the men in the Highway Department, my secretary Donna Stacy, and to Dick Howe who took my place while I was recovering from an accident.

LIBRARY REPORTS

ACTON MEMORIAL LIBRARY

Margaret Richter, Chairman



(Photo by Andy Rosenblum)

In a good public library, a well-rounded collection of books and reading materials represents only a part of the total resources available to its patrons. During the past five years, while continuing to upgrade the essential book collection, the Memorial Library has also provided new facilities and initiated many new services for Acton residents.

In 1970 the Reference Room was opened in the original building, providing not only a quieter atmosphere for study and more room for an expanding reference collection, but more importantly, better service to patrons. With the acquisition of a film projector and screen, Audio-Visual Programs were started. Other services initiated that year included the circulation of a print collection, a record collection, New York Times on microfilm, foreign language cassettes and the convenience of a copying service. Also of benefit to the town was the project of restoration of historical items.

The year 1971 brought the completion of a much needed inventory of all library materials. A "User's Guide to Library Services" was published to enable the long-time, as well as new, patron to see at a glance what services Acton offers. A vertical file clipping service was initiated and continues to grow. Tedious, but regular, weeding keeps this service up-to-date.

In 1972 we appointed an Assistant Reference Librarian and an Assistant Children's Librarian, thus giving those areas full personnel coverage. A new card catalog section and a new borrower's file were also added for the convenience of our patrons.

A High School Alcove was the highlight of 1973, featuring a special selection of adult and young adult material for this age group. Through inter-library loan came the availability of free motion pictures for town organizations and groups. Motion picture programs sponsored by the library were, and still are, offered to the community on a regular basis.

A statistical survey of library users and an analysis of this survey was done in fiscal year 1974-1975. This was of great value in gauging the needs of the town. For example, we were able to determine a need for Sunday opening, and therefore increased our service by three hours per week during the winter. Programs at the Senior Citizen Crop-In Center were established on a monthly basis. Several original works of art were added to the circulation print collection. During the summer the Library offered its regular Reading Program with the addition of a series of classic comedy films, and

a folk sing-along. These new services all proved to be very successful. We hope that many of you will continue to take advantage of the passes to the Museum of Fine Arts that first became available to residents that year.

The 1975 Bicentennial year was the scene of the library's 85th birthday party in May. In the early spring the library held two unemployment seminars, one on "Resumes," the other a panel discussion, "Unemployment - And How to Cope." This first part of the year we have been concentrating on in-library projects. We are studying ways to preserve and protect our collection through the guidelines recommended by the New England Document Conservation Center. Concerted efforts are being used to retrieve lost, stolen or long-overdue books. A course entitled, "Know Your Library" was offered by Mrs. Null and Mrs. Cramp under the auspices of the Adult Education Program in town. The Trustees have also enjoyed a series of very informative sessions presented at their meetings by members of the staff. These sessions have explained in detail the methods, procedures and materials used by our library to facilitate the services offered by each library department. A new service, not used as much as it could be, is telephone reference. If you have a question, call the library! (263-2232). Starting on January 4th, 1976, until early spring, the library will offer its second season of Sunday afternoon hours.

The Library has many "friends" and we would especially like to voice our appreciation to these dedicated groups. The "Friends of the Acton Libraries" continue to provide volunteer help, and this year, they presented the library with a State Flag, four lovely pieces of sculpture for circulation and a beautiful barn and dollhouse for the Children's Area. Our thanks also go to the Garden Club for their attractive arrangement and devoted care of the iris bed at the library entrance, and to the Bicentennial Commission for the outside Information Board. The Merwin Fund Free Clinic for Animals gave a gift of money toward books. There have been a number of Memorial and Honorarium gifts this year and the Junior Women's Club has presented the library with a gift each time a new baby has been born to one in their group.

The expansion of services provided by the library has brought enrichment to many more Acton residents over the past years, from Senior Citizens to the dollhouse group. During the coming years, we shall continue to adjust library services as the town's needs change.

Annual Library Statistics - 1975

<u>Inventory</u>		<u>Books</u>	<u>Records/Cassettes</u>
As of July 1, 1974		36,557	1,046
Added July 1, 1974		3,060	104
June 30, 1975		39,617	1,150
Withdrawn July 1, 1974-June 30, 1975		2,804	28
As of July 1, 1975		36,813	1,122
<u>Accessions</u>		<u>Circulation</u>	
Adult Fiction	452	Fiction	60,967
Adult Non-fiction	1,893	Non-Fiction	64,233
Juvenile	715	Juvenile	46,117
Records/Cassettes	104	Records	6,865
Prints	2	Cassettes	427
Total Accessions	3,166	Framed Prints	229
		Museum Passes	26
		Total Circulation July 1, 1974	
		- June 30, 1975	178,864

Board of Trustees

Brewster Conant	Florence A. Merriam
Nancy K. Gerhardt	James L. Parker
Hayward S. Houghton	Raymond A. Shamel
Nancy C. Howe	Judy S. Williams

This year, the Memorial Library lost the able services of Mrs. Frances Collins. Mrs. Collins worked behind the Library Reception desk for ten years. Her many friends will miss her smiling face and cheerful Hello! (B.N.)

CITIZENS LIBRARY ASSOCIATION OF WEST ACTON

Thelma C. Hermes, Librarian

The year 1975 was successful in that circulation increased by over 50%. Several factors helped to bring about this growth of interest--steady improvement in the quality of the Library's collection of books, more frequent visits of the Bookmobile, the weekly Children's Story Hour, and an increase in the population of the Town. Signs placed at both ends of Windsor Avenue by the Town helped to make more people aware of the Library.

The Library gratefully acknowledges a bequest from the late James Kinsley, who took an active interest in the affairs of the Citizens Library for many years.

Proceeds from two successful annual fairs co-sponsored by the Friends of the Acton Libraries and the Citizens Library Auxiliary were used to buy new books.

Improvements to the building and grounds were provided by the Acton Garden Club. Mrs. Joan Hansen has kept the Library attractively decorated throughout the year.

Thanks are due to the volunteer substitutes for the lunch hour, the Trustees and their families for loyal services, and many townspeople who contributed books, periodicals, and fair items throughout the fiscal year.

Board of Trustees:	Mrs. Betty Boothby, Chairman Mrs. Kathy Whittemore, Secretary-Treasurer Miss Katherine Kinsley	
Library Hours:	Monday	7:00 - 9:00 P.M.
	Tuesday, Wednesday, Thursday, Friday:	10:00 - 5:00 P.M.
	Telephone Number:	263-9222
Accession:	Books in Library January 1, 1975	6,959
	Increase by purchase	368
	Increase by gift	300
	Withdrawn	386
	Books in Library January 1, 1976	7,241
Circulation in 1975:	13,892 books. (Fiction - 4534; Juvenile - 6509; Non-fiction - 2849)	
Income:	Fines collected:	\$234.65

PLANNING BOARD

William Becklean, Chairman

The Planning Board consists of five members who are appointed for five-year terms by the Board of Selectmen. The present members are: William Becklean, Chairman; Charles Burnham, Vice-chairman; Katherine Meyer, Clerk; Joyce Foley, Chairman 1973-75; and Allen Blankinship. At the end of the Annual Town Meeting, John Pasieka retired from the Board after five eventful years. He has been a great source of technical knowledge and wisdom.

Acton's Planning Board was created by the action of the 1953 Town Meeting within the authority of Chapter 41 of the General Laws. The reports of the early Boards indicate that they were very involved in their role as the supervisors of subdivisions; in 1954 alone, 13 subdivisions came before the Board! They were also concerned with the need for short- and long-term planning. This concern was expressed through zoning proposals, through studies they authorized, through meetings with other boards on common problems and through meetings with townspeople to hear their ideas.

With the substitution of some names and numbers, the reports of the past 22 years could be synthesized into the annual report for 1975. This is not to imply that the Planning Boards over the years have made no progress nor that they have persisted in re-inventing the wheel. This merely establishes that Acton is not static but evolving and that Planning Boards must regularly be concerned with the same basic community needs in ever-changing frameworks. For example, the concern for the creation of industrial land in the '60s has been modified into the current effort to preserve the agricultural lands and business of the town; the concern for the safe and convenient use of local roads has been the basis for the TOPICS Program but it is supplemented by the need to evaluate the Route 2 alternatives.

The present Planning Board, therefore, recognizing the futility of developing a finite and static Master Plan, has concentrated its efforts on the production of the tools by which the community can constantly assess its objectives, problems and resources and make the best planning decisions possible within its political constraints. These tools, which are resulting from the work of volunteers, other agencies and departments, staff and a professional consultant, consist of maps, surveys, reports, assessments of previous land use decisions, a data system, a comprehensive library, the Data Book, and, still to come, a Land Use and Development Guidance System. The Board has had great satisfaction in sharing some of these tools with others in Town government and the public.

The Planning Board works closely with other departments and boards. It also hosts Neighborhood Nights and the Business and Professional Night to keep in touch with the community. Partially as a result of these varied meetings, these zoning amendments were proposed for the 1975 Annual Town Meeting: a change in the business lot dimensions for buildings under 300 sq. ft.; clarification of zoning district boundaries in relation to streets, railroads, etc.; creation of the Agriculture-Recreation-Conservation District; increase in R2 lot dimensions; and elimination of building in the Flood Plain. Town Meeting approved the first three.

The Planning Board has had activity under the Subdivision Control Law even though it has been less active than in some years. The following actions were taken:

Subdivisions approved - Brucewood Estates Definitive Plan, Sec. IV (29 lots); Wampus Heights Preliminary Plan (51 lots); and Jackson Drive Modification (8 lots).

Subdivisions disapproved - Concord-Acton Industrial Park Preliminary Plan; and Briarbrook Village North and South Preliminary Plans.

Subdivisions under review - Ridgewood Estates Preliminary Plan (32 lots); Briarbrook Village North Definitive Plan (80 lots); and Briarbrook Village South Preliminary Plan (95 lots).

Lots released for building - 14; Bonds required from developers - \$23,400; Bonds returned upon completion of work - \$30,150; Subdivision filing and processing fees collected - \$3,322; Approval not required, plans processed - 39.

The Board has also filed a number of reports with other boards or sent representatives.

The Planning Board meets almost every Monday evening at 8:00 P.M. in the Department of Public Works Facility on Forest Road. Exceptions to the schedule are posted well in advance at the Town Clerk's office. All meetings are open to anyone who is interested. Those who would like time on the agenda are requested to call the secretary in advance at 263-4448.

Charles Burnham, Vice-Chairman
Katherine Meyer, Clerk
Joyce Foley, Chairman 1973-75
Allen Blankinship

RECREATION COMMITTEE

Charles Morehouse, Chairman

Thomas Haggerty, Director



(Photo by Andy Rosenblum)

Increased program registration and long-range planning kept the Commission very active in 1975. Participation in all activities increased from 7,200 in 1974 to over 13,000 in 1975. One of the reasons for this increase may have been a sputtering economy forcing many residents, uncertain about the future, to cancel traditional vacation plans in favor of the recreational opportunities available to them within the town.

In addition to, and in spite of, the gloomy economic situation, the town continued to grow and increase in population thus putting additional demands on already overburdened existing town recreational services and facilities. Recognizing this fact, and following the guidelines set forth in the 1973 Master Plan, the Commission continued to examine and review all new subdivision plans in order to reserve adequate recreation areas in each subdivision to accommodate the anticipated influx of new residents. Subsequently, purchase of these areas would have to be approved by the voters at a town meeting.

The Commission also investigated other areas in town that appeared to be suitable for recreational use, geographically desirable, and compatible with the overall town-wide recreation master plan. Assisting the Commission in this long-range planning project, associate commission member John Folsom actively studied potential sites for a waterside recreation area for boating and picnicking. Some of the sites that Mr. Folsom considered included the Assabet River, Fort Pond Brook, Barkers Pond, Nashoba Brook, Grassy Pond and the Ice House pond on Concord Road. Mr. Folsom is working on a plan which will be submitted to the Commission in the near future.

A new baseball field was constructed during the summer on the town-owned land adjacent to the Conant School and will be opened for use in the spring of 1976. The Commission extends its gratitude to the Engineering and Highway Departments for their invaluable assistance and manpower to complete this project. The Engineering Department drew the plans and the Highway Department supplied the labor, thereby saving the town \$7,000. Future plans call for the construction of two additional fields in this same area.

The Spring Hill cross country ski trails were cleared and marked in the fall. This work was completed two days before the first snowstorm in December, which dumped twelve to eighteen inches of snow on the area. Although sections of the four-mile trail are rocky, most areas are passable and level.

Implementation of the Great Hill Recreation Master Plan was delayed due to several organizational changes made at the State House. The Commission is optimistic that first-phase construction plans for this project will be approved for State funding in the near future and that ground will be broken in the spring of 1976. These plans provide for the construction of an access road and parking lot adjacent to, and behind, the South Acton Fire Station on School Street; grading the open area beyond the proposed parking lot to make it suitable for field sports and games; and the erection of a fence around the Fire Station to isolate it from people using the recreation area.

The Commission participated in the high school's Student Government Day for the second consecutive year. Those elected to the Student Recreation Commission included: Phil Licari, Peter Christmas, Inger Kaalstad, Luz Calle, Alex Ivanov and Ed Ivanov. Ray Paquet was elected Student Recreation Director for the day. The students met with the Commission on April 29th at the high school and presented the Board with several constructive ideas for programs. Mr. Morehouse, as Chairman, extended an open invitation to the student commission members to attend the monthly Commission meetings held at the Public Works Facility on the first Tuesday of every month. The students were also encouraged to meet on a regular basis after school and to keep the Commission informed of their interests and needs.

The recreational swim and open gym program, under the guidance of the Acton-Boxborough Regional Pool Subcommittee, is held at the high school pool-fieldhouse facility Monday through Friday evenings and Saturday and Sunday afternoons. With approximately 8,500 people taking part, this continued to be the most popular recreational facility in town. Over 400 family and 300 individual memberships were sold to Acton and Boxborough residents in 1975, actual daily attendance figures were higher--an indication that the people who purchased memberships were very active members. The Saturday morning children's swimming lesson program continued to remain very popular as did the adult swim lesson program held on Monday evenings. A swim team for Acton and Boxborough school-age children was also inaugurated in 1975 with approximately 150 children participating.

In spite of the decrease in memberships, rising expenses and salary increases, the pool and gym program again paid for itself. Although program costs will be higher in 1976, pool membership rates will remain the same: Family membership - \$35.00; Individual Membership - \$15.00; and Senior Citizen Membership (age 60 and over) - \$5.00.

Memberships are valid through December 31, 1976 and are sold for half price after July 1. Any Acton or Boxborough residents and/or taxpayers may purchase a membership to the pool-fieldhouse facility at the Recreation Office in the Public Works Facility on Forest Road any time Monday through Friday from 9:00 A.M. to 5:00 P.M. Those unable to come to the office may purchase a membership by mail by sending to the Acton Recreation Department, Box 236, Acton, Massachusetts 01720, a check made payable to the Town of Acton, a self-addressed stamped envelope, and a list of names and ages of family members six years of age and over who will be using the facility. Membership tags and the pool-fieldhouse schedule will be mailed. The pool and gym were open to the public 317 days per year. The average daily attendance was 66 people per day.

Several other recreation programs also experienced a considerable increase in participation. Registration for the summer playground program jumped from 577 in 1974 to 799 in 1975. The children's summer swimming lesson program registration increased from 700 to 810 with almost every child learning to swim in deep water.

Participation in the children's skating lesson program decreased in 1975: due to this decrease, and the increased costs of ice time, this program will be cancelled next year. The Colonial Figure Skating Club will, however, continue to conduct its instructional program for school-aged children.

Although program participation increased approximately 100% in 1975, the total net program cost increase was minimal. The total amount of money spent for recreation in fiscal 1975 (July 1, 1974 - June 30, 1975) was \$74,004. The total amount of program revenue was \$35,153. The net program cost for fiscal 1975 was therefore only \$38,851, slightly more than \$2.00 per resident, or less than one percent of the total town budget. We believe that this proves that the town can provide a quality recreation program at a minimal cost to the taxpayer by having the participants pay nominal registration fees to offset the total program costs.

The Commission would like to express its appreciation to Mr. Phillip Hillman and Mr. Warren Orcutt who resigned from the Commission during the year. Mr. Hillman served only a few short months before business commitments forced him to resign. Mr. Orcutt was an active Commission member for several years serving as vice-chairman during his last year. He was also a member of the Acton-Boxborough Regional Pool Subcommittee and was very instrumental in organizing the present pool and gym program.

The Commission would also like to express its appreciation to former Town Manager Robert Dotson for his support, to the parents and adults who helped supervise our various programs, to the School Department for their cooperation, and to all the other town departments who were of assistance during the past year. Last, but not least, thanks to the Assabet Valley Beacon and the Acton Minuteman for their cooperation in publicizing our activities.

Beatrice Perkins, Vice-Chairman
 Janet Murphy, Commissioner
 Robert Caldwell, Commissioner
 Deven Scott, Commissioner
 Carol Mahoney, Associate Commissioner
 William Lynch, Associate Commissioner
 John Folsom, Associate Commissioner
 Barbara Woodward, Secretary

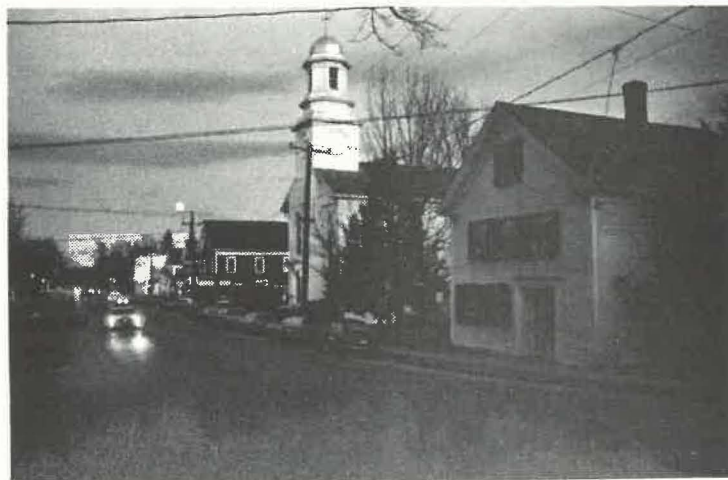
Note: Program registration and Field House attendance reports available upon request.

STREET LIGHT COMMITTEE

Leslie F. Parke, Chairman

Booth D. Jackson

H. Stuart MacGregor



Evening - West Acton
 (Photo by Andy Rosenblum)

At the present time the Town of Acton has 709 street lights throughout the Town.

Boston Edison has been given an order to update and to install several new light fixtures.

The Committee extends to the Town Manager and the Board of Selectmen their sincere appreciation for their cooperation during the year 1975.

TOWN ENGINEER

Ralph W. Herrick, Jr., Town Engineer

On January 1, 1975, John Condon resigned as Town Engineer to take the position of Director of Public Works in the Town of Tewksbury. I was appointed Town Engineer and assumed by duties on September 15, 1975. The engineering staff is presently comprised of Ralph W. Herrick, Jr., P.E.; and R.L.S., Town Engineer; David Abbt, Assistant Town Engineer; Eric K. Durling and William D. Boston, Engineering Assistants; Robert Marques, Rodman; and Donna Stacy, Secretary.

Despite the personnel changes during the year the department was able to continue work on several major projects. Chief among these was a significant effort to solve some of Acton's waste disposal problems. The decision by the Selectmen to prolong the life of the present Landfill on Route 2 by adding additional lifts necessitated new plans being drawn by this department. These plans were developed from a concept by H. W. Moore, Inc., the consultant retained by the Selectmen to study waste disposal alternatives. Last summer these plans were submitted to the State Department of Environmental Engineering for review and approval. They are currently being revised to satisfy additional requirements specified by the State.

The second major waste disposal problem requiring a considerable amount of effort during the year was the Town's Septage Disposal Area located at the end of Quarry Road. Our initial concept was to install extended aeration lagoons for initial treatment prior to sludge drying and liquid effluent percolation on sand beds. This proposal was passed over in favor of a simpler and less costly system of an aerobic sludge separation lagoons and effluent leaching on sand drying beds. The latter system is based on the State's Department of Environmental Engineering latest suggestions for temporary septage disposal installations. With funds provided at the Annual Town Meeting emergency construction was started to alleviate the overflow condition at the site. At the same time plans have been prepared for submission to the State Department of Environmental Engineering. Currently the facility is under control with a full time operator at the site collecting a charge of \$1.00 per 500 gallons. We anticipate additional work next year to develop a functional year-round septage disposal facility. The careful and diligent construction work by the Highway Department under very unpleasant conditions has been largely responsible for this improvement.

Another major project this year was the replacement of the North Main Street Culvert at Nashoba Brook with a twin sectional plate pipe arch culvert, each 8'7" x 5'11". The Engineering Department prepared the plans, specifications and contract as well as provided field layout and supervision. Kajil Corporation was awarded the contract as low bidder and they made a commendable effort in completing the job by early December. Funds for this project were provided in Article 22 of the 1975 Annual Town Meeting.

The layout of a portion of Minot Avenue from Forest Road to the Conant School was prepared by this Department. This layout provided the road shoulder width required for the installation of a sidewalk and roadway improvements consisting of a dry stone masonry retaining wall and a widening of the roadway pavement. Construction was done by the Highway Department. Granite Road bounds to mark the exterior lines of the road layout were set by this Department.

Through the year the Engineering Department undertook many other projects for several Town Boards and Committees.

This Department designed and supervised the replacement of 450' of concrete sidewalk on Windsor Avenue. This office designed, laid out and supervised the construction of a ballfield adjacent to the Conant School on Taylor Road for the Recreation Department.

Field survey, design, specifications and contract were completed on behalf of the Cemetery Commissioners for the installation of two iron entrance gates at Mount Hope Cemetery. In addition, new streets and grave lots were staked out and a final plan of the Revolutionary Grave section of Woodlawn Cemetery prepared.

The layout of Brook Street was reestablished in preparation for resurfacing. Also, plans were prepared for a storm water collection system from the Penn Central Railroad Right-of-Way to Great Road to solve a persistent drainage problem in the area.

Plans, specifications and contract were prepared for the installation of a School Zone on Massachusetts Avenue from Main Street to Prospect Street. The contract was awarded to Traffic Systems Company, Inc. of Clinton. Construction was completed shortly after school opened in September.

At the Selectmen's request a layout plan was prepared for the extension of Quarry Road, as a town way, to the Town Forest.

The property line survey of the land purchase on Quarry Road for solid waste and septage disposal purposes was completed, and many of the property corners marked with granite bounds.

We assisted the Town Clerk in preparing a new Precinct Map of the town for implementation at a future date.

Subdivisions are reviewed by the Engineering Department from design to completion. A comprehensive Engineering evaluation of all aspects of a proposed subdivision is made based upon the current Subdivision Rules and Regulations adopted by the Planning Board. The only definitive Subdivision plan reviewed this year was Briarbrook Village North. Preliminary plans reviewed were Briarbrook Village North and South, and Ridgewood Estates.

Roads that were inspected this year were Tuttle Drive, Nagog Park, Robinwood Road, Brucewood Road, Sandlewood Road, Berry Lane, Robert Road, Puritan Road, and Gerald Circle. Bond estimates are also prepared as needed to cover the cost of uncompleted work on streets prior to lots being released for building. We also devoted considerable time and effort to completing a "Parcels Map" for the Planning Board. This map was prepared from photo reductions of the Town's Contour Maps and shows all lots, buildings, roads, contours, and Flood Plain at a scale of 1" = 600'.

On a daily basis, the Engineering Department handles the routine tasks of: inspecting street cuts related to the installation of utilities and driveways, responding to requests by residents concerning drainage problems, reviewing site plans, preparing street acceptances, updating the Town Atlas, Flood Plain Maps, Zoning Maps and other Town Maps, providing the general public with information, and assisting the various Town boards and agencies.

The Engineering Department will continue to use its resources to meet the Town's needs. We appreciate the cooperation received from the other Town Departments, Boards and Committees, and anticipate further productive efforts in the coming year.

TOWN FOREST COMMITTEE

Franklin H. Charter

George Neagle

Emery Nelson

The fire lanes were cleared of brush and fallen trees in both Town Forest areas. Corner bounds were checked and marked with fluorescent paint.

The Town Forests are used by Scouts and other groups for hiking and other recreational uses. The Durkee lot off Bulette Road has been in town ownership for 50 years.

TREE WARDEN

Franklin H. Charter

The Tree Department is continuing its policy of planting new trees on private property. The growing conditions are better back from the sidewalk and there is less chance of injury from snowplows and motor vehicles.

We have removed a number of dead or dangerous trees from the borders of the town roads. Many of these trees are declining because of street widening, rock salt and old age.

Pruning of dead or dangerous limbs has also been done along several miles of town roads.

YOUTH COMMISSION

Cornelia Huber, Chairman

The Acton Youth Commission was created in May 1971. It is made up of seven members appointed by the Town Manager with the approval of the Board of Selectmen. The Commission has been hampered somewhat by the heavy turnover of members during the last few years and is now in the process of reorganizing in an attempt to keep abreast of the constantly changing needs of the young people of Acton. The Youth Commission lists the following present and future functions and activities:

1. To discover the areas in which we can function most usefully, we are in contact with local clergy, youth coordinators from other towns, educators and young people of Acton (particularly the Student Government elected Youth Commission at the high school). These are valuable sources of youth reaction and input.
2. The Youth Commission maintains close ties and good rapport with the Youth Employment Service giving direction where needed. The Youth Employment Service has provided a valuable source of information about the needs of youth and we enjoy their continued enthusiasm and representation at our twice monthly meetings. The Youth Employment Service report prepared by the Coordinator, Leslie Meyer, follows.

Youth Employment Service

In the past year the Youth Employment Service has recovered substantially from 1974's slowdown. The results of the eleven month period, January 1, 1975 through November 31, 1975, show the following statistics: odd jobs 312; steady jobs 167. Of these, 119 were employed by business and 360 by homeowners. This represents a total of 479 jobs, a 41% increase over last year's total and 58 jobs over the previous record year of 1973. There were 44 requests for the Y.E.S. babysitting list, which is constantly updated and maintained in convenient neighborhood listings. Forty-one jobs went unfilled.

After a slow start the pace began to pick up in June and has continued at a steady rate. The Y.E.S. staff feels this is due to an increase in publicity in two areas: a) personal contact by two Y.E.S. Job Solicitors to 317 businesses in town, and b) publicity fliers distributed to 5000 Acton residences.

The Youth Employment Service is continuing as before with one Job Coordinator and is planning to rehire two Job Solicitors in April. The office hours are weekdays 2-4 p.m., September 1 - May 31, and 8 a.m. - 4 p.m. during the summer months. The telephone is 263-0123. The Y.E.S. staff would like to thank the Acton-Boxborough Regional High School and the Acton Youth Commission for their steady help and support.

(More detailed breakdown of the above statistics may be obtained, if desired, from the Y.E.S. office or the Youth Commission.)

3. The Commission enjoys a similar rapport with CODE and continues to support their programs. The CODE report is as follows:

CODE

The Town support of CODE is administered through the Youth Commission, since the Hotline and related activities serve mainly youth and their parents. CODE serves an eight town area, and is supported by funds from the towns served, donations from private organizations and individuals, as well as major grants from the State Department of Mental Health and Office for Children. The Acton Youth Commission and CODE maintain close cooperation. CODE services are carried out by a full time Director and Program Coordinator, a part-time Community Relations Coordinator, a staff of 55 volunteers, and a dedicated Board of Directors, representing the eight towns CODE serves.

A major CODE activity is the Hotline, manned by some 55 trained volunteers. CODE's Hotline gets about 360 calls a month. Most calls concern sex-related problems, personal-parent-teenager problems, and drug usage and abuse. Other CODE services include discussion groups on parent-teenager relationships, divorce, and alcohol abuse. The CODE Drop-In Center is open during Hotline hours.

The public is welcome to visit the Drop-In Center and CODE offices at 136 Main Street. Hours of the Hotline and Drop-In Center are 10:00 a.m. to 11:00 p.m. Monday through Thursday; 10:00 a.m. to 1:00 a.m. Fridays; 7:00 p.m. to 1:00 a.m. Saturdays; and 7:00 to 11:00 p.m. Sundays. The Hotline number is 263-8777.

4. A craft fair was held on Thanksgiving Day following the pancake breakfast at the high school. It was organized and supervised by young people interested in displaying and marketing their handicrafts to the public. We hope this is only the first of many such affairs.

5. A Youth Mall is in the thinking stages. This would be a permanent and highly expanded version of the craft fair and would include such things as a bike repair shop and snack areas. The questions of appropriate space and funding will necessitate long range planning and the support of many community members.

6. The Youth Commission is sponsoring Saturday afternoon movies at the high school auditorium for school children for a nominal admission charge. The personnel are employed through Y.E.S. and attendance has been excellent. We hope to run first quality movies on a once a month basis during the school year. We envision this as a dual program providing entertainment as well as jobs for many Acton young people.

7. As a result of enthusiastic recommendation from many young people, we are sponsoring two dances in the spring at the high school.

8. We are researching the possibilities of a youth produced movie (supervised by Donald Gilberti, head of the High School audio-visual department, and using the school's audio-visual equipment). This movie would deal with the functioning of the government agencies and boards of the town and would be used as educational material in the schools and as informational material at Town Meeting.

9. Plans are being made to renew the "Acton Youth Tours" summer program. This program will provide outings tempered for the various age groups and will include such activities as trips to ball games, amusement parks and concerts.

10. We are working with the Town Manager, Christopher Farrell, to have a permanently appointed Police Youth Officer. We have had various members of the Acton Police force attending our meetings and offering ideas and reflections on the Acton youth community.

11. We are actively seeking an individual from the youth community (eighteen years old) to serve as a voting member of the Commission.

The Youth Commission wishes to thank the people who have shared our interest in working with the youth of Acton, and have advised us and supported our efforts. We actively encourage visitor participation at our meetings held on the first and third Mondays in Town Hall at 8:00 P.M.

Robert Caldwell
Charles Kadison

Lydia Lesure
Marilu Nowlin
(Financial Officer)

Protection Of Persons And Property



Children playing in the snow, South Acton
(Photo by Andy Rosenblum)

ANIMAL INSPECTOR

Patrick Palmer



Patrick Palmer, Jr. and his sheep, "Bucky"
(Photo by Andy Rosenblum)

Premises inspected:
Dairy Cows and Heifer
2 years old and over
Dairy Heifers
1-2 years of age
Dairy Heifer Calves
Under 1 year
Dairy Bulls
Beef Cattle

Oxen
Horses
Ponies
Goats
Sheep
Swine
Quarantined Dogs

DOG OFFICER

Patrick Palmer

My records show that:

1. 1194 licenses were issued.
2. 94 dogs were picked up, 50 of which were claimed by their owners, 20 were placed in homes and 24 destroyed.
3. 23 complaints were registered with this office, most of which concerned barking dogs, dogs at bus stops and school grounds, and chasing cars. All of these complaints were investigated, and we hope, satisfactory solutions were found.

BOARD OF HEALTH

Steven Calichman, Director

Donald R. Gilberti, Chairman

Edwin Richter

Gene P. Swartz, M.D.

The year 1975 was another busy one for the staff of the Acton Board of Health. Approximately 1,300 environmental health inspections were made during the year.

The Acton Board of Health is pleased that the Selectmen followed recommendations put forth last year to reactivate the Sewage Study Committee and also set up a committee to study septage waste disposal. The Selectmen have synthesized these suggestions into the new Wastewater Management Committee chaired by Mr. Daniel Costello.

The serious problems at the "Honeypot" area (septage waste disposal area) have not been fully solved, but conditions have been upgraded considerably since last year. The Engineering Department and Highway Department personnel deserve much credit for making this possible.

We hope that the new State Department of Environmental Quality Engineering will have more input and guidance in the area of septage waste management and will be more responsive and responsible in the future than they have been this past year.

As the Director of the Health Department, I wish to thank the Board of Health, Town officials, and other Town Departments for their support and cooperation throughout the year. I especially wish to thank my secretary, Mrs. Karen Callahan and my Senior Staff Nurse, Mrs. Florence Ross, both of whom worked faithfully during a period of increased workload and severe under-staffing of the department during the past year.

The following report summarizes the services and activities of this Department for 1975.

Septic Tank Care

All residents in the Town of Acton are reminded of their responsibility to maintain their septic tanks and underground leaching areas.

A septic tank system will serve a home satisfactorily only if it is properly located, designed, constructed and adequately maintained. Even a good system which does not have proper care and attention may become a nuisance and a burdensome expense.

Neglect of the septic tank is the most frequent cause of damage to the leaching systems. When the tank is not cleaned, solids build up until they are carried into the underground leaching pipe system, where they block the flow of the liquid into the soil. When this happens, the leaching system must be rebuilt or relocated - a costly undertaking. The precautions of periodic inspection and cleaning of the septic tank can prevent this needless expense and work by extending the life of the leaching systems.

The frequency of cleaning depends on the size of the septic tank and the number of people it serves. When a garbage disposal is used, more frequent cleaning will be required. With ordinary use and care, a septic tank usually requires cleaning every two years. When the total depth of scums and solids at the inlet exceeds one-third of the liquid depth of the tank, the tank should be cleaned. The accumulated solids are ordinarily pumped out by companies who do this work satisfactorily. The solids removed should be buried or disposed of in a manner approved by your local Health Department to avoid obnoxious odors and health hazards. There are no chemicals, yeasts, bacteria, enzymes, or other substances capable of eliminating or reducing the solids and scum in a septic tank so that periodic cleaning by the homeowner is unnecessary. Contrary to some beliefs, the addition of such products is not necessary for the proper functioning of a septic tank disposal system and can be harmful to the leaching field.

Garbage Collection

The Town of Acton maintains a municipal garbage collection and is based on a once-a-week collection. All garbage shall be stored in a place convenient for removal. Garbage collectors are not allowed to enter any building, breezeway, garage, etc., to pick up garbage. Rubbish must not be placed in with the

the garbage; garbage cans should be of adequate size and have tight lids. Paper bags, paper wrapping or other trash shall not be deposited with edible garbage. Paths and garbage pail areas must be free of ice and snow and paths sanded for safe footing. All garbage complaints should be directed to Mr. Shaw, 369-7541. If you are not satisfied after contacting Mr. Shaw, call the Board of Health at 263-4736 and we will try to remedy the situation.

Sanitary Landfill

The Town of Acton maintains a sanitary landfill for rubbish and trash disposal. It is located on Route 2 just West of Hosmer Street, and it is open six days a week from 8:00 a.m. to 3:45 p.m. and closed on Sundays and Holidays. (Check schedule posted at entrance for summer hours.)

Mosquito Control Program

Mosquito control consisted of almost three complete Malathion Ultra-Low Volume fogging applications for the control of adult mosquitoes.

The program also entailed the services of three summer laborers who cleaned approximately 13.3 miles of streams, brooks, and ditches to minimize standing water. Similar to last year mosquitoes were a mild problem due to a number of climatic factors - a cold wet spring followed by a dry summer.

Day Care Services

Day Care Centers are now licensed by the State of Massachusetts, Office for Children. The North-east Coordinator is Mr. Plunkett and he can be reached by dialing 492-1572. The Acton Board of Health is in the process of again becoming the licensing agency for the Town. When and if this change takes place, we will notify all the people involved in Day Care Centers.

Well Child Clinic

The Acton Board of Health is now sponsoring a free "Well Child Clinic" for Acton residents to be given monthly. This is for routine physical examinations and immunizations. This service was not intended to replace the child's family physician, but increases health services to the young community.



(Photo by Andy Rosenblum)

Communicable Diseases Reported for 1975

Animal Bites	14	Measles	0
Chicken Pox	52	Salmonella	0
German Measles	2	Syphilis	1
Gonorrhea	11	Amebic Dysentery	0
Mumps	0	Meningitis	0
Strep	2	Tuberculosis	1
		Hepatitis	

Chapter III, Section 111 of the General Laws, Commonwealth of Massachusetts, requires that all communicable diseases must be reported to the Board of Health, 263-4736.

Permits and Licenses Issued

Installers Permits	32	Offal Transport	6
Sewerage Disposal Permits	107	Commercial Haulers Permit	14
Food Establishments and		Public and Semi-Public	
Temporary Food Permits	35	Swimming Facilities	20
Retail Food Establishments	10	Sewerage Transporter Permits	15
Milk and Cream Licenses	51	Well Permits	2
Mobile Food Server Permits	10	Burial or Removal Permits	37
Milk Dealers	15	Plumbing Permits	227
Gas Permits	183	Privie Permits	2

Permits and Dealers

Total Collected Miscellaneous Items	\$2,119.30
Plumbing Permits	1,586.50
Gas Permits	1,284.00
Sewerage Permits - 68 new, 39 repair or alterations	2,594.00
One Sewer connection	5.00
	<u>\$7,588.80</u>

ACTON PUBLIC HEALTH NURSING SERVICE

Florence M. Ross, R.N., Town Nurse

Rosemarie Durkin, R.N., Asst. Town Nurse

Karen A. Callahan, Secretary to the Board of Health

The Acton Public Health Nursing Service, a certified Home Health Agency, serves the community by providing skilled nursing to the sick at home and performing the nursing duties of the Board of Health.

The Public Health Nurse provides part-time nursing care under the supervision of the individual's physician. Nursing service is available to all Acton residents, some of these activities are; changing dressings, giving injectable medications, monitoring cardiac patients, diabetic teaching, care of the mother and newborn, and teaching and assisting a patient recuperating at home, or simply teaching and assisting a family in the care of an ill person at home.

The sick, convalescent, handicapped, or elderly person visited at home by the nurses are spared the expense of hospitalization and nursing homes. More and more patients are cared for at home, living happily close to their families and friends.

Additional health services are available to Acton residents through contract with Emerson Hospital. The service of a Physical Therapist, under physician's orders, will provide evaluation and therapy in the home for a homebound or recuperating patient. A Medical Social Worker is available, part-time to the patients of the nursing agency for home visits and consultation.

The Agency's comprehensive health program includes trained Home Health Aides obtained through Concord Family Service. The Home Health Aides assist the Public Health Nurse by performing services to patients which do not require a professional nurse; such as baths, shampoos, and personal hygiene, these services are under the supervision of the nurse.

To support these services, there is a charge for home visits. If the individual qualifies, the visits are paid by Medicare, Blue Cross, Medicaide through Welfare, private insurances, Veteran Services, etc. The nurse will make every effort to assist the patient in obtaining financial coverage.

2040 Nursing Visits to 192 patients;	Fees Collected:	
1279 Visits to persons over 65	Cash	\$ 3,263.21
13 Physical Therapy visits to 6 patients	Medicare	5,718.83
18 Social Service Home Visits and 301	Blue Cross	295.40
consultations to 20 patients	Welfare	<u>5,642.20</u>
473 Home Health Aide Visits to 11 patients	Total	\$14,919.64

The Board of Health nursing activities for the past year have been in the areas of Communicable Disease control, and the Maternal and Child Health, with emphasis on prevention and early detection.

Communicable Disease control involves home visits for reported cases of Hepatitis, Salmonella and Tuberculosis.

The nurse investigates the source and assists the family in understanding and controlling the disease.

In the area of prevention, immunization and screening programs were available.

The following programs were conducted in 1975:

1. Tuberculin testing for local business establishments, Town employees, teachers and volunteers at one nursery school. Assisted School Nurses Tuberculin testing teachers and volunteers.	444
2. Lead Poison Screening (held on a continual basis). Also in one nursery school and one Town clinic.	44
3. Blood Pressure Clinics.	224
4. Diabetic Screening Clinic.	40
5. Assisted Lions Club at Glaucoma Clinic.	
6. Breast Self Exam Clinic.	104
7. Influenza Vaccine for Senior Citizens.	330
8. Diphtheria-Tetanus for 9th grade students.	175
9. Well Child Clinics once a month for 11 months	children 92 families 63 visits 147

Maternal and Child Health

The nurse makes the mandated visits to the home of every infant born prematurely. There were 38 visits to prematures in 1975. The nurse is available to any new mother with special problems.

The Well Child Clinic, sponsored by the Board of Health, was established to meet the needs for preventive health services to infants and pre-school Acton residents. The clinics are held monthly at the High School, under the supervision of the Acton Public Health Nurse, and Gene Swartz, M.D., Acton Board of Health member. Routine physical examinations and immunizations are given by a physician who is a child specialist, the physicians serve on a rotating basis.

The Breast Self Exam Clinic was a new experience for Acton this year, and we are grateful to Doctor's C. C. Baher, Ellen Bell, Seymour DiMare, Mary Donald, Henry Harvey, Richard Larson, Daniel O'Connor, John Rowse, Henry Vaillant, the 60 nurses, the Junior Women's Club, Adult Education Director, Mrs. Mason, and local organizations that volunteered their valuable time and equipment.

Your nurses have been involved with the following agencies and resources:

Nursing Advisor to Salvation Army Committee
Acton-Boxborough School Health Program
Lion's Club - Glaucoma Clinic
Adult Education - Acton Boxborough
Resource person for C.O.D.E.
Alcoholics Units, Middlesex County Hospital
Girl Scouts, Boy Scouts, Cub Scouts, Bluebirds
Council on Aging
Senior Citizens
Member Steering Committee Meal-a-Wheels

Nashoba Board of Welfare
Lead Poisoning Prevention Program
American Cancer Society
American Heart Association
White Fund Committee
Whitney Fund
Nursery Schools
Church Groups
Beacon Santa
Concord Family Service
After Care Mental Health

Future Health Planning

1. Continue Well Child Clinic
2. Blood Pressure and Diabetic Screening on a regular schedule for early detection of hypertension and diabetes.
3. Breast Self Examination and education program for early detection of cancer.
4. Support Glaucoma testing and research by the Lion's Club.
5. Continue Lead-Screening as an on-going screening program for lead poisoning in young children.
6. Case finding especially in the aged, shut-in, who may need assistance obtaining medical supervision.
7. Flu Clinic for Senior Citizens as a yearly program if recommended by the Massachusetts Department of Public Health.
8. Tuberculin testing for residents who desire this service, especially those who are teachers and volunteers, or adults working with children.

All clinics and health programs will be directed toward education, detection, and appropriate referrals will be made for particular health needs in the community.

The Acton Public Health Nurse may be reached at 263-4736 Monday through Friday, 8:30 to 4:30 p.m.

MENTAL HEALTH SERVICES

Walden Guidance Association
Mrs. Shirely Krasner, President

In this period of rising expectations for mental health on the part of the individual, his family, his community and even more broadly, the state in which he lives, the response to this aspiration for expanded mental health occurs at many levels. Our Commonwealth undertakes the financial responsibility of providing for the special educational needs of its student-citizens under its new 766 law. Our communities, through our school systems, seek to insure that aid is made available to their residents by providing both the funds and personnel to meet this need. Our community mental health centers are striving to meet the more extensive responsibilities which these expectations entail by expanding their services and personnel and by providing for training which the new special skills require of them.

Your Walden Guidance Association has responded to these aspirations of State and Community and family by undertaking to expand many of its existing programs and to add some significant new ones which we shall briefly describe.

Responding to the significant increase in the number and variety of people requesting our services, the WGA through its Eliot Clinic and Eliot Day Center has sought to enhance accessibility of services to the community.

The Eliot Clinic, for example, has developed Intake Groups which provide the possibility of increasing the immediate availability of its services while the Eliot Day Center has extended its programs into summer and is planning further extension into evenings and weekends in the near future.

Description of Services

Eliot Day Center
Joseph Lillyman, Director

Eliot Day Center is the partial hospitalization service of the Mental Health Center. Its group programs run on a daytime and evening basis for adolescent and adult clients. The primary tasks of the Day Center are (1) to prevent inpatient hospitalization and (2) to shorten inpatient stay.

Partial hospitalization units have been justified (1) financially - they are less expensive than in-patient units; and, (2) clinically - research studies show there is a lower rate of recidivism than in-patient programs.

Presently the Day Center operates daytime programs and two ancillary evening groups for patients, relatives and friends. Services extended to weekend and evening hours would help those who work during the day and who lack significant social relationships.

Our first move toward expansion was a summer pilot program for mothers and children. Mothers met in group sessions while children met in playgroups and helped with the activities of the day. Mothers who would have had to discontinue treatment were able to continue through the summer and had the additional opportunity to include parent/child relationships in their treatment program.

In summary, the Eliot Day Center hopes in the near future to expand partial hospitalization services for our patients and their relatives.

Eliot Clinic

Robert M. Ravven, Director

Children's Day Treatment Services. The Day Treatment Program for School Aged Children is one of the newer items which will offer services to special needs' children. The schools' collaboration with the Clinic's new program will aid in the partial fulfillment of the demands of 766. The number of referrals to the children's group therapy portion of the program has been overwhelming. In the past there have been 10-12 children in similar Clinic groups. The new program is designed to triple this capacity. But even this increased capacity will not be able to handle the over 100 referrals to date to the new program.

Children's Day Treatment Services is designed to serve children who exist in isolation and are excluded from participating in those activities normally enjoyed by children and to provide them with an opportunity to experience these activities and to learn how to handle them. These might include: bowling, little league or activities done in a regular classroom of which these children are not a part. Social ostracism may have kept these children from learning about these activities and enjoying them.

The program encompasses coordinated parents' groups and work with school personnel around treatment and the educational plan for the child. It also includes consultation, supervision and in-service training of school personnel in group work techniques.

The goal of Day Treatment is to ready the child to return to the community and be able to join in activities and to enhance the understanding and skills of the key people in the community who work with the child.

Currently the program serves children from ages 7-14. Hopefully, it will expand to serve children 6-18. Each child has an advocate within the school system and the staff of the Day Treatment Program works with school personnel to help integrate the child into the school's system and activities. Eventually, they hope also to provide consultation to children's social organizations in the community.

Therapeutic Nursery School. The Eliot Clinic TNS is a service provided for the emotionally disturbed between the ages of 2 and 6 and for their families.

Each year, approximately 20 children are enrolled in the school. There are three groups of six or seven children in each group. There are three mothers' groups which meet once a week. While the mothers are meeting, a volunteer is used to provide a siblings' group so that mothers can attend their own groups. Parents of the children are also invited to a couples' group once a week.

Parents are also seen individually by the teacher-therapists at regular intervals, either in the home or at the Clinic. Children from TNS may be seen by individual therapists.

At present TNS is located in a church in downtown Concord. At the beginning of this year potential candidates had to be turned down because of insufficient staffing. Expansion of TNS should be considered for next year in anticipation of 766 needs.

Pre-school consultation to private nursery schools and kindergartens has been a responsibility of the TNS Director. Consultation to all other schools and agencies appropriate to the effective coordination of treatment and aftercare is the work of TNS staff as is training of volunteer and student staff used in the classroom and in the home.

Community Services. The main function of the Community Services Program are:

1. To develop an information bank of all identifiable resources within our mental health area.
2. To provide information and referral services for unmet human needs.
3. To identify unmet human needs in cooperation with people who live and work in the area.
4. To provide mental health consultation to community caregivers such as clergy, police, community nurses, self-help groups. Consultation has been provided on a scheduled and "as needed" basis.
5. To provide, through the use of volunteers and professional staff, mental health services to individuals and families who are unable to use existing services. Volunteers provide "good neighbor" services to frightened, isolated and withdrawn adults who are unable to perform ordinary tasks such as marketing, being in social/recreational groups, or leaving their homes. The volunteer "lends a hand" and functions as a support system to the person needing help. Referrals can come from anyone in the community but most often are made by ministers, town nurses, and physicians.
6. To cooperatively develop new programs that can provide needed services.

The Eliot Clinic Community Services Program welcomes the opportunity to serve people where they live and work.

Services to Schools. The Eliot Clinic continues to provide consultation services to all of the area school systems. A certain amount of "shared" time, i.e., not additional fee consultation time, based on town population, is offered to the schools. Each system also has the opportunity to contract for additional time. The "shared" consultation services reflects the Clinic's philosophy of early mental health intervention and an interest in preventative community mental health. The consultant might meet with teachers, counselors, special educators and/or administrators, depending on the given needs of the specific school system.

The Eliot Clinic is currently offering some evaluative, consultation and treatment services in response to the school's request for 766 involvement. We are in the process of working out general guidelines and policies to structure our present and future role in 766 issues. The Eliot Clinic hopes to develop the most effective approach to participating with the schools in the providing of services for special needs children.

Therapeutic Services. The main function of the Clinic is its variety of therapeutic services. The Clinic is a forerunner in the expansion of the traditional therapeutic techniques to broader approaches such as groups and families. The basis for this is the belief that individual suffering often comes out of interpersonal relationships and can be relieved by focusing on those relationships. It also fosters a greater sense of responsibility in the individual to know that he, in his own misery, is adding to the misery of others.

The use of groups provides a broader range of services to a larger number of people and is more effective in terms of time and relevance to the community. The family orientation is one that is increasingly practiced in the Clinic and in addition enables more effective coordination of the adult services with services to children.

Group Therapy Program. The Clinic has always seen group therapy as a treatment of choice for many of our clients. We currently have approximately fifteen groups, besides the activity groups offered by the children's Day Treatment Program. Our therapy groups are quite varied, and include groups for children, parents, couples, adolescents and adults. The groups are usually led by two experienced staff members or a supervising person and a trainee. In the years that we have offered groups, they have proven to be an effective and efficient therapy modality for many individuals.

Training Program. A sign of the recognition of competence of the Clinic staff is that it is regarded as a valuable training center by educational institutions including Simmons, B.U., B.C., Harvard, Northeastern and others.

Relationship to the Mental Health Center. Walden Guidance Association has had to master the increased complexities which have confronted it, in being part of a larger service (the Concord Area Comprehensive Community Mental Health Center). Other units of the MHC provide services that we do not (inpatient, aftercare). More effective methods of cooperation with other agencies, both in our roles as outpatient mental health service and part of the MHC, have necessarily developed and are being developed still further. Relationships with the Emerson Hospital, the Mental Health Association, the Minute-Man Association for Retarded Citizens - to name a few - continue to grow. Being located on the very grounds of the hospital puts us in a favorable position to negotiate and cooperate.

Through participation in the Children's Grant, the Clinic is enjoying expanded cooperation with the Concord Family Service Society. These two agencies have existed side-by-side and provided supplementary services to individuals and their families.

The Walden Guidance Association is aware of the community's right to mental health services and the responsibility this places on the mental health agency and the community to cooperate in order to provide these services. The Clinic and Day Center have expanded their personnel and the use of the facilities and are now expanding past the limits that enable them to meet increased demands. We hope for increased moral support, expressed practically in ways that help us to do our job more effectively.

The Walden Guidance Association feels strongly that it is in the best interest of the Community for the funding to come, in part, from the people who are most benefitting from the services.

BUILDING INSPECTOR

Don P. Johnson, Commissioner



(Photo by Andy Rosenblum)

Many events occurred within the past year which warrant discussion in this report. The most significant, however, had little to do with duties and responsibilities associated with the Building Department. Specifically, the resignation of Town Manager, Robert Dotson in September, brought on much speculation regarding his successor and future administrative policies.

I first met Bob Dotson in the spring of 1972 and was impressed with his intelligence and administrative capabilities. That first impression strengthened and grew into respect over the three year period I was privileged to serve Bob as head of one of his departments.

Appropriately, a tribute to Bob's service to the Town of Acton is found in the fact that he remains a good friend and trusted counselor to his former employees.

Administration of town government continues, however, and the tremendous responsibilities of Town Manager have been assigned to Christopher Farrell, former Administrative Assistant to Bob Dotson. With some knowledge of the daily stresses Chris now confronts, I must admire his courage and enthusiasm. Already he has evidenced his ability to weigh important matters and render appropriate and effective decisions.

This department personally and professionally extends its confidence and congratulations to Chris Farrell and its very best wishes to Bob Dotson for his future.

For two years I have discussed legislation and implementation of the Commonwealth of Massachusetts State Building Code. We have now completed the first full year of operation under its influence and are prepared to report our findings.

Building Commissioner's Annual Report

To date, the code has proven to be a confusing, often contradictory and much amended document. Amendments alone have ranged into hundreds of pages of corrections, revisions, deletions and additions. Nonetheless, through all the confusion and red tape, I have every confidence the "ends justify the means."

The code requirements for construction of a normal home (single family dwelling) in Acton have virtually no effect on the cost or character of the structures we have traditionally constructed. Commercial, industrial and institutional construction, on the other hand, has been strongly impacted by the new code when compared with the former Acton Building Code.

Fire safety and prevention is one of the prime considerations of modern building codes. The new State Building Code addresses this concern by emphasizing safe, adequate egresses (means of escape) from all structures and encouraging (or requiring) fire detection and sprinkler systems where appropriate.

Further, with the realization that certain architectural barriers, (steps, etc.) have existed for years as a hindrance to the use of public buildings by handicapped persons, the Legislature has established an Architectural Barriers Board. This board is charged with promulgating rules and regulations to provide for the safe use of public buildings by the handicapped. Enforcement of these rules and regulations has been assigned, in part, to local Building Departments under Massachusetts General Laws, Chapter 528 of the Acts of 1974. Significant effects of this legislation are visible in new public buildings in terms of inclined ramps and walkways, elevators, visual fire alarms, knurled door knobs and many other aids to handicapped persons.

Although this department is equated primarily with building construction and inspection, nearly one-half of our time is consumed in interpretation and enforcement of the Protective Zoning Bylaw and other associated Town bylaws such as Flood Plain, Site Plan, Earth Removal and Sign Bylaws. Many hours are spent in researching building permit applications, for instance, in order to determine whether the proposed use of property is permitted by the Zoning Bylaw, whether legal protections exist for the property, the names of previous owners and dates of ownership, setback requirements, flood plain elevations, site plan conditions, etc. Complications in any of the above areas may result in weeks of delay, legal opinions and possible denial of a building permit, without even considering the plans and specifications for the proposed structure itself or its conformity with Building Code requirements.

The majority of complications encountered by developers, builders or owners in obtaining building permits involve concerns such as those outlined above. Building Code problems, as such, are usually solved by change of design or materials and, for the most part, represent the easier side of our enforcement responsibilities.

The year 1975, in retrospect, has seen a slight increase in the number of single family dwelling starts in Acton and building permit approval for such major projects as a new three (3) story professional office building at Nagog Square and complete renovation with substantial additions to Towne-McCarthy school.



Total permits issued has continued to range between 250-300 with the majority reflecting economic preference to expand and renovate existing facilities rather than initiate new construction. Evidence of this trend is emphasized by the picture above. Now the home of Mr. & Mrs. Frank Averett, this house was relocated from its original site on the northerly side of Route 2 to its new location, off of Parker Street in South Acton. Thus its effective life has been extended indefinitely, economies were realized over new construction costs and a small segment of Acton's rural character has been preserved.

CIVIL DEFENSE

Donald W. Macaulay, Director

This has been an active and progressive year for the Acton Civil Defense. Many projects are now well underway.

The outstanding cooperation and assistance from the Town Manager, Police Department, Fire Department and other departments has been greatly appreciated. Without this assistance, the progress we have made would not have been as steady.

Auxiliary Fire

Mr. Robert Ingram, Deputy Director

20 Member Department

1 Deputy Director

1 Captain

2 Lieutenants

3 Advisors

13 Firefighters

This unit responds to all full box fire alarms and maintains the Service vehicle, housed at the Civil Defense building on School Street. We are ready to assist town residents in time of need, such as pumping out cellars and providing light during power failures.

Members have had training at the Fire Academy, Stow, Massachusetts, and the Topsfield Training Center, Topsfield, Massachusetts. They maintain active training sessions with the Acton Fire Department. The Acton Auxiliary Fire Department participates in town activities and is a vital asset to the community.

Auxiliary Police Department

Mr. Eric Larson, Deputy Director

17 Members

1 Deputy Director

1 Captain

1 Lieutenant

1 Staff Sergeant

2 Squad Sergeants

1 Corporal

1 Patrolwoman

9 Patrolmen

All personnel are in uniform and are being trained in different aspects of policework, i. e., first aid, communications, traffic control, disaster and crowd control, and small arms. A total of 6,460 hours have been spent on behalf of the town and its activities.

In both the Auxiliary Fire and Auxiliary Police departments the men purchase their own uniforms and most of their equipment.

Explorer Post 1, BSA

Search & Rescue Unit: Mr. Donald Macaulay, Advisor; Mrs. Connie Ingram, Associate Advisor. Sponsored by the Acton Lions Club, this is a group of very active young people involved in search & rescue duties. The unit has been certified as an Emergency Service.

In June, 1975 the Post participated in a mock plane disaster at Sterling Springs Campground, Sterling, Massachusetts. Some of the 25 members have graduated from the Defense Civil Preparedness Agency. The Post is presently undergoing first aid training with more courses to be offered in the near future.

We have received national recognition by the National Director of the Defense Civil Preparedness Agency, Mr. John E. Davies, Washington, D.C. for our continued efforts in the field of Search & Rescue.

Extensive studies are underway to obtain a proper communications system throughout the town, state and federal DCPH departments.

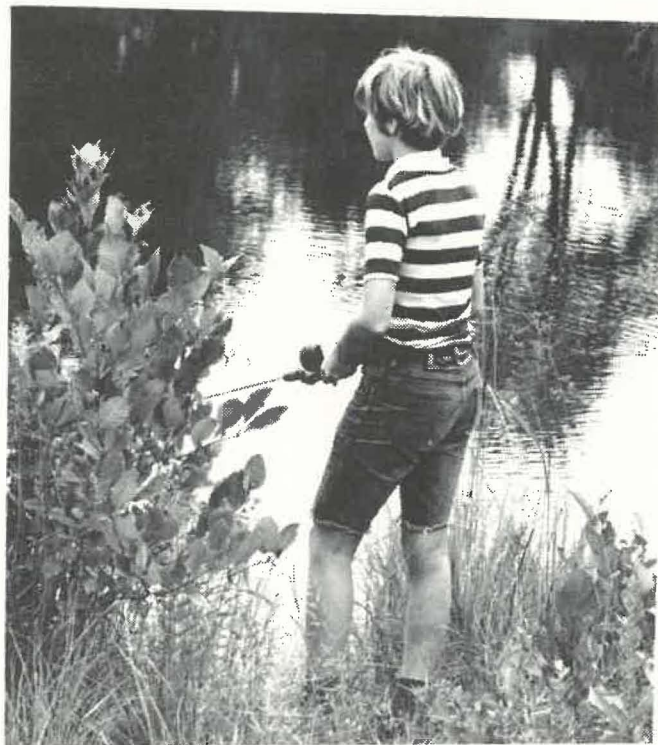
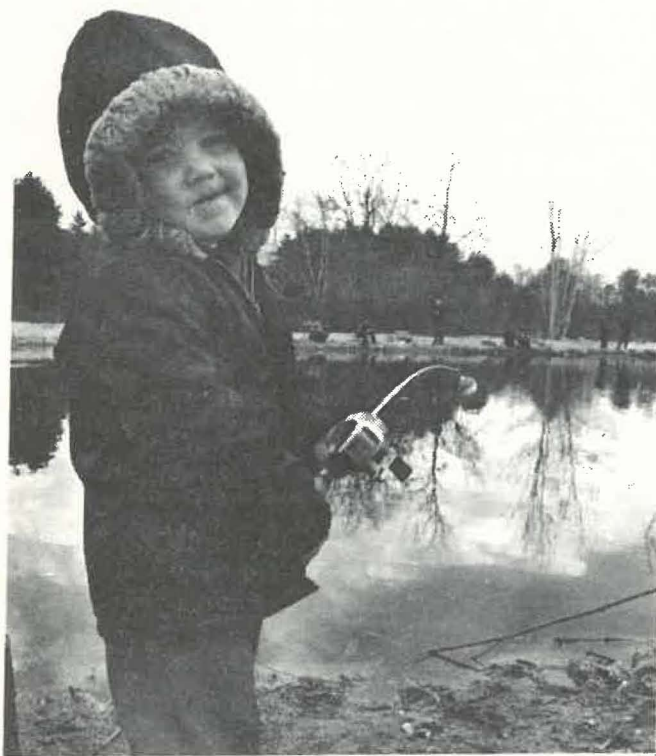
As stated before, many dedicated people have given of their time and talents to assist with the establishment of a good Civil Defense program for the town of Acton. An Emergency Operations plan is being prepared with the help of state and federal DCPA agencies. Both volunteers and financial support are needed to make 1976 an even more progressive year for the Acton Civil Defense Agency.



Fire at Great Hill Reservation, South Acton
(Photo by Andy Rosenblum)

CONSERVATION COMMISSION

Brewster Conant, Chairman



Fishing in a small pond is still a young man's favorite pastime.
(Photo by Andy Rosenblum)

During 1975 approximately 192 acres were purchased by the Town for conservation purposes. This acreage included 55 acres abutting Water District land in West Acton, 29 acres on and along Fort Pond Brook off Central Street, 31 acres between Tuttle Drive and Central Street, 54 acres off Nagog Hill Road toward the shore of Lake Nagog, 5.3 acres in North Acton next to Robbins Mill Pond, a parcel of 15.3 acres at Newtown Road and Simon Willard Road, and 2 acres off Piper Road abutting the Great Hill conservation area. All but the 2 acre parcel were purchased with proceeds from a bond issue.

Further purchases of land are planned for 1976 to add to land already owned and in areas such as to give balance to land holdings of the Town.

Reimbursement of funds from the Bureau of Outdoor Recreation in an amount up to \$141,000 for the Great Hill project are still awaited, but should be available soon. While applications under the State's Self-Help program have been and will continue to be submitted for 50% reimbursement of the cost of land purchases, the Commission cannot feel as assured of such reimbursement as in the past because of the present condition of the Commonwealth's finances.

Pursuant to the Wetlands Protection Act (General Laws, Chapter 131, Section 40, as amended) the Commission held two hearings and issued two permit extensions and one cease and desist order.

After Commission interviews with a number of applicants, Bruce M. Stamski was employed in November as a part time Conservation Assistant. To the extent possible, Mr. Stamski will be available at the Department of Public Works building from 8:15 to 10:00 o'clock each weekday morning.

A number of joint meetings were held with other Town boards during the year, including the Planning-Action Committee of the "Greentown Project." Also attended were State and Massachusetts Association of Conservation Commissions meetings.

In 1976, updating the 1974 Master Plan and marking bounds of acquired parcels of land will receive attention.

The Commission thanks members of Town boards and employees of Departments for their continued help. Conservation Commission meetings are held at the Department of Public Works at 8:00 P.M. on the first and third Wednesdays of each month.

Judith Clark
Joseph Guertin
Gene Gustaphson

Robert Paul
Dorothy Stonecliffe

INSECT PEST CONTROL

Franklin H. Charter, Superintendent

The control of Dutch Elm Disease continues to be the largest activity of this Department. Approximately 50 Elms are removed each year with this disease.

The Gypsy Moth continues to build up slowly in the wooded areas of the Town. Egg clusters have been noticed in the Cemeteries and in North and East Acton. This Insect is not to be confused with Fall Webworm which natches in July and the nests remain on the tree tips through the winter months.

Several miles of roadside was sprayed for Poison Ivy. School grounds, ball fields and other recreation areas were also checked for Poison Ivy.

INSPECTOR OF WIRES

Leslie F. Parke

I herewith submit my report as Inspector of Wires for the year ending December 31, 1975.

One Hundred Ninety Nine permits were issued and the sum of Two Thousand One Hundred Ninety One dollars and seventy five cents, (\$2,191.75) was collected in fees for these permits, and turned over to the Treasurer.

All applications and electrical inspections were approved with a minimum of changes.

SEALER OF WEIGHTS AND MEASURES

George K. Hayward

Report of Sealer of Weights and Measures for the Town of Acton from January 1, 1975 to December 1, 1975.

Total number of devices inspected and sealed 170.

Fees paid to Town Treasurer amounted to \$425.50

FIRE DEPARTMENT

Malcolm S. MacGregor, Chief



Joe Wetherbee sits in Circa 1936 Fire Engine, restored by Acton Fire Department at no cost to Taxpayers

(Photo by Andy Rosenblum)

On January 17, 1975, Thomas J. Barry, Jr., who had been Fire Chief since December of 1967 left this department to become Fire Chief of the El Cerrito, California Fire Department. During his tenure as Fire Chief for the Town of Acton his accomplishments and innovations in handling an expanding municipal service within a fast growing municipality became well recognized.

On January 17, 1975, Malcolm S. MacGregor, was appointed as Acting Chief of the Department and proceeded to undertake the task of handling routine duties dealing with inherited policies and budgets, together with added responsibilities dealing with budgets and policies for Fiscal Year 1975-1976 and the implementation of the Ambulance Emergency Medical Service Program. These tasks were accomplished with minor difficulties that might be expected in any transition of administration. The transition could not have been handled as efficiently without the support and cooperation of all personnel from this Department that were involved.



Thomas Barry resigns.
(Photo by G. B. Williams)

One of the highlights in departmental activities for the year 1975 was the preparation, presentation and implementation of the Emergency Medical Services Program. Considerable savings will be realized by the citizens of Acton, due to the efforts of fire department personnel and Christopher J. Farrell, Town Manager, who succeeded in obtaining funding for the ambulance under the Governor's Highway Safety Program. The funding, will substantially defray a great deal of the initial investment in the establishment of such a municipal service. The only drawback is that projected delivery schedules of the ambulance have been delayed consistently at the State level. Expected delivery is now set for February of 1976. Fortunately, the Acton Fire Department, with the cooperation of the Acton Police Department has been able to utilize our rescue unit as a temporary substitute for a certified Class I Ambulance, on many occasions.

Also, it should not go without mention that a great deal of time was spent by Acton Fire Department personnel in the preparation of a comprehensive updated street directory to facilitate an easier location of residences, for not only fires, but also for emergency medical incidents.

Briefly, regarding general departmental activity for the year 1975, it was most fortunate that major fire losses were minimal, although routine and minor fire department responses increased by approximately fifty percent. Although part of the increase is attributable to increased participation in medical emergency responses, a fair amount is also due to normal response increase commensurate with the growth of the town. A concern of a serious nature was an approximate sixty percent increase in False Alarm activity, primarily from street boxes. Steps are being taken by both the Acton Fire Department and the Acton Police Department in an effort to curb this needless and potentially dangerous response of manpower and apparatus to false alarms.

Maintenance and Equipment

The new pumper which was approved for purchase at the Annual Town Meeting of 1974 is expected to be delivered in the early part of 1976. It is hoped that Engine 26, scheduled for replacement under long-range programming in 1975, will successfully be approved for replacement at the Annual Town Meeting of 1976. This much needed replacement was forestalled for a year due to repairs done to the pump on this piece of apparatus.

Another consideration is, our hope that the Fire Alarm Repair Truck will also be approved for replacement as it definitely presents a safety hazard to personnel who utilize this vehicle.

General apparatus maintenance and repairs continue to be handled well by the Fire Department mechanic and his assistant. It is well to note that a great deal of savings are realized by handling many repairs and maintenance within this department, rather than sending it out on a contractual basis.

All the fire stations continue to be maintained in excellent appearance and repair due to the efforts of the firefighters on duty in the stations. A request has been presented to the Building Commissioner for repairs that would normally exceed the capabilities of the firefighters.

Personnel

On May 23, 1975, Malcolm S. MacGregor was appointed Fire Chief on a permanent basis. Other highlights in this area would be the approval of a full-time Fire Prevention Officer and the appointment of four additional Firefighter-Emergency Medical Technicians as part of the Ambulance-Emergency Medical Service Program.

The present permanent strength of the Acton Fire Department consists of a Chief, 4 Captains, Fire Prevention Officer and 28 Firefighters. The present Call Force consists of 2 Call Lieutenants and 16 Call Firefighters. It is hoped that a reorganization of the Call Force can be made to bring the compliment to 30 Call Firefighters, as authorized.

Fire Prevention

Demands relative to the activities of the Fire Prevention Bureau continued to increase in 1975. During the Annual Town Meeting of 1975 the Full-Time position of Fire Prevention Officer was approved. An Acting Fire Prevention Officer has been appointed pending the final disposition of this position. Due to this fact many functions of the Fire Prevention Bureau are involved in the transition from a part-time to a full-time operation.



Quarry Road Trailer Site, Garage
(Photo by Linda Bracco
courtesy of Acton-Minuteman)

Fire Prevention Week 1975 was handled as usual with school programs and public shopping center displays. It must be noted that for the most part educational programs handled by the Fire Prevention Bureau have been eliminated due to budgetary restrictions. Normal activities of the Fire Prevention Bureau continue in such areas as inspections, permit issuance, plan approvals, investigations, etc., as part of the full-time responsibilities of the Fire Prevention Officer.

Training

The Training Division, under the direction of the Training Officer, has conducted a total of 1549 hours of training, which unfortunately still falls short of the 100 hours per man, per year, which is the goal of this division. Noteworthy in this area is the fact that the Acton Fire Department now boasts of twenty Registered-Emergency Medical Technicians, with four firefighters currently enrolled in a certification program.

Fire Alarm

The Town of Acton presently has a considerable investment in a complex Fire Alarm and Communications network, with a replacement value of approximately \$335,000. The Fire Alarm Division continues to do an excellent job in planning, installing and maintaining this complex system, which continually must be expanded to keep abreast of the growth of the Town.

In summary, I would like to take this opportunity to thank both the Permanent and the Call Personnel of the Acton Fire Department for their cooperation, assistance and efficiency in a year that brought about many changes for the Acton Fire Department, while still maintaining the high degree of efficiency and professionalism established in past years. Also, I would like to thank all the other Department Heads, Town Officials, Town and Civic Committees with which I have come in contact with in the past year for their cooperation and assistance. Last but not least, I would like to thank the Auxiliary Fire Department of the Acton Civil Defense for immeasurable assistance on a number of occasions dealing not only with emergency situations but also special service activities.

Statistics

Total Number of responses are as follows:

Residential	32	23
Non-residential assembly	2	2
Mercantile	7	1
Storage	3	0
Grass-Brush-Woods	92	86
Miscellaneous	60	63
Vehicle	21	31
False Alarms	46	74
Accidental Alarms	61	50
Emergencies	69	13
Investigations	111	111
Special Service	140	122
Mutual Aid Sent	23	38
Medical Emergencies	90	249
Accidents		128
Totals	758	992
Box Alarms	166	153
Still Alarms	592	839
Fire Loss (Estimated)		
Building and Contents	222,859.44	101,075
Vehicles	1,110.00	8,595
Totals	\$223,969.44	109,670
Assessed Value of Property Involved	\$5,669,970.00	\$1,423,380
Permits Issued		
Oil Burners	36	53
Blasting	31	14
Flammable Gas/Liquid	21	0
Miscellaneous	34	31
Monies Collected - Permits	\$87.50	\$83.00

POLICE DEPARTMENT

C. R. Fenton, Jr., Acting Chief



Sergeant Edward R. Brooks

A friend of mine died.

To those who knew him, Acton Police Sergeant Ed Brooks was a special kind of guy. He was a good police officer with a unique understanding of the proper blend of firmness and sensitivity necessary to do that job well. He was quick to laugh and quick to break up a tense moment with an irreverent quip. He was generous, capable of many talents, loved life and was liked by all who knew him.

He died too soon at age 32, and perhaps that alone should make us look a little closer at our own lives and take heed.

Ed Brooks was my friend. I'll miss him.

(Richard Calandrella)

The townspeople and this Department were both shocked and saddened by the untimely deaths of Chief Norman L. Roche and Sergeant Edward R. Brooks during the past year.

Chief Roche had served almost twenty years with the Department as Patrolman-Sergeant and was appointed Chief in May of 1973.

Sergeant Brooks joined the Department July 5, 1971 and was appointed Sergeant in May of 1975. His death cut short a promising career in police work.

* . * *

Personnel

Patrolman MacLeod was appointed Acting Sergeant on November 16, 1975. Patrolman Lawrence DuPont was appointed to the position of Detective in May of 1975.

During the past year, Stephen McCarthy, Paul McGovern and Paul J. Cogan were appointed as Patrolmen with the Department. At this time Patrolmen Thompson and McGovern are taking a 12-week training course at the State Police Academy in Framingham.

Training

The following members of the Department have completed various training courses during the past year.

Acting Chief Fenton - Budget Preparation course at Babson Institute.

Sergeants McNiff and Robinson - Received B. S. degrees in Law Enforcement at Northeastern.

Sergeant Rhodes - Completed Rape Investigation Course.

Detective DuPont - Completed Rape Investigation Course.

Acting Sergeant MacLeod - Completed courses in Crime Scene Search and also Photography Course Completed Municipal Investigation Course.

Patrolman Goodman - Completed a Course in Drug Identification with the U. S. Department of Justice.

Patrolman Coggins - Completed a Course in Drug Identification with the U. S. Department of Justice.

Patrolman Dristilaris - Completed ten week Training Course at Northern Middlesex Police Academy.

Patrolman O'Coin - Completed ten week Training Course at Northern Middlesex Police Academy.

Three members have completed Emergency Medical Training Course and three are awaiting certification.

Recommendations

Once again this Department has requested the addition of a Lieutenant and three patrolmen to provide added administrative assistance and place additional manpower on the night patrols.

The Department now has a total of twenty-two men with two positions vacant at this time. It is hoped these vacant positions will be filled shortly.

At this time I wish to take this opportunity to thank the various Town Officials, Boards and Townspeople who have assisted the Department during the past year.

In conclusion I extend my sincere thanks to all the members of this Department for their loyalty and cooperation during a very trying year.

Crimes or Complaints Reported

	<u>1974</u>	<u>1975</u>		<u>1974</u>	<u>1975</u>
Breaking and Entering	177	189	Motor Vehicle Violations		
Miscellaneous Complaints	168	239	(physical arrests)	60	45
Larceny	318	255	Indecent Assault	3	1
Malicious Damage	188	204	Narcotics	28	16
Stolen Motor Vehicles and Plates	88	95	Suicides	1	2
Assault and Battery	44	35	Counterfeiting or Forgery	10	11
Stolen Bikes	72	65	Indecent Exposure	8	9
Armed Robbery	6	4	Missing Persons	4	7
			Arson	4	5
Adult Arrests and Prosecutions	149				
Juvenile Arrests and Prosecutions	54				

Motor Vehicles Statistics

Motor Vehicle Accidents Covered by Department	355	Bicycle Accidents with Personal Injury	3
Motor Vehicle Accidents with Personal Injury	92	Pedestrian Accidents with Personal Injury	3
Bicycle Fatafs	1	Motor Vehicle Accidents with Fatafs	1

Miscellaneous Statistics

Emergency Hospital Runs	380	Summons Served within Town	429
Protective Custody Detentions	122	Summons Served out of Town	493
Traffic Violation Citations Issued	721		

Members of Acton Police Department

Acting Chief of Police
Chauncey R. Fenton, Jr.

Sergeants
Robert S. Rhodes
George W. Robinson
John T. McNiff
Robert MacLeod (Acting)

Patrolmen
Bernard W. Harrison
William N. Hayes
Joseph P. Sansone
Donald M. Bresnick
Brian R. Goodman
Lawrence A. DuPont
Robert L. Parisi
Charles Coggins
George Dristilaris
Calvin O'Coin
Thomas Rogers
Richard Gervais

Patrolmen (cont'd.)

Ronald Johnson
Dennis Thompson
Stephen McCarthy
Paul McGovern
Paul Cogan

Special Police Officers

Herbert Collibee
Richard Julien

Police Matrons

June Carney
Marjory Davis
Barbara Flannery
Natacha MacGregor

School Traffic Supervisors

Natacha MacGregor
Linda Troupe
Pamela Waterhouse

VETERANS' GRAVES

T. Frederick S. Kennedy

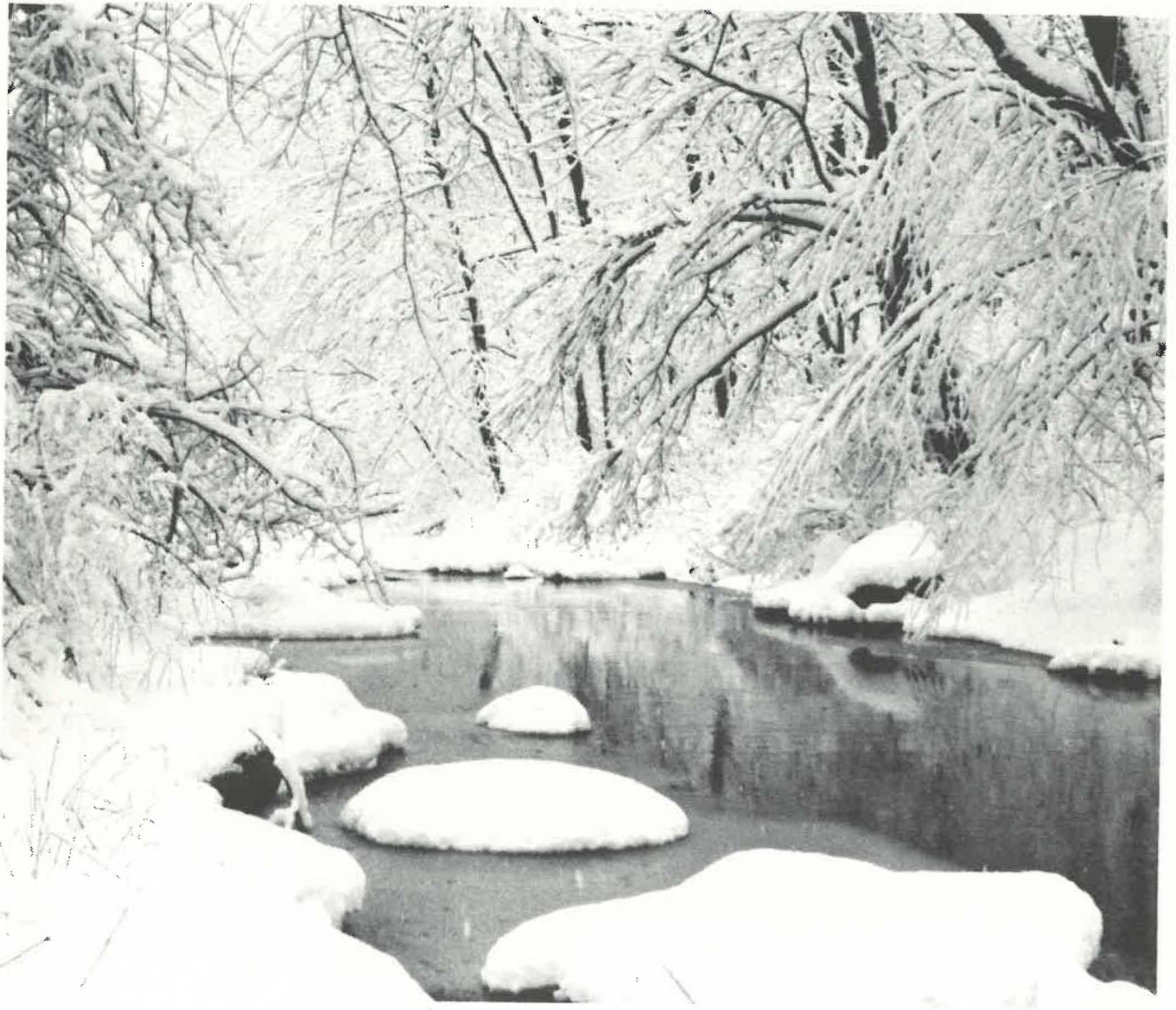
There have been nine interments of United States War Veterans in the Acton Cemeteries during the year 1975. The names of the Veterans, the dates and places of burial are as follows:

Cedric Thatcher	W. W. II	March	1, 1975	Mount Hope Cemetery
John W. Tierney	W. W. II	April	25, 1975	Woodlawn Cemetery
Edward C. Warren	W. W. II	April	24, 1975	Woodlawn Cemetery
Kenneth E. Heinz	Vietnam War	July	18, 1975	Woodlawn Cemetery
Gerald Lane	Vietnam War	July	26, 1975	Woodlawn Cemetery
Thomas F. Hoban	W. W. I	August	25, 1975	Woodlawn Cemetery
Norman Roche	Korean War	August	25, 1975	Woodlawn Cemetery
Harold M. Jones	W. W. I	September	6, 1975	Woodlawn Cemetery
David W. Hapgood	W. W. II	December	4, 1975	Mount Hope Cemetery

Veterans' Flag Standards have been placed on all of the above Veterans' graves. All Government grave markers that were ordered have been placed on the Veterans graves. To receive a Veterans' Grave marker, it is necessary that an application for the same be made out and forwarded to the Government. These forms are available from all Funeral Directors or the Veterans' Agent.



Our Heritage



Fort Pond Brook, South Acton
(Photo by Andy Rosenblum)

A BICENTENNIAL ODE

A sense of humor is a precious part of our national heritage. America's history is well seasoned with the salt and pepper of self-criticism, or dry Yankee wit that is sharp and cleansing. If it were not tempered by a sense of proportion, the Bicentennial with its outpouring of patriotic fervor might inflate honest pride into pretentiousness. In this spirit, a local poet who writes under the pen-name of Sam Adams Goff suggests that amid the ceremonies and the self-esteem, we keep a weather eye on the down-to-earth, present-day concerns of life, liberty and the pursuit of happiness. His verses, as irreverent as the words of his namesake Samuel Adams, are here reproduced for the first time:

by S. A. Goff

*The Minutemen of Concord Stood
Against the British horde,
They manned the ridge at that rude Bridge
With musket and with sword;
With Revolutionary zest
They put their courage to the test,
That their descendants might be blest*

With inflation, 10% Unemployment, 55-cents a Gallon
Gas, the Right to Life Movement, Air Pollution, Crime
in the Streets, and the 15-cent Hershey Bar.

*Brave Isaac Davis heard the call
And straightway left his plow,
He kissed his children sad farewell,
Likewise his wife and cow;
He fought and died for you and me,
To make our Nation bold and free
And give us strength in time to see*

Richard Nixon, Agnew, Haldeman, Ehrlichman et al, the F.B.I.,
the Ku Klux Klan, \$141 Billion Worth of Vietnam Bomb Craters,
TV Commercials, and MacDonald's Bi-Centennial Pizzaburger.

*The Yankee rebels did not flinch
Before the tyrant Crown,
They fought with skill at Bunker Hill,
And eke at Tarrytown;
When Captain Prescott ordered "Shoot!"
The tree of Liberty took root. . .
Now we may savor of its fruit:*

Elvis Presley, Gerald Ford, Taxes, Taxes, Taxes, Nuclear Bombs,
Traffic Snarls, the John Birch Society, Racism, Oscar Awards,
the Miss America Pageant, Chemical Additives, and Sonic Booms.

*O, Samuel Adams, Paine, Revere,
And all your fellow men
Who gave the Revolution birth,
Come back! Come back again!
Your hearts with glory would be fraught -
Till you observed, on second thought,
Some things your sacrifices bought:*

Wiretaps, J. Edgar Hoover, George Wallace, Louise Day Hicks,
William Loeb of New Hampshire, Oil Depletion Allowances,
Evel Knievel, Alice Cooper, Nelson Rockefeller, etc., etc.



Richmond Miller escorts Marie Davis Hunt
(Photo by G. B. Williams, Jr.)



Jonathan Spooner of Strawberry Hill
Road watches the Acton Minutemen
go by on their way to the North Bridge.
(Photo by Andy Rosenblum)

ARCHIVES

T. Frederick S. Kennedy, Chairman

Minetta D. Lee

Joyce Woodward

This year, being the beginning of the Bicentennial Celebrations of this country, we received many letters from California, Florida and New York requesting information regarding the names of Revolutionary Veterans buried in Woodlawn Cemetery. Most of these letters were from persons who were trying to trace their ancestry back to the Revolutionary names. Some were successful and a few were, perhaps, disappointed in finding out there were no connections.

A letter was received from a gentleman in New York, who was making a study of the Battle of Concord. He requested copies of depositions made by several of the men who took part in this battle. He also requested a list of names of the men who were in Captain Isaac Davis Company of Minute Men.

We understand that a great many persons this past year have been using the Microfilm reader at the Library and looking up the old Town Records. The Committee has made arrangements with the Graphic Microfilm, Inc. of Waltham, Massachusetts, to update the microfilm Town Records and the Assessors records. This work will be done after the first of the year.

ART ACQUISITION COMMITTEE: A SPECIAL REPORT

Mrs. Roger Wootton

Mrs. Edward Bridges

Mrs. John Powers

The Art Acquisition Committee of Acton was formed for the purpose of purchasing the watercolor "Norman at Home" by the Harvard artist, Loring Coleman. It is a painting of the Livermore property in Acton Center, with Mr. Norman Livermore standing in the doorway. Mr. Coleman began painting the Livermore property in 1961. "Norman at Home" is the first of his watercolors to focus on the entire house. Mr. Livermore was born in this house in 1904 and ran a dairy farm until the early 1960's. His is the last remaining farm on Main Street. Mr. Coleman's painting is a realistic observation of this rural scene. With a reverence for old age and a fascination with the textures of rust, peeling paint, abandoned machinery and crumbling mortar, he records with love and with understanding. Through fund-raising activities and donations from groups or individuals, money is being raised to purchase the painting for the Town; possibly for display in the Library or Town Hall. Donations are tax-deductible and names of donors will be inscribed near the painting.



"Norman at Home", by Loring Coleman

HISTORICAL COMMISSION

Anita E. Dodson, Chairman

This, our Bicentennial year, was a busy one for the Acton Historical Commission. Sixty local buildings, deemed historically or architecturally significant, were selected to be signed with appropriate markers containing names of original owners and building dates, these having been researched by Mr. Robert Nylander. Construction and painting of the markers was done by Miss Bette Jo Betz and Mr. Grant Swenor of the Acton Boxborough Regional High School staff and members of the Commission. The first of the markers was placed on the Town Hall by Mr. Steven Lewis, Chairman of the Board of Selectmen, on Flag Day in June.

During the summer, the Commission applied to the State of Massachusetts for a Bicentennial Grant for matching funds for the publication of a brochure which will list and briefly describe historic public and private buildings in Acton. A map illustrating these buildings, along with early roads and other points of interest, will also be included. The Grant was awarded, and an artist was commissioned to prepare the map with drawings. Members of the Historical Commission have been continuing to research, write, and edit for publication, the target date having been set for April 19, 1976. We plan at this point to have the brochure ready for distribution throughout the Town.

Because of the rapidly changing appearance of parts of the community, we are attempting to photograph buildings and other scenes in Acton as they appear now and to file them as a record for the future.

William Klauer, Clerk
Marian E. Houghton
Robert Nylander
Stanley Smith, Jr.

1975 CELEBRATION COMMITTEE

Brewster Conant, Chairman

This will be the final report of the Advisory Committee on the 1975 Celebration, as the Committee will disband on or about April 19, 1976. Several projects such as historic markers and an historical house brochure remain to be completed, and the Committee expects to make certain awards to individuals and organizations which have helped toward the success of the celebration period. A full accounting of monies spent will be made on conclusion of these projects.

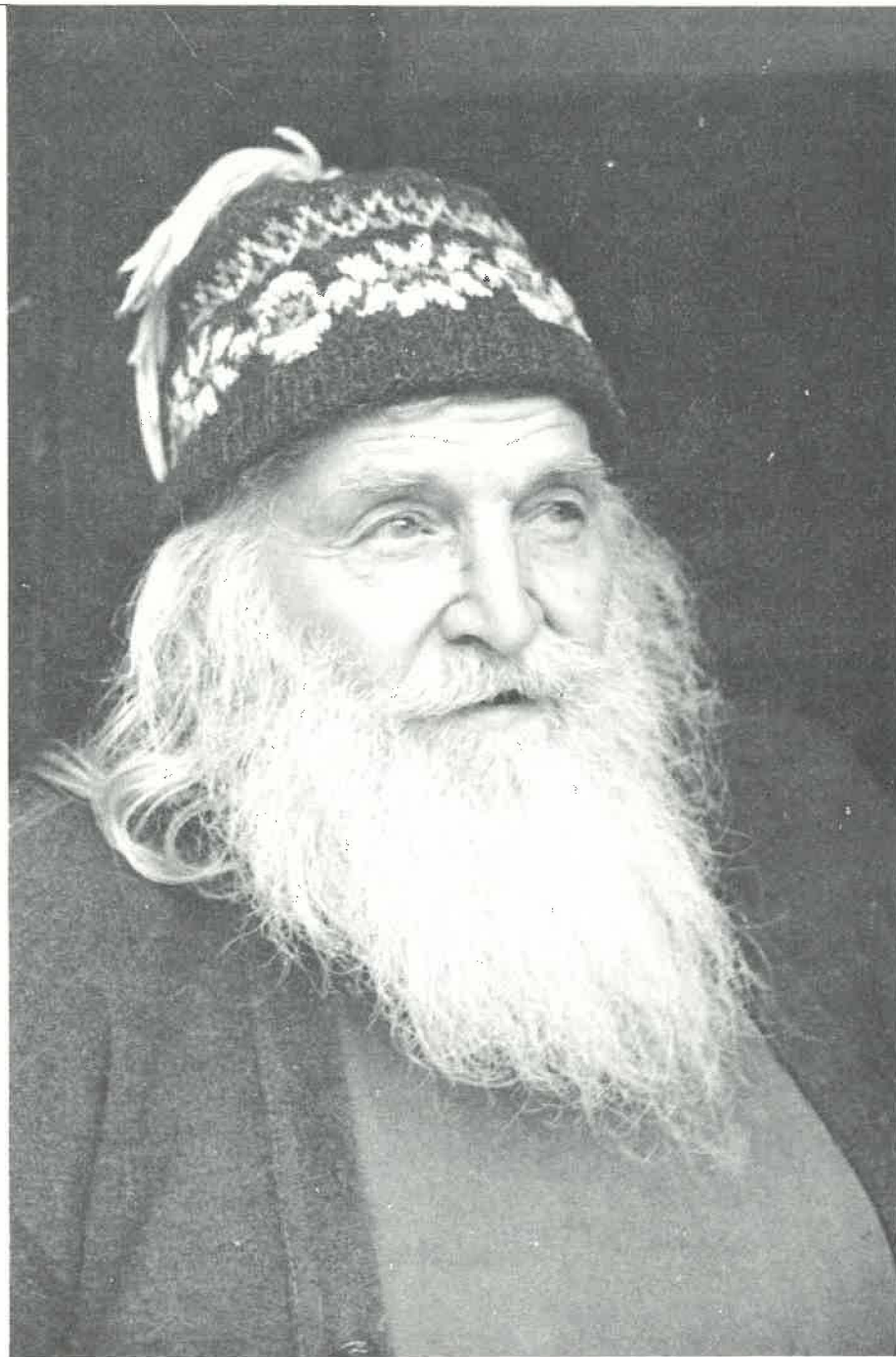
The Committee wishes again to express thanks for the interest, initiative, effort, and cooperation received over the past seven years from individuals, organizations and members of Town Departments.

Mrs. Bertram L. Barlow
E. Wilson Bursaw
Steven Calichman
David H. Donaldson
Hayward S. Houghton
Mrs. Hayward S. Houghton
Roger M. Huebsch
James F. Humphries

Mark A. Kahan
T. Frederick S. Kennedy
Mrs. Donald R. Kinzio
Walter R. Laite
Malcolm S. MacGregor
Mrs. Malcolm S. MacGregor
Richard P. Miller, Jr.

Charles A. Morehouse
Robert S. Rhodes
Raymond A. Shamel
Mrs. Earl C. Steeves
Mrs. Richard Tavernier
Mrs. John W. Tierney
Earle W. Tuttle
Mrs. Robert C. Wylie

The Office of Town Clerk



Nathan A. Roberts, long time resident of Central Street
(Photo by Andy Rosenblum)

REPORT OF TOWN CLERK

1973		1974		1975	
Births recorded	265	Births recorded	214	Births recorded	228
Deaths recorded	98	Deaths recorded	75	Deaths recorded	73
Marriages recorded	166	Marriages recorded	139	Marriages recorded	163

IMPORTANT REQUEST

Please notify the Town Clerk immediately of any error or omission in the following list of Births.

Errors can be corrected only by sworn affidavit, as prescribed by the General Laws, and may cause you inconvenience which can be avoided by prompt attention.

BIRTHS REGISTERED IN 1975

Date	Place	Name of Child	Name of Parents
Jan. 3	Newton	Lucchese, David Thomas	James and Judith A. Fillipone
Jan. 6	Concord	Rubinoff, Tania Elise	Rubin and Cynthia J. Tear
Jan. 8	Concord	Moynihah, Jessica Ann	Robert J. and JoAnn T. Leahy
Jan. 9	Concord	Kramer, Daniel Solomon	Jerry M. and Cynthia R. Blum
Jan. 12	Concord	Lowe, John Anthony	Howard F. and Frances J. Cannava
Jan. 13	Boston	Fritz, Matthew Miles	Frederick M. and Martha D. Siegried
Jan. 14	Concord	Landry, Lee Ann	Richard A. and Janet J. French
Jan. 15	Concord	Robinson, Christine Marie	Peter P. and Patricia E. Nadeau
Jan. 16	Boston	Hart, Kristen Holland	John T. and Andrea S. Holland
Jan. 18	Concord	Penniman, Michael William	William E. and Shirely M. Olsen
Jan. 19	Cambridge	Stinehart-Watson, Marc Wolfgang	Robert W. Watson and Denise Stinehart
Jan. 19	Boston	Kuosmanen, Laura Miriam	Vesa M. and Miriam J. Koski
Jan. 19	Concord	Tavernier, Philip Ross	Richard N. and Nancy E. Tardiff
Jan. 20	Cambridge	Morrison, Matthew John	Donald E. and Nancy G. Morrison
Jan. 22	Concord	Roman, Cory Andrew	Richard J. and Ilana W. Englander
Jan. 23	Cambridge	Mendonca, Jason Paul	Paul E. and Mary A. Connelly
Jan. 26	Boston	Witkos, Samuel Walter	John W. and Anne W. Selden
Jan. 29	Concord	Challis, Heather	John V. and Doreen A. Milley
Jan. 30	Concord	Coco, Michael Aaron	Dennis A. and Colleen M. O'Connor
Feb. 6	Concord	Sinclair, Jennifer Ann	William C. and Irene J. Kuligowski
Feb. 10	Concord	Gores, Devin Hallen	Richard W. and Cathleen A. Mallen
Feb. 10	Boston	Butler, Andrew DeCost	David A. and Ethel Sawtell
Feb. 11	Concord	Kiyabu, Robin Albert	Rodney T. and Elizabeth L. Yourick
Feb. 11	Newton	Savell, Daniel Adam	Lawrence S. and Naomi N. Bigony
Feb. 12	Concord	Gardner, Sarah Elizabeth	George L. and Catherine J. McKay
Feb. 13	Cambridge	Norton, Brad	John E. and Sheila McNeeley
Feb. 14	Concord	Oettinger, Arianne Leigh	Peter E. and Marlys S. Klug
Feb. 15	Concord	Hatch, Alan Russell	Gary A. and Linda D. Glass
Feb. 16	Concord	Kehoe, Robin Michelle	James P. and Verdell K. Gaspari
Feb. 20	Concord	McMahon, Sean Robert	Robert W. and Mary V. Theiring
Feb. 21	Concord	Mead, Christopher Charles	Charles F. and Virginia E. Hopper
Feb. 25	Concord	Leal, Justine Marie	Thomas J. and Elfrieda L. Fichtner
Feb. 28	Concord	Rossignol, David William	Robert C. and Lucille M. Therrien
Feb. 28	Concord	Livermore, April	Roland J. and Elaine L. Bshara
Mar. 1	Boston	Gustafson, Joshua Peter	Jan E. and Judith A. Hoffman
Mar. 3	Boston	Parker, Kerry O'Brien	John W. and Charlotte M. Kinch
Mar. 4	Boston	Russell, Dana Lynn	Wright C. and Cathy L. Lancaster
Mar. 6	Cambridge	Burns, Michael David	Edward J., Jr. and Nancy Bedrosian
Mar. 9	Boston	Driscoll, Kate	Daniel F. and Constance Golub
Mar. 14	Concord	Bowen, Brett Douglas	William E. and Kathleen Kelley
Mar. 17	Concord	Haugsjaa, Todd Arthur	Paul O. and Nancy I. Soldberg

Date	Place	Name of Child	Name of Parents
Mar. 18	Concord	DeGidio, Lawrence Franklin	Dennis P. and Kathryn J. Fleischmann
Mar. 24	Concord	Roberts, Amy Antonie	Joseph S. and Doralyn R. Ackerson
Mar. 24	Concord	Townley, Robinson Davis	James R. and Patricia A. Pickney
Mar. 24	Concord	Bearce, Michael Todd	Robert F., Jr. and Judith K. Humphrey
Mar. 25	Concord	Vernon, Bethany Joyce	Homer M., Jr. and Glenda R. Henicle
Mar. 26	Boston	Campbell, Keith Edward	David B. and Karen E. Martz
Mar. 26	Concord	Dunlea, Steven William	William H., Jr. and Cheryl E. O'Brien
Mar. 28	Concord	McCumber, Jonathan Patrick	Joseph T. and Christina M. Szoster
Mar. 31	Concord	Cadwallader, John Francis, Jr.	John F. and Catherine M. Mayock
Mar. 31	Concord	Glatky, Syreeta Lyn	Richard B. and Judy Hytonen
Apr. 2	Concord	Hitz, Amy Lynn	John S. and Judith A. Barnes
Apr. 3	Boston	Donovan, Michael Patrick	Thomas M. and Ann M. McCarthy
Apr. 6	Concord	Snyder, Gregory Richard	David M. and Linnea M. Haberland
Apr. 8	Concord	Carroll, Derek Joseph	Robert F. and Karen L. Reichle
Apr. 10	Cambridge	Loprete, Jolene	Joseph R., Jr. and Evelyn J. Ryan
Apr. 11	Boston	Brook, Shauna Arlene	David E. and Arlene D. Zarella
Apr. 13	Boston	Yanakakis, Sophia Maria	Basil S. and Nancy B. Blake
Apr. 14	Concord	Tumminello, Anthony Christopher	Anthony P. and Carol E. Mignogna
Apr. 14	Concord	Schlieff, Joshua Michael	Karle E. and Peggie-Lynn Lutke
Apr. 14	Concord	Bakun, Cecelia Aileen	Peter E. and Christine E. LaBour
Apr. 15	Concord	Fisher, Kathryn Mary	Kay R. and Patricia J. Lofgren
Apr. 16	Concord	Kenyon, Scott Campbell	Robert R. and Diana K. Campbell
Apr. 16	Concord	Landry, Brian Scot	Robert S. and Erna Schierer
Apr. 17	Concord	Bortz, Darcey Ellen	John E. and Elizabeth E. Davidson
Apr. 17	Concord	Hempel, Jessica Joy	Paul T. and Patricia A. Berry
Apr. 18	Lowell	Gendron, Carrie-Ann Marie	Richard W. and Connie J. Melanson
Apr. 20	Boston	Hyam, Ericka Marie	Wayne G. and Donna A. Ardizzoni
Apr. 20	Concord	Bosworth, David Eliphelet	Jonathan E. and Pamela S. Kelly
Apr. 24	Concord	Kaufman, Matthew Philip	Ronald M. and Mary S. A. Finigan
Apr. 25	Concord	Condon, Brian Patrick	James M., Jr. and Bette Ann Cagginello
Apr. 28	Concord	Murphy, William Paul	William C. and Carol M. Wills
Apr. 28	Concord	Beaudoin, Danielle Michelle	Robert P. and Julia G. Lynch
Apr. 28	Beverly	Torrey, Eric Matthew	Stephen T. and Dawn K. Nielson
May 1	Concord	Kintigh, Seth Alan	Dana W. and Elizabeth A. Lytle
May 1	Concord	Waite, Paul Allan	Richard A., Jr. and Janet Telford
May 2	Concord	Wesley, Joy Heather	John C. and Lynne E. Haron
May 3	Concord	Chisholm, Seth Joseph	Paul J. and Susan F. Garnache
May 6	Newton	Coulter, Amanda Born	Richard R. and Sally A. Millard
May 8	Concord	Phillips, Erica Lee	Fletcher R. and Harriet V. King
May 9	Concord	Stanley, Elizabeth Anne	Harold R. and Patricia A. Gray
May 14	Concord	Matson, Jeffrey David	David E. and Marguerite C. Pinter
May 15	Concord	Szatkowski, Michelle Lynn	Paul and Diana G. Peterson
May 17	Concord	Gothie, Craig Peter	Robert P. and Nancy J. Turcotte
May 17	Newton	Fontas, Brian Paul	Paul J. and Susan Meadows
May 18	Concord	White, Jamie Jon	James B. and Loretta J. Collins
May 19	Concord	Karol, Adam Lewis	Marshall A. and Joan B. Swardlick
May 19	Concord	Roenick, Sarah Elizabeth	Glenn D. and Linda L. Hallman
May 22	Concord	Grossi, Paul Allan	Pasquale V. and Katherine T. Lania
May 24	Boston	Zubick, Carrie Lynn	Howard H. and Phyllis M. Seder
May 25	Concord	Gionet, Celeste Marie	Mark L. and Laurie A. Porrazzo
May 26	Concord	Wollhiser, Karen Lyn	Ronald D. and Irene E. Isaac
May 26	Concord	Stanton, Rebekah Ann	Robert W. and Mary B. Langer
May 27	Concord	Kavanagh, Shennan Alexandra	Dennis J. and Judith A. Venezia
May 28	Quincy	Pappas, James Matthew	James W. and Geraldine Ayer
May 30	Concord	Keane, Anthony Kevin	Daniel J. and Carol A. Pastor
May 30	Boston	Smith, Rachel Valerie	Robert S. and Constance M. LaRosee
May 30	Concord	Ricci, Melissa Kathryn	Laurence G. and Catherine L. Olson

Date	Place	Name of Child	Name of Parents
June 1	Boston	Tyson, Dylan Michael	John K. and Kathleen DeVore
June 1	Concord	Murphy, Stephanie Erin	Michael K. and Sharron T. Fedorinchik
June 2	Concord	Marx, Daniel Nathan	Michael H. and Susan T. Super
June 2	Boston	Averch, Benjamin Jeffrey	Vernon R. and Sheila S. Adams
June 3	Concord	Kramer, Adam Kalman	Edward A. and Deborah R. French
June 4	Concord	Patterson, Stephanie Jane	John M. and Elisabeth J. McConnell
June 4	Concord	Morales, Claudia Mercedes	Enrique and Ligia I. Restrepo
June 4	Boston	Brown, Bailey Warren, III	Bailey W., Jr. and Katherine L. Frey
June 6	Concord	Abramson, Sarah Beth	Robert J. and Claudia G. Yunker
June 6	Boston	Lloyd, Benjamin Leighton	John M. and Sybil L. Backman
June 6	Boston	Jestice, Kama Lynn	Vincent C. and Linda J. Tuttle
June 9	Concord	Simms, Kimberly Jane	John T. and Pauline Banks
June 14	Concord	Houle, Jeffrey Theodore Norman	Norman E. and Mary Ellen Gaudreau
June 14	Concord	Lavoie, John-Paul William	John J. and Joan C. Berault
June 15	Concord	Russo, Rebecca Joy	William A. and JoDee K. Anderson
June 16	Concord	Hadley, Richard Gibbs	Irving L. and Patricia B. Bauer
June 18	Boston	Gray, Carolyn Elizabeth	David N. and Diane W. Kearney
June 18	Concord	Kazokas, Kerry Anne	James A. and Pamela W. Sisson
June 19	Concord	Matheson, Gregory Robert	Stephen B. and Barbara J. Prinslow
June 21	Newton	Messina, Ryan Paul	Robert L. and Donna J. Martinko
June 23	Concord	Wesson, David Phillip	Jeffrey A. and Deborah A. Kort
June 24	Concord	Panetta, Salvatore, III	Salvatore, Jr. and Jean V. Dee
June 24	Concord	Smith, Any Michelle	Robert A. and Merlene S. Phelps
June 26	Cambridge	Lam, Natasha Chung-I	Tak-Yuk and Barbara A. Mauch
June 26	Concord	Solimeno, Kevin William	William J. and Jean M. Card
June 28	Concord	Balin, Elizabeth Mara	Jay Z. and Sandra L. Dean
June 30	Concord	McCann, Michael Craig	Timothy M. and Janet C. Grellet
July 2	Concord	Murra, Nicole Vanessa	Steven E. and Cheryl R. Miller
July 6	Concord	Haas, Rebecca Ann	Glenn S. and Joan L. Smith
July 15	Cambridge	Torre, David Jonathan	Matthew J. and Mildred E. Caswell
July 15	Cambridge	Torre, Daniel Joseph	Matthew J. and Mildred E. Caswell
July 17	Concord	Pasquito, Victoria Ann	Anthony W. and Helena Krycia
July 18	Concord	Gould, Brian Gardner	Roy G. and Sue A. Nichols
July 18	Concord	Janas, Kevin Matthew	Michael A. and Pamela J. Ritt
July 19	Concord	Berry, Leslie Denton	Philip D. and Karen A. Beesley
July 20	Concord	Brescla, Amy Marie	Philip M. and Patricia M. Rozelle
July 20	Concord	Beskalo, William Fredrick	Stephen D. and Diane K. Belmont
July 21	Concord	Van Steenburgh, Darren Stearns	Richard M. and Martha J. Stearns
July 24	Fitchburg	Hosmer, Catherine Caroline	Richard N., Jr. and Ann C. Gould
July 24	Concord	Thauer, Jessica Maria	William R. and Helen J. Agen
July 25	Boston	Goldenberg, Asa Ruth	Isador and Susan R. Autry
July 27	Waltham	Parsons, William Douglas, Jr.	William D. and Donna L. Segien
July 29	Concord	Sgroi, Jeffrey Allan	Allan R. and JoAnne F. Barrett
July 31	Concord	Walsh, Jennifer	William E. and Kathleen A. Sullivan
Aug. 3	Salem	Bertrand, Stephen Michael	Paul D. and Lorraine E. Mistkowski
Aug. 3	Concord	Callaway, Tucker Wilson	Joseph W., Jr. and Susan D. Archambault
Aug. 3	Concord	Lee, Scott MacKenzie	David S. and Victoria K. Ward
Aug. 4	Boston	Marvin, Mathew Edward	Ronald A. and Patricia C. Mee
Aug. 7	Winchester	Chase, Scott Christopher	Keith F., Jr. and Martha J. Mulhern
Aug. 8	Concord	Manion, Bryne Anne	Thomas J. and Nicola M. Hnatio
Aug. 11	Concord	D'Ambrosio, Bianca	Joseph F. and Gail A. Smith
Aug. 13	Concord	Sweeney, Paul Patrick	Patrick P. and Genevieve Gallo
Aug. 14	Boston	Newbower, David Stanley	Ronald S. and Donna E. Denekamp
Aug. 15	Cambridge	Harwood, Joshua John	Walter H. and Carla Hutzenlaub
Aug. 16	Winchester	Farnham, Matthew Phillip	Dana R. and Janet M. Vanaria
Aug. 19	Arlington	Foust, George Walter, Jr.	George W. and Roberta L. Haworth
Aug. 19	Concord	Bauer, Ronald Julian	Ronald F. and Joan C. Parenteau
Aug. 22	Natick	Kadlec, Michael	Charles and Lesley J. Cole
Aug. 26	Concord	Auger, Emily Felicia	Edward A. and Maureen Bell

Date	Place	Name of Child	Name of Parents
Aug. 29	Concord	Goller, Carol Ann	Warren W. and Pauline M. Dennen
Aug. 29	Concord	Larson, Melanie	Jerry E. and Nancy I. Hackett
Aug. 30	Concord	Potts, Jennifer Lynn	Bing, M. E. and Patty A. Nice
Aug. 30	Boston	Spatz, Dara Michele	Lewis J. and Nancy M. Isenberg
Aug. 31	Concord	Sondrini, Elise Marie	Lee T. and Meredith F. Wahlen
Sept. 3	Concord	Nadeau, Nichole Marie	John L. and Jill M. Besaw
Sept. 4	Concord	Richardson, Benjamin Taylor	David L., Jr. and Susan J. Taylor
Sept. 6	Concord	Wood, Peter Macpherson	David B. and Barbara J. Brooks
Sept. 7	Concord	Omobono, John Daniel, III	John D. and Linda J. Tremblay
Sept. 11	Boston	Rooks, Ann Macpherson	James E. and Corry A. Virtue
Sept. 12	Concord	Nichols, Chad Keithley	Glen L. and Jennifer B. Finley
Sept. 14	Concord	Ledbury, Richard Mark	Harry J., III and Roberta A. Plain
Sept. 15	Concord	Connolly, Nancy Ann	George R. and Linda M. George
Sept. 16	Concord	Buchanan, Norman Scott	Norman M. and Ruth A. Hodgdon
Sept. 19	Boston	Baker, Erin Lee	Stephen L. and Anne M. Lodie
Sept. 19	Woburn	Methe, Heather Michelle	Brian R. and Jerrie A. Hermansen
Sept. 20	Concord	Vargas, Cecilia Leonora	Oscar F. and Donna K. Cody
Sept. 23	Concord	Russell, Heather Kierstin	Kenneth B. and Elizabeth S. Prichard
Sept. 24	Boston	Blachman, Andrew Joseph	Paul S. and Leslie R. Copulsky
Sept. 24	Concord	James, Randolph Decker	David R. and Jean E. Heinicke
Sept. 26	Boston	Wheaton, Julie Susan	Gerald E. and Geraldine B. Griffin
Sept. 26	Concord	Rosenfeld, Mary-Rachel	Arnold R. and Lois A. Beaton
Sept. 30	Concord	Kleinberg, Robert David	Eugene M. and Evelyn K. Galland
Sept. 30	Concord	Wait, Philip Edward	Langdon H. and Madge C. Ward
Sept. 30	Concord	Wait, Edward Temple	Langdon H. and Madge C. Ward
Oct. 3	Concord	Fragos, Nicole	George Jr. and Rita A. Panetta
Oct. 7	Concord	Dancause, Christopher Scott	Eugene A. and Louise M. Warren
Oct. 7	Concord	Knowlton, Kimberly Stebbins	Robert C. and Judith A. Rehm
Oct. 9	Concord	Martin, Bryan Joseph	Kenneth J. and Diane Griffith
Oct. 12	Concord	Skiles, Rebecca Ann	Michael K. and Sandra J. Warren
Oct. 13	Concord	Swanson, Lisa Jean	Dale S. and Lynne C. Webster
Oct. 17	Concord	Feldmeyer, Meghan Elyse	Bruce A. and Elissa A. Feickert
Oct. 18	Waltham	Querze, Elio Dante, III	Elio D., Jr. and Margaret A. McNames
Oct. 21	Boston	Diercks, William Lawrence	William E. and Heidi R. Parrot
Oct. 23	Concord	Benowitz, Michael Alan	Martin L. and Patricia Mitoma
Oct. 24	Concord	Kivimaki, Stephen Lauri	Larry J. and Emilia Walter
Oct. 25	Concord	Hill, Nicole Ann	David J. and Deborah A. Fife
Oct. 27	Concord	Murphy, Aiden Edward Goldsmith	Richard G. and Mary E. O'Brien
Oct. 27	Cambridge	Daley, Richard Michael	Richard M. and Katherine A. McNamara
Oct. 27	Concord	Lamarre, Charles Stephen	Clement D. and Brenda A. Baroody
Oct. 29	Boston	Labrosse, Jean-Paul	Gerard M. and Joan R. Pietropaolo
Oct. 29	Concord	Williams, Michelle Lee	Harry R. and Carol J. Saraceno
Oct. 30	Concord	Peterson, Jason Matthew	Daniel A. and Rose Marie C. Falino
Oct. 31	Concord	Sinnar, Donald Perry	Donald W. and Diane L. Nichols
Oct. 31	Concord	Farrar, Jennifer Ellen	Daniel A. and Ruth E. Canarie
Nov. 4	Boston	Streff, Meghan	Charles E. and Maureen T. Beirne
Nov. 6	Concord	Panetta, Rachel Ann	Richard J. and Ellen A. Dowey
Nov. 7	Concord	Yap, Kevin Linton	Linton O. and Joyce M. Lee
Nov. 7	Concord	Yap, Stephen Andrew	Linton O. and Joyce M. Lee
Nov. 8	Concord	Teague, Samuel Thomas	Robert A. and Dianne M. Bleakley
Nov. 12	Concord	Tantalo, Christopher Guy	Francis P. and Janice M. Triano
Nov. 13	Cambridge	De Master, Rachel Taylor	Dean R. and Marjory R. Taylor
Nov. 13	Concord	Durkee, John Sidney	Peter B. and Brenda A. Martens
Nov. 19	Concord	Wehr, Thomas Vincent	Gary V. and Dianne M. Getz
Nov. 21	Concord	King, Sonlla Maria	Larry E. and April S. Larkin
Nov. 22	Concord	O. Malley, Jeannette Margret	Kevin P. and Jeanne L. Bauge
Nov. 24	Concord	Linehan, Nathan Ryan	Michael D. and Dawn A. Elliott
Nov. 27	Concord	Riley, Seth Adam	John E., Jr. and Meredith Sim
Nov. 28	Concord	Duclos, Jon Christopher	John A. and Shirley A. Pavelka
Nov. 29	Concord	Thiel, Rachel Christine	David W. and Marilyn F. Kenny

Date	Place	Name of Child	Name of Parents
Dec. 1	Concord	LaFoley, Martin John	Michael J. and Beverly L. Heiligmann
Dec. 2	Concord	Lester, Sarah Elizabeth	Thomas V. and Laura C. Pribuss
Dec. 5	Concord	Jacoby, Seth David	Thomas M. and Rebecca L. Breitman
Dec. 7	Concord	Jerinic, Olga	George and Margaret L. Wilson
Dec. 8	Concord	St. Louis, Kara Elizabeth	Stephen J. and Donna E. Flynn
Dec. 8	Concord	Wilson, Kenneth Whitelaw	Robert G. and Sherrin A. Sorrell
Dec. 9	Concord	Welch, Timothy James	David L. and Jane M. M. Savard
Dec. 9	Concord	Tobin, Jeremy Ames	William H. and Pamela A. Saariisto
Dec. 10	Concord	Stuart, Elizabeth Whitney	Robert W. and Margaret Mary A. Hetzer
Dec. 14	Winchester	O'Brien, Christopher John	Richard P. and Ann L. McNiff
Dec. 16	Concord	Kelly, Kathryn Ann	John M. and Mary C. Staples
Dec. 16	Concord	Kenah, Brian Joseph	Lawrence J. and Marcia J. McPhee
Dec. 17	Concord	Lindmark, Tyler Courtney	Richard A. and Susan L. Gaines
Dec. 29	Concord	Moscone, Susan Delores	Kenneth J. and Kathleen L. Civiello
Dec. 30	Concord	Nekerzis, Melinda Ann	John S. and Diane M. Kelleher
Dec. 31	Concord	Beaudain, Daniel E.	Robert A. and Leslee G. Towne
Dec. 7	Boston	Howard, Marisa	Stephen and Arlene B. Cohen
Dec. 7	Boston	Olsen, Mathew Benjamin	Richard P. and Ruth Hogen



Crown Resistance Day - September 1975
(Photo by Andy Rosenblum)

ELECTIONS AND TOWN MEETINGS

May 5, 1975

	Pct. 1	Pct. 2	Pct. 3	Total
Whole number of ballots cast	706	501	719	1926
MODERATOR, One Year				
John W. Tierney	201	139	182	522
John W. Putnam	178	95	187	460
Scattered	16	12	21	49
Blanks	311	255	329	895
SELECTMAN, Three Years (2)				
Stephen G. Lewis	451	319	467	1237
Lionel C. Allard, Jr.	163	126	144	433
John H. Loring	542	354	573	1469
Blanks	256	203	254	713
SCHOOL COMMITTEE, Three Years (2)				
Helen K. Ray	337	277	365	979
Robert Evans, Jr.	448	314	435	1197
Norman D. Lake	424	271	453	1148
Blanks	203	140	185	528
SCHOOL COMMITTEE, One Year (To fill vacancy)				
Alice E. Klemmer	400	280	351	1031
John R. Mahoney, Jr.	277	203	339	819
Blanks	29	18	29	76
TRUSTEES OF MEMORIAL LIBRARY, Three Years				
Judy R. Williams	47	19	13	79
Katherine Mary Kinsley	3	1	4	8
Scattered	17	16	9	42
Blanks	639	465	693	1797
HOUSING AUTHORITY, Five Years				
Robert J. Storella	123	56	76	255
Scattered	8	4	6	18
Blanks	575	441	637	1653
QUESTION:				
"Shall licenses be granted in this town for the operation or conducting of a game commonly called beano?"				
Yes	257	228	280	765
No	334	204	341	879
Blanks	115	69	98	282

For Minutes of Annual Town Meeting see Page 117.

ABSTRACT OF THE PROCEEDINGS OF THE
SPECIAL TOWN MEETING, MAY 12, 1975

Meeting opened by Town Clerk at 7:45 P. M.

VOTED: That the Moderator elected for the Annual Town Meeting, also serve for this Special Town Meeting.

Recessed at 7:47 P. M. to elect Moderator for Annual Town Meeting.

ELECTED: John W. Putnam as Moderator.

Meeting reconvened at 7:55 P. M.

Article 1. PERSONNEL BYLAW

SCHEDULE B - GENERAL WEEKLY SALARY SCHEDULE
(Annual rates computed by multiplying weekly rates by 52)

Compensation Grade		Minimum <u>A</u>	<u>B</u>	Intermediate Steps <u>C</u>	<u>D</u>	Maximum <u>E</u>
S-1	W	\$ 105.11	\$ 109.49	\$ 113.86	\$ 118.25	\$ 124.00
	A	5465.72	5693.48	5920.72	6149.00	6452.68
S-2	W	109.48	113.86	118.25	124.09	129.93
	A	5693.48	5920.72	6149.00	6452.68	6756.36
S-3	W	113.86	118.25	124.09	129.93	135.77
	A	5920.72	6149.00	6452.68	6756.36	7060.04
S-4	W	118.25	124.09	129.93	135.77	141.61
	A	6149.00	6452.68	6756.36	7060.04	7363.72
S-5	W	124.09	129.93	135.77	141.61	147.45
	A	6452.68	6756.36	7060.04	7363.72	7667.40
S-6	W	129.93	135.77	141.61	147.45	153.30
	A	6756.36	7060.04	7363.72	7667.40	7971.60
S-7	W	135.77	141.61	147.45	153.30	160.59
	A	7060.04	7363.72	7667.40	7971.60	8350.68
S-8	W	141.61	147.45	153.30	160.59	167.88
	A	7363.72	7667.40	7971.60	8350.68	8729.76
S-9	W	147.45	153.30	160.59	167.88	175.18
	A	7667.40	7971.60	8350.68	8729.76	9109.36
S-10	W	153.30	160.59	167.88	175.18	183.95
	A	7971.60	8350.68	8729.76	9109.36	9565.40
S-11	W	160.59	167.88	175.18	183.95	192.71
	A	8350.68	8729.76	9109.36	9565.40	10,020.92
S-12	W	167.88	175.18	183.95	192.71	202.93
	A	8729.76	9109.36	9565.40	10,020.92	10,552.36
S-13	W	175.18	183.95	192.71	202.93	213.15
	A	9109.36	9565.40	10,020.92	10,552.36	11,083.80

SCHEDULE B-1 - TECHNICAL AND ADMINISTRATIVE WEEKLY SALARY SCHEDULE
 (Annual rates computed by multiplying weekly rates by 52)

Compensation Grade		Minimum <u>A</u>	<u>B</u>	Intermediate Steps <u>C</u>	<u>D</u>	Maximum <u>E</u>
E-1	W	\$ 160.59	\$ 167.88	\$ 175.18	\$ 183.95	\$ 192.71
	A	8,350.68	8,729.76	9,109.36	9,565.40	10,020.92
E-2	W	167.88	175.18	183.95	192.71	202.93
	A	8,729.76	9,109.36	9,565.40	10,020.92	10,552.36
E-3	W	175.18	183.95	192.71	202.93	213.15
	A	9,109.36	9,565.40	10,020.92	10,552.36	11,083.80
E-4	W	183.95	192.71	202.93	213.15	223.36
	A	9,565.40	10,020.92	10,552.36	11,083.80	11,614.72
E-5	W	192.71	202.93	213.15	223.36	235.04
	A	10,020.92	10,552.36	11,083.80	11,614.72	12,222.08
E-6	W	202.93	213.15	223.36	235.04	248.18
	A	10,552.36	11,083.80	11,614.72	12,222.08	12,905.36
E-7	W	213.15	223.36	235.04	248.18	262.77
	A	11,083.80	11,614.72	12,222.08	12,905.36	13,664.04
E-8	W	223.36	235.04	248.18	262.77	277.38
	A	11,614.72	12,222.08	12,905.36	13,664.04	14,423.76
E-9	W	235.04	248.18	262.77	277.38	293.44
	A	12,222.08	12,905.36	13,644.04	14,423.76	15,258.88
E-10	W	248.18	262.77	277.38	293.44	310.96
	A	12,905.36	13,664.04	14,423.76	15,258.88	16,169.92
E-11	W	262.77	277.38	293.44	310.96	331.40
	A	13,664.04	14,423.76	15,258.76	16,169.92	17,232.80
E-12	W	277.38	293.44	310.96	331.40	351.83
	A	14,423.76	15,258.88	16,169.92	17,232.80	18,295.16
E-13	W	293.44	310.96	311.40	351.83	372.27
	A	15,258.88	16,169.92	17,232.80	18,295.16	19,358.04

SCHEDULE E - HOURLY WAGE SCHEDULE
 (Weekly rates computed by multiplying hourly rates by 40;
 Annual rates computed by multiplying hourly rates by 2080.)

Compensation Grade		Minimum <u>A</u>	Intermediate Step <u>B</u>	Maximum <u>C</u>
W-1	H	\$ 3.63	\$ 3.82	\$ 4.02
	W	145.20	152.80	160.80
	A	7,550.40	7,945.60	8,361.60
W-2	H	3.82	4.02	4.22
	W	152.80	160.80	168.80
	A	7,045.60	8,361.60	8,777.60
W-3	H	4.02	4.22	4.42
	W	160.80	168.80	176.80
	A	8,361.60	8,777.60	9,193.60

Compensation Grade		Minimum <u>A</u>	Intermediate Step <u>B</u>	Maximum <u>C</u>
W-4	H	\$ 4.22	\$ 4.42	\$ 4.62
	W	168.80	176.80	184.80
	A	8,777.60	9,193.60	9,609.60
W-5	H	4.42	4.62	4.81
	W	176.80	184.80	192.40
	A	9,193.60	9,609.60	10,004.80
W-6	H	4.62	4.81	5.03
	W	184.80	192.40	201.20
	A	9,609.60	10,004.80	10,462.40
W-7	H	4.81	5.03	5.27
	W	192.40	201.20	210.80
	A	10,004.80	10,462.40	10,961.60

SCHEDULE F - MISCELLANEOUS COMPENSATION SCHEDULE FOR
DESIGNATED PART-TIME AND SEASONAL POSITIONS

<u>Position</u>	<u>Compensation</u>
Assessor, Board Chairman	Flat Rate
Assessor, Board Member	Flat Rate
Board of Health Chairman	Flat Rate
Board of Health Member	Flat Rate
Deputy Building Inspector (P.T.)	Fee Basis
Deputy Chief (Fire) Call	\$4.72 per hour
Deputy Elections Clerk (P.T.)	\$3.28 per hour
Deputy Inspector (Elections)	\$2.99 per hour
Deputy Warden (Elections)	\$3.28 per hour
Elections Clerk	\$3.28 per hour
Fire Alarm Maintenance Man (P.T.)	\$4.12 per hour
Fire Alarm Superintendent (P.T.)	\$5.53 per hour
Fire Fighter (call)	\$3.91 - 4.09 - 4.26 per hour
Fire Lieutenant (call)	\$4.48 per hour
Inspector (Elections) (P.T.)	\$2.99 per hour
Library Page	\$2.00 - 2.10 - 2.20 per hour
Lifeguard	\$2.40 per hour
Park Laborer	\$2.00 - 2.10 - 2.20 per hour
Playground Director	\$2.48 - 2.62 - 2.75 - 2.90 - 3.07 per hour
Playground Trainee	\$1.56 per hour
Plumbing Inspector	Fee Basis
Police Matron	\$3.65 per hour
Pool Manager	\$4.19 - 4.37 - 4.60 per hour
Recreation Leader	\$1.90 - 2.09 - 2.21 - 2.35 - 2.50 per hour
Recreation Monitor	\$2.26 per hour
Recreation Specialist	\$2.48 - 2.62 - 2.75 - 2.90 - 3.07 per hour
Recreation Supervisor	\$3.20 - 3.34 - 3.49 - 3.63 - 3.79 per hour
Registrar of Voters	\$3.27 per hour
School Crossing Guard	\$2.40 - 2.67 - 2.91 per hour
Teller	\$2.99 per hour
Warden (Elections)	\$3.30 per hour

and further to appropriate from available funds the sum of \$5,585.00 to be allocated to the following salary accounts in order to pay Town employees in accordance with the foregoing schedules retro-active to January 1, 1975:

<u>Budget Line</u> <u>Item</u>	<u>Account</u>	<u>Amount</u>
4	Selectmen Salaries	\$ 75.00
11	Clerical Salaries	925.00
12	Engineering Salaries	445.00
15	Accountant Salaries	35.00
17	Treasurer Salaries	110.00
19	Assessors Salaries	110.00
21	Clerk Salaries	50.00
23	Elections Salaries	70.00
25	Planning Salaries	75.00
33	Buildings Salaries	140.00
52	Insect Pest Salaries	35.00
55	Tree Salaries	50.00
59	Building Inspector Salaries	215.00
67	Highway Salaries	1,225.00
68	Snow Overtime Salaries	150.00
77	Health Salaries	305.00
83	Cemeteries Salaries	390.00
86	Recreation Salaries	415.00
89	Veterans Salaries	30.00
101	Memorial Library Salaries	685.00
105	West Library Salaries	50.00

Article 2 BUDGET TRANSFERS

VOTED UNANIMOUSLY: To transfer the sum of \$5,030.00 from the unexpended proceeds of the borrowing for teachers summer pay authorized under Article 6 of the Warrant for the 1974 Annual Town Meeting and transfer the sum of \$9,312.50 from budget line item 100 (Interest on anticipation of revenue notes) to budget line item 110 (Maturing debt and interest on teachers summer pay borrowing) to pay the principal and interest due on June 15, 1975 on account of such borrowing.

Article 3 MBTA

VOTED UNANIMOUSLY: To raise and appropriate the sum of \$5,356.62 to pay the Massachusetts Bay Transportation Authority for Acton's share of the cost of commuter rail service for the year ending December 31, 1974.

Article 4 FUNDS - SCHOOL BUS TRANSPORTATION

VOTED UNANIMOUSLY: To appropriate from Free Cash the sum of \$46,431.00 to pay for school bus transportation services rendered by the Town of Action by Regional Transportation Associates in the years 1972-1973 and 1973-1974.

VOTED: To adjourn at 8:10 P.M.

A true copy. Attest:

Charles M. MacRae

Town Clerk

ABSTRACT OF THE PROCEEDINGS OF THE
SPECIAL TOWN MEETING, May 14, 1975

Meeting opened by Town Clerk at 7:45 P. M.

VOTED UNANIMOUSLY: That the Moderator elected for the Annual Town Meeting, also serve for this Special Town Meeting.

Article 1 POLICE DEPARTMENT SALARIES

VOTED UNANIMOUSLY: To transfer the sum of \$13,100.00 from budget line items number 43, Police Department other salaries account to budget line item number 42, Police Department regular salaries account.

Meeting adjourned at 7:50 P. M.

A true copy. Attest:

Charles M. MacRae

Town Clerk

(Additional Town Meeting Abstracts available at the Town Hall.)

ABSTRACT OF THE PROCEEDINGS OF THE
SPECIAL TOWN MEETING, OCTOBER 20, 1975
AND ADJOURNED SESSION, OCTOBER 21, 1975

Moderator called the meeting to order at 7:30 P. M.

Article 1 HOME HEALTH AIDES

VOTED UNANIMOUSLY: To appropriate the sum of \$2,283.60 from free cash for additional services under budget line item 79 for the Home Health Aides subaccount.

Article 2 NURSING SERVICES

VOTED: To appropriate the sum of \$2,208.00 from free cash for additional salaries under budget line item 78 to provide for additional nursing services.

Article 3 MILEAGE EXPENSES

VOTED: To appropriate the sum of \$383.40 from free cash for additional mileage expenses under budget line item 79.

VOTED: To take up Article 8.

Article 8 MCCARTHY-TOWNE SCHOOL

VOTED: To appropriate the sum of \$750,000.00 to be expended by the Town Building Committee for the purpose of constructing, originally equipping and furnishing additions to the McCarthy-Towne Elementary School and for reconstructing, remodeling, rehabilitating and modernizing the school and to raise said appropriation authorize the Treasurer with the approval of the Selectmen to borrow \$750,000.00 under Chapter 645 of the Acts of 1948 as amended.

Total Vote - 739

Needed to Carry - 492

Yes - 659

No - 80

Article 9 MCCARTHY-TOWNE SCHOOL

To see if the Town will appropriate the sum of \$615,000.00 or any other sum, to be expended by the Town Building Committee for the purpose of renovating and the addition of a library to the Towne School and to determine whether such sum shall be raised by borrowing, or otherwise, or take any other action relative thereto.

VOTED UNANIMOUSLY: To take no action.

Article 10 MCCARTHY-TOWNE SCHOOL

To see if the Town will vote to appropriate the sum of \$500,000.00, or any other sum, to be expended by the Town Building Committee for the purpose of renovating the Towne School and for transportation and alternative accommodations for students of the McCarthy-Towne School and to determine whether such sum shall be raised by borrowing, or otherwise, or take any other action relative thereto.

VOTED UNANIMOUSLY: To take no action.

Article 4 QUARRY ROAD

VOTED: To lay out and accept as a public way an extension of Quarry Road from the present end of the public way a distance of 961.49 feet, as laid out by the Board of Selectmen according to plans on file with the Town Clerk.

Article 5 TOWN HALL LAND ACQUISITION

MOTION: To authorize the Board of Selectmen to purchase, take by eminent domain or otherwise acquire for Town building purposes the following parcel of real estate:

The land with the buildings thereon located at 17 Woodbury Lane containing 0.54 acres and described in a deed from Judith C. Knowles to Roland H. Vaillancourt, Jr., and Katherine N. Vaillancourt recorded in the Middlesex South Registry of Deeds in Book 12120, page 639, bounded and described as follows: Beginning at a stone bound on the Easterly side of Woodbury Lane being 105 feet Southerly from land now or formerly of William H. Kingsley; Thence running Easterly by land now or formerly of the Town of Acton to a stone bound, 151.5 feet; Thence running Southeasterly by land now or formerly of the Town of Acton, 142.5 feet, more or less, to land now or formerly of John Downey; Thence running Southwesterly by land now or formerly of John Downey to a point on the Easterly side of Woodbury Lane, 141 feet; Thence running Northwesterly by said Woodbury Lane, 186 feet to the point of beginning.

and appropriate \$55,000.00 therefor and to raise said appropriation authorize the Treasurer with the approval of the Selectmen to borrow \$55,000.00 under G.L. c. 44, s. 7

MOTION LOST.

Article 6 PLANS - TOWN HALL

MOTION: To appropriate the sum of \$12,000.00 from free cash to be expended by the Permanent Building Committee for preliminary plans for the construction of a new Town Hall.

VOTED: To table the Motion.

Adjourned until 7:30 P. M. October 21, 1975 at this same place.

Moderator called meeting to order at 7:35 P.M. Take Article 6 off table.

Article 7 SWIMMING PROGRAM

VOTED: To appropriate \$4,224.00 from free cash to be expended by the Recreation Commission for instruction and supervision of a competitive swimming program.

Article 11 BULLDOZER REPAIRS

VOTED: To appropriate the sum of \$10,797.73 from free cash for the expenses of rebuilding a Town bulldozer and for leasing a replacement bulldozer.

VOTED UNANIMOUSLY: To Resolve Town Meeting charge the Board of Selectmen to take from reserve funds money to insure continual crossing guard coverage at the intersection of Route 111 and Charter Road throughout times children are coming and going to school; further resolve that the Board of Selectmen and School Committee immediately work with Town Engineer or other traffic engineers to redesign traffic patterns in and around the Charter Road School complex to insure the safety of our children.

Article 13 FIRE DEPARTMENT SALARIES

VOTED UNANIMOUSLY: To appropriate the sum of \$1,972.41 from free cash for additional salaries for the Fire Department under budget line item 47 (regular salaries and \$8,900.00 from free cash for additional salaries under budget line item 48 (other salaries).

Article 14 TODD HOUSE

VOTED UNANIMOUSLY: To rescind the vote taken under Article 24 of the Warrant for the 1975 Annual Town Meeting and authorize the Board of Selectmen to convey the land and buildings thereon, located on Main Street and known as the Todd House, containing approximately 131,340 square feet and shown as Parcel B on a plan dated October 30, 1973, prepared by Acton Survey and Engineering, Inc., to the Acton Historical Society, for a nominal consideration subject to such conditions and covenants as the Board of Selectmen deem appropriate, and reserving an easement for the existing water main to be conveyed to the Acton Water District.

Article 15 REVALUATION

VOTED: To appropriate the sum of \$30,000.00 from free cash to be expended by the Town Manager for the cost of implementing a computerized equalization program of assessed valuations in the Town.

Article 16 SHAPLEY LAND - PARKING

VOTED: To authorize the Board of Selectmen to acquire by purchase, eminent domain or otherwise, a parcel of vacant land located on Central Street in South Acton and shown as Lot C, area 5.62± acres on a plan entitled "Land in Acton, owned by heirs of Eda F. Shapley, Horace F. Tuttle, C. E. " dated December 17, 1951 and recorded in the Middlesex South District Registry of Deeds Book 7943, Page End, as a site for a off-street parking area and appropriate \$25,000.00 therefor and to raise such appropriation authorize the Treasurer with the approval of the Board of Selectmen to borrow \$25,000.00 under G.L. c. 44, s. 7.

Total Vote - 149

Needed to carry - 99

Yes - 102

No - 47

Article 17 RECREATION LAND

MOTION: To authorize the Selectmen to acquire by purchase, eminent domain or otherwise for recreational purposes, any or all of the following parcels of land:

- A. The land located behind 498 Main Street containing about 4 acres and being a portion of the land described in a deed from Frank E. Greenough and Hattie Dora Greenough to Norman G. Collins and Frances L. Collins recorded in the Middlesex South District Registry of Deeds in Book 7522, Page 434, and further shown as a portion of parcel 51 Plate E-4 of the Town Atlas (as amended to January 1, 1974).
- B. The Lots numbered 1-6 inclusive on Putnam Road containing a total of 2.78 acres being shown on a plan entitled, "Putnam Park, Plan of Land in Acton, Mass., owner and developer Mildam Trust" dated December 28, 1974 and recorded with the Middlesex South District Registry of Deeds in Book 10901, Page 449, and further shown as parcels 13-28, 13-29, 13-33, 13-38, 13-43 and 13-42 Plate E-4 of the Town Atlas (as amended to January 1, 1974),

and appropriate \$100,000.00 therefor and to raise said appropriation authorize the Treasurer with the approval of the Selectmen to borrow \$71,400.00 under G.L. c. 44, s. 7, and appropriate \$28,600.00 from free cash.

Total Vote - 124

Needed to carry - 83

Yes - 58

No - 66

MOTION LOST.

Article 15 EASEMENT-LEUSHER

VOTED UNANIMOUSLY: To ratify the action of the Board of Selectmen in granting to Herbert L. Leusher and Thelma M. Leusher an easement to maintain a portion of their garage located within the taking line of the 1975 relocation of Minot Avenue, as contained in a document signed by the Board of Selectmen on August 19, 1975.

Article 19 DRAINAGE EASEMENT

VOTED UNANIMOUSLY: To accept a perpetual easement for drainage purposes off Minot Avenue described in a deed from Brierly Preston and Mary L. Preston dated October 19, 1975.

Article 20 COLLECTIVE BARGAINING

To see if the Town will appropriate \$2,000.00, or any other sum, to be expended by the Town Manager for professional services and expenses related to collective bargaining negotiations with the Town employee organizations, or take any other action relative thereto.

VOTED: To take no action.

VOTED: To adjourn at 12:07 A. M. October 22, 1975.

A true copy. Attest:

Charles M. MacRae

Town Clerk

ABSTRACT OF THE PROCEEDINGS OF THE
SPECIAL TOWN MEETING NOVEMBER 17, 1975

Moderator called the meeting to order at 7:35 P. M.

Article 1 MCCARTHY-TOWNE SCHOOL

To see if the Town will vote to amend the vote taken under Article 8 of the October 20, 1975 Special Town Meeting, in order to authorize the Town to borrow for constructing, originally equipping and furnishing additions to the McCarthy-Towne School and for remodeling, reconstruction and making extraordinary repairs to said school under G.L. c.44 as well as c.645 of the Acts of 1948, or take any other action relative thereto.

VOTED: To amend the vote taken under Article 8 of the October 20, 1975 Special Town Meeting to read as follows:

That the Town appropriate the sum of \$278,000.00 to be expended by the Town Building Committee for the purpose of constructing, originally equipping and furnishing additions to the McCarthy-Towne School and the sum of \$472,000.00 to be expended by the Committee for reconstructing, remodeling and making extraordinary repairs to the school, and to raise these appropriations authorize the Treasurer with the approval of the Selectmen to borrow \$750,000.00 under Chapter 645 of the Acts of 1948 as amended or under G.L. c. 44, s.7.

Total vote - 303

Needed to carry - 202

Yes - 292

No - 11

Town Counsel ruled that a motion by John Whittier, to delete \$750,000.00 from the above motion and insert in its place \$300,000.00, was out of order.

Mr. Whittier's objection is hereby recorded.

VOTED: To adjourn at 8:25 P. M.



The Newman House, Concord Road
(Photo by Andy Rosenblum)

JURY LIST

PRECINCT 1

Hobart R. Braden, 8 Magnolia Drive, Computer Analyst
 Carl G. Cash, 10 Bayberry Road, Chemist Consultant
 Samuel L. Davis, 7 Emerson Drive, Insurance Agent
 James C. Donald, 42 Taylor Road, Market Developer
 Raymond M. Flynn, 9 Green Wood Lane, Accountant
 Philip A. Harris, 34 Hammond Street, Stone Cutter
 Robert Huber, 17 John Swift Road, Accountant
 Richard G. Kendall, 50 Harris Street, Carpenter
 Neil D. Morrison, 26 Old Village Road, Assistant to President
 Robert M. Stow, 14 Coughlin Street, Salesman
 Ronald E. Carbonier, 34 Newtown Road, Photo Scientist Engineer
 George O. Gardner, III, 53 Woodbury Land, Consultant
 Margaret H. Hartman, 481 Main Street, Teacher
 Jeanne R. Henderson, 72 Hammond Street, Home
 Patience H. MacPherson, 46 Nagog Hill Road, Administrator
 Frances D. Miccioli, 37 Old Village Road, Home
 Irene L. Musick, 15 Collidge Drive, Home
 Nancy T. Rogers, 13 Long Ridge Road, Home
 Joseph J. Sorrentino, 3 Jefferson Drive, Engineer
 Harold W. Wendorf, 6 Harvard Court, General Manager
 Gray M. Wexelblat, 23 Concord Road, Secretary
 Paul M. Wexelblat, 23 Concord Road, Programmer
 Robert J. Williamson, 22 Minot Avenue, N. E. Telephone
 James B. Bender, 14 Whittier Drive, Marketing Manager
 Richard J. Bradley, 2 Phlox Lane, Executive Director
 Mark H. Bramhall, 15 Long Ridge Road, Principal Software
 Joan H. Caldwell, 5 Cross Street, Housewife
 Ann J. Davis, 7 Emerson Drive, Homemaker
 Robert G. Dietrich, 20 Helmock Lane, Systems Engineer
 Rite Leys Dolan, 7 Alcott Street, Volunteer Services
 Walter E. C. George, 87 Concord Road, Personnel Administrator
 Constance A. Krea, 93 Concord Road, Home
 Alvin G. Litchfield, 20 Minot Avenue, Vice-President
 Muriel G. Lombardo, 26 Carlisle Road, Chef
 Robert L. Loomis, 56 Alcott Street, Communications Systems Engineering
 Beverly A. Lowry, 50 Alcott Street, Homemaker
 W. David Malcolm, Jr., 4 Long Ridge Road, Section Head
 Richard J. Martin, 4 Green Wood Lane, Department Manager - Production
 Edwin H. Miller, 95 Concord Road, Electrical Engineer
 Jane G. Moody, 19 Evergreen Road, Housewife
 Anne M. Nichols, 7 Bayberry Road, Secretary
 Ellen H. Nott, 11 Long Ridge Road, Waitress
 Carol E. Rae, 41 Wood Lane, Bookkeeper
 Barbara T. Schneider, 8 Brabrook Road, Housewife
 Gertrude E. Schneider, 4 Fife & Drum Road, Housewife
 Erla Z. Schwarm, 5 Alcott Street, Housewife
 James R. Spike, 9 Wampus Avenue, Technical Writer
 Mary S. Tierney, 13 Whittier Drive, Housewife
 Herman Vanderwart, 14 Minot Avenue, Sales Engineer
 Marion B. Walsh, 7 Flagg Road, Housewife

PRECINCT 2

Noel Berg, 17 Faulkner Hill Road, Engineer
 Albert F. Hogle, Jr., 48 School Street, Sales Manager
 Paul G. Maguire, 5 Old Meadow Lane, Programmer
 James Pacy, Jr., 7 Conant Street, Builder
 John A. Sandock, 64 Conant Street, Physicist

Robert S. Andrews, 3 Conant Street, Psychologist
 Lorraine C. Breslouf, 10 Beverly Road, Home
 Robert J. Brill, 6 Carlton Drive, Sales Manager
 Curtis G. Emmons, 26 Oakwood Road, Sales Manager
 Carroll M. Feltus, 61 Maple Street, Carpenter
 Thomas G. Lunny, 46 Laws Brook Road, Mail Carrier
 Thomas R. Meier, 3 Billings Street, Programmer
 Roger F. Meyer, 6 Heritage Road, Marketing
 Everett O. Morrow, 2 Brucewood Road, Programmer
 William E. Philbin, 6 Broadview Street, Mfg. Manager
 Alvin R. Piper, 7 Piper Road, Sales
 John E. Powers, Jr., 11 Carriage Drive, Const. Eng.
 Lawrence D. Sher, 72 Liberty Street, Engineer
 Pauline B. Thompson, 19 Pond View Drive, Home
 James N. Willis, Jr., 99 Main Street, Chemist
 Roger G. Woodard, 3 Carlton Drive, Engineer
 Marjorie M. Anzenberger, 33 Adams Street, Housewife
 Jean G. Bachman, 5 Doris Road, Homemaker
 Esther M. Bergin, 132 High Street, Homemaker
 Henry D. Bushnell, II, 50 Liberty Street, Personnel Officer
 Dominic P. Castelline, 11 Sylvia Street, Quality Control
 Lawrence M. Hill, 11 Francine Road, Electrical Engineer
 Ann S. Hoover, 36 Faulkner Hill Road, Housewife
 James J. Horan, 22 Olde Surrey Drive, Sr. Vice-President
 Mary Kasparian, 4 Hatch Road, Housewife
 Alfons Krysiel, 13 Independence Road, Electronic Technician
 Joseph H. Lauzon, 13 Putter Drive, Staff Engineer
 Paul P. LaVigne, 236 Parker Street, Supervisor of Drafting
 Carol O. McCluer, 16 Hosmer Street, Housewife
 Margaret M. McGinty, 28 Conant Street, Housewife
 James J. McPadden, 7 Putter Drive, Vice-President
 Paul E. Mendonca, 47 School Street, Personnel Manager
 Albert E. Mullin, Jr., 6 Nadine Road, Director
 Walter B. Newsham, 45 Piper Road, Assistant Vice-President
 Paul R. Nyquist, 2 Apple Valley Drive, Unemployed
 Joan I. Oka, 4 Carlton Drive, Housewife
 Marjetta J. Parris, 14 Broadview Street, Nurse
 Alfred P. Ramos, 51 Main Street, Engineer
 Joan N. Regan, 2 Ashwood Road, Housewife
 Jean B. Schoch, 6 Doris Road, Field Director
 Roland J. Shackford, 27 Central Street, Systems Engineering
 Howard T. Shippen, 16 Carlton Drive, Technical Service Engineer
 Wayne C. Smith, 59 Laws Brook Road, Broadcast Engineer
 Barbara A. Walsh, 9 Country Club Road, Housewife
 Avilda W. Whittle, 185 Parker Street, Housewife

PRECINCT 3

Ernest Athens, 4 Lothrop Road, Claims Examiner
 Michael R. Diamantopoulos, 8 Joseph Reed Lane, Chemist
 Frank Nicotra, 39 Oneida Road, Retired
 Donald J. Pasik, 379 Central Street, Mathematician
 Stephen W. Scribner, 25 Windsor Avenue, Supt. Water District
 Charles M. Seward, 10 Joseph Reed Lane, Manufacturers Representative
 Charles W. Whitehead, 106 Hayward Road, Electronics
 Joann C. Albright, 138 Hayward Road, Home
 Lynn C. Aldrich, 26 Capt. Brown's Lane, Office Manager
 Elizabeth S. Blum, 15 Bulette Road, R. E. Broker
 Robert C. Boothby, 63 Windsor Avenue, Manager Contracting
 John M. Clarke, 19 Cherokee Road, Elect. Engineer
 John B. Cohen, 42 Agawam Road, Mathematician
 Robert K. Crane, 21 Deacon Hunt Drive, Research

Gilles M. Gallant, 10 Capt. Brown's Lane, Vice-President
 Alfred R. Hermes, 292 Central Street, Analyst
 Edmund R. Hooper, 28 Nash Road, Quality Control
 Dudley F. Howe, 11 Mohawk Drive, Insurance
 Richard P. Lazure, 8 Notre Dame Road, Mathematician
 Herbert H. Luther, 6 Betsy Ross Circle, Manager
 Barbara J. MacDonald, 30 Agawam Road, Home
 Harry C. Metzger, 65 Seminole Road, Elect. Engineer
 Ronald A. Morrison, 15 Duggan Road, System Analyst
 Richard A. Phillips, 3 Betsy Ross Circle, Physicist
 Susan C. Raymond, 4A Crestwood Lane, Home
 Lynne T. Salisbury, 12 Paul Revere Road, Home
 Paul H. Schottler, 67 Summer Street, Engineer
 Richard C. Sisson, 111 Hayward Road, Antique Aircraft
 Richard P. Sullivan, 4 Olde Lantern Road, Vice-President
 D. Ann Thompson, 372 Arlington Street, Lab. Technician
 Freddie T. Berkshire, 9 Capt. Brown's Lane, Housewife
 Wilfred E. Brown, 15 Marian Road, Electrical Engineer
 Alberta I. Cook, 301 Central Street, Newspaper Reporter
 Gerald F. Dearborn, 1 Duggan Road, Sr. Environmental Engineer
 Lois E. Doskocil, 13 Algonquin Road, Secretary
 Sheila T. Falvey, 23 Black Horse Drive, Home
 Donald S. Freeman, 6 Patrick Henry Circle, Production Engineer
 Bernard B. Kosicki, 5 Highland Road, Department Head
 Tatiana F. Loring, 60 Willow Street, Teacher's Aide
 Goerge W. Mauer, Jr., 9 Capt. Forbush Lane, Sales Manager
 Albert R. Fanetta, 145 Willow Street, Electronic Engineer
 Eleanor L. Phillips, 3 Betsy Ross Circle, Intern Resource Planner
 Arthur J. Pruneau, 22 Olde Lantern Road, Finance-Controller
 Marilyn J. Putnam, 7 Agawam Road, Housewife
 Mary Ellen Tighe, 16 Olde Lantern Road, Housewife
 Elizabeth H. Tolman, 77 Willow Street, Secretary-Clerk
 George F. Tuttle, 395 Arlington Street, Civil Engineer and Land Surveyor
 Larry P. Wade, 56 Flint Road, Manager
 Joyce H. Woodhead, 201 Central Street, Secretary
 Mary Yelverton, 7 Patrick Henry Circle, Housewife

DOG LICENSES

ALL DOG LICENSES EXPIRE MARCH 31, 1976. DOGS MUST BE LICENSED ON OR BEFORE APRIL 1ST OR THE OWNERS OR KEEPERS THEREOF ARE LIABLE TO A FINE' THE LAW APPLIES TO ALL DOGS THREE MONTHS OLD OR OVER, REGARDLESS OF TIME OF YEAR OWNERSHIP IS ACQUIRED. NO TAX BILLS ARE SENT TO OWNERS OF DOGS.

REPORT OF DOG LICENSES ISSUED THROUGH NOVEMBER 30, 1975

1100 Licenses	at	\$ 3.00	\$3,300.00
108 Licenses	at	6.00	648.00
12 Licenses	at	10.00	120.00
3 Licenses	at	25.00	75.00
2 Licenses	at	50.00	100.00
44 Duplicate Tags	at	.25	11.00
1 Transfer License	at	.25	.25
Paid to Town Treasurer			\$4,254.25

Educational Reports



Terry Byrd, Merriam School student, after season's first snow.
(Photo by Andy Rosenblum)

EDUCATIONAL REPORTS



Acton/Boxboro High School Band at Saturday Football Game

(Photo by Andy Rosenblum)

ACTON PUBLIC SCHOOLS ACTON-BOXBOROUGH REGIONAL SCHOOL DISTRICT

The School Committees of the Acton and Acton-Boxborough Regional Schools ask the administrators in the Central Office to set and attain particular quarterly goals, which are frequently reviewed with the School Committees. It would seem appropriate that the goals attained in 1975 be mentioned in this report.

District-Wide Goals Attained in 1975

Superintendent Raymond J. Grey reports the following:

1. Worked with the Town Building Committee in developing plans for renovations and additions to the McCarthy-Towne School which led to a successful bond issue at the Acton Town Meeting.
2. Set Long Range Goals for the school system.
3. Recruited and hired in August a new Business Manager, Mr. Douglas Barrus and worked with him on the budgeting process.
4. Developed and completed the 1975-1976 school budget.
5. Recruited and hired, with the help of a Search Committee, a Community Education Coordinator, Mr. William Ryan, after the towns voted support for the proposal for a community education program.
6. Recruited and hired a Career Education Coordinator, Mr. William Donahue, after applying for and receiving a \$52,000 grant for the expansion of the Career Opportunities and Practical Experiences (C.O.P.E.) Program at the High School.

7. Continued to organize and coordinate the unique open enrollment policy of the Acton Public Schools in which more parents than ever before were able to send their child to the school of their choice.
8. Issued four editions of "What's New" to the general public.
9. Continued to maintain efficient and open communication with the School Committees, parents and staff.

Assistant Superintendent Gary Baker reports the following goals:

1. Administered, scored and interpreted results from the Comprehensive Tests of Basic Skills which were given to all students in Grades 1-8 in May.
2. A Parent-Teacher-Administration Committee reviewed grading and reporting practices in the Acton Schools toward the development of an alternative reporting system.
3. Curriculum Steering Committee reviewed, recommended and had funded four Research & Development Projects in High School English, Junior High Math, Elementary School Social Studies, and Elementary School Language Arts.
4. Reported on evaluation of the Life Education Program in Grades 4-7.
5. Reported on the evaluation of the Learning Disabilities Programs through instruments administered and summarized by the Pupil Personnel Services Department.
6. Set up extensive in-service program for the teaching staff.
7. Hired new Science/Social Studies Resource Teacher for the Acton Schools, Mr. Eugene Trainor.
8. Developed cooperative career exploration plans at Minuteman Tech for students at the High School.
9. Developed Project Adventure physical education program at the High School and McCarthy-Towne Schools through a Federal grant.
10. Hired new departmental leaders in High School Mathematics (Nancy Ousley), High School Business (Mary Paisley), Secondary Physical Education (Edward Leary), and Elementary Physical Education (Lauraine Riel).
11. Wrote proposal for and had funded Title I programs - Gateway II, a summer Reading and Science program and a school year program, Basic Learning Centers - for the Title I schools in Acton.

Business Manager Douglas Barrus reports progress in the following areas: The "intensified maintenance program" whereby all the Buildings and Grounds maintenance personnel are sent into one school for a period of time to make needed repairs, has been working well. Efforts are being made toward setting up a central purchasing system under the direction of the Business Manager, in order to save the taxpayers money on school supplies and services.

Buildings and Grounds

Coordinator Gerald E. King reports that the second phase of the five year program to replace floor tile in the junior high school has been completed. The 200 wing was completely tiled plus a number of offices by school maintenance personnel.

The painting program has been completed for this year in the 100 wing, lobby, offices, and auditorium at the junior high school.

A maintenance man with a Certificate of Competency - Oil Burner Technician, from the Department of Public Safety was hired. Repairs and updating of controls are now being made without the need of outside assistance.

The painting program at Merriam School was completed on schedule.

Preventive maintenance programs are being established in heating, ventilation, air conditioning, electrical plus intensive maintenance programs are in progress at each school at this time.

Junior High School - Clifford A. Card, Principal

Accreditation of the Junior High by the New England Association of Schools & Colleges followed a year of careful in-depth self-study by the school staff and administration. The self-evaluation report covering all aspects of the school was prepared prior to the visit of a team of educators appointed by the New England Association whose job it was to take a close and unbiased look at our institution.

A school which earns accreditation can assure local citizens that it has submitted all its programs, procedures and facilities to the scrutiny of outside professional evaluators and its offerings have been deemed worthwhile.

In the area of specific curriculum changes, a program for bright underachievers was added. Centered in the areas of English and Social Studies, this program attempts to help students focus on some of the reasons why they are not achieving their academic potential. Besides their regular classroom work, the students work in groups bi-weekly with their guidance counselor, Mr. Andrew Palmer. Dr. Michael Singer, psychologist from Eliot Clinic, is consultant for the professional staff in this program.

Also, effecting this program, has been an attempt to provide more information to parents and students about their involvement in the foreign language program at the Junior High. It is now possible to provide more guidance in making a decision about the advisability of taking a foreign language at the Junior High School level.

This last year has seen the adoption of a full athletic program for girls and an expanded intramurals program. Girl's basketball and softball teams are now functioning with full schedules and an intramural coed swimming group utilizes the pool at the High School.

In the area of fine arts, an original musical produced at the Junior High; Acton 1775 written by Debbie DeSimio, Jean Benedett, and William Wright, students at the Acton-Boxborough Regional High School and directed by Mrs. Dorothy Werst, Music Theater teacher, was one of the programs staged to help celebrate our country's bicentennial.

The building restoration has continued with the painting and retiling program now in its second phase. Along with the efforts of the School Department, has been the formation of a parent group that is assisting in the creation of a brighter atmosphere at the Junior High. Using funds that were raised at a rummage sale in the spring, they have been able to donate two large planters, an aquarium and new wall covering for the lobby area. This effort, along with the many hours put in by over sixty volunteers, on a weekly basis, has brought the school and community closer together.

Senior High School - Dr. Lawrence E. McNulty, Principal

The overcrowded conditions of 1972 were remedied by a magnificent \$4.5 million addition in 1973, with all "building wrinkles" resolved by 1975. Currently, the Acton-Boxborough Regional High facility is one which the townspeople of Acton and Boxborough can utilize with a sense of pride and accomplishment.

The curriculum revision, started in 1973, continued in 1974 and 1975. Nine new courses were added in 1975.



Mr. Dow's construction class, shown working on one of the 8' x 10' storage sheds which they offer for sale to the community as a non-profit school project
(Photo by Andy Rosenblum)
(Courtesy of Acton-Minuteman)

In addition to these curriculum additions, major developments occurred in the English, Physical Education and Career Education Departments.

The Acton-Boxborough Regional High School is not a stagnant secondary school. Constant evaluation and reappraisal must take place in curriculum in order to insure relevant course offerings and the proper utilization of staff, buildings, equipment, and teaching materials. We feel the High School curriculum is comprehensive, relevant, and one that insures academic standards of the highest calibre.

An Electricity/Electronics Club was initiated by Mr. Don Gilberti; a Debate Team was formed, and initiated by Mr. Jim Lamb of the English Department; a Mathematics Team was formed, under the direction of Mr. Tony Pappas to enter competition in the Massachusetts Mathematics League; and, a school Newspaper entitled Pipeline was established under the tutelage of Mrs. Carlene Phillips and Mr. John Manopoli of the English Department.

These activities certainly provided additional breadth to an already diverse extracurricular program which includes interscholastic athletics (31 teams), intramurals, student government activities, Fine Arts activities, and a variety of special interest clubs. In 1975, approximately 1500 students participated in extra-curricular activities. Highlighting the 1975 extra-curricular program was the Athletic Program which captured seven (7) League Championships and ranked number six in the Massachusetts State (Division III) won/loss standing for all sports. Another highlight was the excellent Fine Arts Program which included a Fine Arts Weekend, eleven drama productions, two art exhibits, thirty concerts, a musical, and two exchange concerts.

CLASS OF 1975

Louis A. Abare
Tracy L. Abbott
Lix M. Ackerman
Goerge A. Affannato
Charles G. Agule
Karen Sue Alex
Joseph W. Allen
Mark C. Anderson
David P. Autio
Windsor Barlow
Michele Lynn Barry
Robert Francis Barry

Darlene Mary Beaudoin
Patrice C. Beaudoin
Deborah Marie Beausoleil
Wayne Beckes
Judith M. Bedford
Gail Susan Belliveau
David W. Ben
Jean Marie Benedett
Patricia Marie Bennett
Donna E. Benoit
Jonathan C. Benson
Scott A. Biron

Harvey W. Blanton, III
Elaine Bobik
Lynn E. Bohne
Richard Laughlin Bond
Adrienne Bottinick
Garry J. Bourgeois
Suzanne Boyden
Elizabeth A. Brague
Brian L. Braidman
Margaret Ellen Brandon
Kimberly Brown
Cynthia T. Browne

Andrea Susan Burns
 Jeffrey Wilson Bursaw
 John H. Butler
 Robert C. Cadle
 Sandra Jeanne Cady
 Dolores Patricia Cafaro
 Lux Auxiliadora Calle
 Robert Alan Carbutt
 Norman R. Card, Jr.
 Mark D. Carman
 Sarah Jane Carson
 Michael Allen Case
 Vicki Lynne Casselbury
 Bert H. Chalupa
 Melissa A. Chick
 Ronald L. Christian
 Peter B. Christmas
 Cindy Lee Clark
 Donna Elizabeth Cochrane
 Philip James Codyer
 Ronald Wayne Cohen
 Bonnie Lee Colby
 William F. Colby
 David A. Comey
 Seth Edward Connelly
 John Francis Cooney
 Daniel Joseph Costello
 Laura Ann Cotter
 Thomas Edward Coughlan
 Brian Coughlin
 James MacLean Coull
 Cheryl A. Crocker
 Mary Elizabeth Cronin
 Robert F. Crowley
 Cornelius William Cullinane
 Sally Elizabeth Cummings
 James J. D'Agostine
 Suzanne Carey Danis
 Jill Danneker
 Douglas Thomas Dauphinee
 Robert Delzell
 Deborah Ann DeSimio
 Karin Devik
 Mary Clare Devine
 Daniel Dietz
 Sandra Marie Dingee
 Elizabeth Leys Dolan
 William C. Doskocil
 Charles E. Downey
 Patrick C. Doyle
 Cindy Drozda
 Susan J. Dumdey
 Leslie Elaine Ellis
 Mark Allen Erickson
 Karyn Ann Esser
 Bradley Baisel Eveland
 John H. Falvey, Jr.
 Dawn Marie Fanning
 Lisa A. Fife
 Thomas J. Fink
 Sandra Lee Finneault
 Jeffrey Lawrence Fischer
 Jack B. Flanagan, III

Debra Marie Flannery
 Bryan W. Flood
 Judith Anne Flynn
 Garrett J. Foley
 Glenn Dennes Forsmo
 Elinor Lynn Fortner
 Grover Francis Fuller, Jr.
 Philip L. Garber
 Elizabeth Seton Gavin
 John P. Gilbert
 James Joseph Golden
 William Christopher G. Gonzalez
 Patricia M. Gooding
 James Brian Goodno
 Susan Gopoian
 Sharon A. Grekula
 Mark P. Grieman
 Mary Elizabeth Haley
 Kathleen Marie Hall
 Carl E. Hamke
 David Mark Harrington
 Katherine M. Harris
 Carolyn D. Harunkiewicz
 Wayne C. Hederstedt
 Susan Jane Henley
 Diane Kay Hesch
 Karen J. Hilberg
 Marc Christian Hilberg
 Peter F. Hill
 Susan Ruth Hilton
 Jeffrey M. Hirsch
 Susan Elizabeth Hitchins
 Patrick Brian Reynolds Hoey
 Robert Mark Hogle
 Claire Marie Holmes
 Julie Ellen Holway
 Maureen Ann Hopke
 Sheila Ann Hopkins
 Mark E. Horne
 Donna L. Horton
 Lori Howe
 Paul Hryniewicz
 Mark C. Hunt
 Joanne K. Ireland
 Holly A. Jenkins
 Charles Johnson
 Bruce W. Jones
 Karen Natalie Jones
 Mark A. Jenkins
 Pamela Margaret Jones
 Terrance L. Jones
 Mary Lou Joyce
 Diana Lynn Kallio
 Bjorn Kapstad
 Gwen L. Kelley
 Susan E. Kennedy
 John Kiley, Jr.
 John Kindred
 Elizabeth Jean Kirby
 Susan Alice Klemmer
 David M. Koonce
 Bill Dreidermacher
 Maryanne Kress

Jane Elizabeth Kroon
 Cheryl Kuipers
 Paul C. Kyzer
 Stephanie Anne Lahar
 Richard Landau
 Erin Lanigan
 Jeanne Lanoue
 Thomas J. Lemera
 Ronald Laskowsky
 Donna Lynn Leahy
 Kathleen Ruth Letzeisen
 Andrew Harrison Liebfried
 Caroline C. Liebfried
 Crystal E. LaPoint
 Cynthia J. Loftus
 Susan Lord
 Joseph E. Luongo, Jr.
 Jonathan Mann
 Martha L. Mann
 Laurie E. Machamer
 Marlin B. Marsh
 Michael McNamara
 Joan-Marie McAlister
 Debbra Ann McGrath
 Edward Allen McKay, Jr.
 Kathleen T. McKenna
 Allison Lee McKenney
 Mary E. Metcalf
 Joy L. Miller
 David R. Milton
 Gayle Ann Minor
 Susan J. Mitchell
 George C. Moore
 Kim Ann Morrill
 William H. Morris, Jr.
 Cristina L. Morrison
 Marjorie Morrison
 H. Burton Morse, Jr.
 Susan Marie Moser
 Jayne Ellen Mulholland
 Karen Marie Mullin
 Mark A. Munro
 Jonathan Keith McHenry
 Randall Edward Murphy, Jr.
 Valerie Jeanne Bowles
 Pamela Anne Musick
 Ruth E. Mustoe
 Jeanne Caryl Mutty
 Pamela Jean Myers
 Lionel E. Nadeau, Jr.
 Phyllis Joan Nelson
 Rebecca Lynne Nelson
 Linda Newman
 Jim Thaden Newman, III
 Gary Peter Noke
 Barbara Ann Norris
 William Stephen Oakland
 Gary Steven O'Clair
 Dick O'Connor
 Jill O'Connell
 Cathy Ohlson
 Cynthia Lee Oldenburg
 Karen Ann Oliver

John Robert Olthoff
 Peter O'Neil
 Jane Elizabeth Ordway
 Anne Louise Orio
 Lisa Mary Ormsby
 Shaun Marie O'Rourke
 Marcia Jane Osborn
 Deborah Lea Pacy
 Denise Carol Parkes
 Robert Fenton Patterson, III
 Mark C. Pell
 Craig Curtis Perry
 Jon Lorens Persson
 Barbara Ann Peterson
 Debra Phillips
 Gail E. Phillips
 Theresa Anne Pierre
 David Andrew Pinsky
 John William Plunkett
 Douglas Swain Pomeroy
 Susan Jean Pope
 William Luther Porter
 David William Portyrata
 Mary Elizabeth Powers
 Robert Vern Progen
 Susan Quattrochi
 Kimberly Ann Quebec
 Christopher J. Reagan
 John D. Refoy
 James J. Reid
 Kimberly Eileen Reidy
 Melanie G. Remmy
 Jennifer Louise Reynolds
 Sheryl Ann Rhodes
 Sumner Fernald Richards, III
 Sheryl Lynne Richardson
 Paul Robert Richter
 Cheryl Lee Robbins
 Linda Susan Robbins
 James Robert Roche
 John Arthur Roche
 Dawn Marie Rood
 Janette Susan Rose
 Ronald S. Roulinavage

Arianne Sains
 Karen Renfrew Salminen
 Robert Edward Salt
 John Joseph Salzmann, Jr.
 Diane Patrice Sandock
 Barbara Jean Sarno
 Harry J. Sawisch
 Ronald C. Sawyer
 Alan Robert Selling
 David W. Scriven
 Barbara Jean Sgobbo
 Bonnie May Shepard
 Sally Anne Shuttle
 Laura Ruth Skinger
 Andrea Marie Simeone
 John Marshall Slepetz, Jr.
 Elizabeth Mercer Smillie
 Bruce Andrew Smith
 Bruce Vernon Smith
 Charles Edward Smith, Jr.
 David Alva Smith
 Dawn Smith
 Karen Smith
 Michael Shaun Smith
 Richard Ira Smith
 David Carlton Spann
 Timothy Paul Spellman
 Eugene Spurr, Jr.
 Carolyn Starr
 Barbara Louise Steele
 Paul Owen Steinhauer
 John Clement Stevens
 Richard Charles Stewart, Jr.
 David Stewart Stockwell
 Dave Stowell
 Karen Marie Studer
 Christopher Sean Sullivan
 Michael Joseph Sullivan
 Patricia Ann Sullivan
 Cheryl Ann Sweeney
 Maureen Sweeney
 Cheryl Ann Szidat
 Debra Michelle Tambling
 Susan Jean Tannuzzo

James Martin Tatem
 David S. Taylor
 Alan C. Thomas
 Lauren Kay Thornblad
 Timothy M. Tierney
 Gale Ellen Tolman
 Susan Evelyn Tornell
 Judith Elaine Towne
 Suesan Marie Towne
 Douglas E. Troy
 Alexandra Susan U. Tyler
 Todd N. Turner
 Laurie Evans Tuttle
 Mary Vanaria
 Denise Van Buren
 Scott D. Vanderhoof
 Elizabeth Ann Vega
 Valerie Vernau
 John M. Vogt
 John G. von Jess, Jr.
 Daniel G. Vorce
 Michael J. Vorce
 Michael D. Walker
 David B. Warren
 Alan Joseph Waters, Jr.
 Teresa Mary Welsh
 Steven D. Werst
 Brian M. Wesley
 Robert P. Wespiser
 Patrick Robert Whelan
 Robyn Louise Whipple
 Brian Whitaker
 David Charles White
 Kathleen Susan White
 Steven H. White
 Susan Alma White
 Leslie C. Whittle
 Kathryn Antoinette Widmayer
 Robert Wayne Wolfenden
 Neil Joseph Woodward
 Ken E. Young
 Marie Anne Young
 Martha Marie Young

Fine Arts Department - Mr. Henry Wegiel, Coordinator

In addition to the regular school Art, Drama, and Music programs and activities, the Bicentennial theme was predominant as Fine Arts Specialists, classroom teachers, students, parents and other townspeople joined together to help celebrate our nations birthday. This we did - in many different ways - in all schools - and at all classroom levels, K through 12. All Elementary students participated in a Bicentennial Week in each Elementary School. Junior and Senior High students also had many opportunities to become involved in Art, Drama, and Music projects that resulted in a number of outstanding Bicentennial exhibits, demonstrations, programs and concerts.

Other Bicentennial activities include a high school musical based on a Bicentennial theme and an open Bicentennial playwriting contest for residents and employees of Acton and Boxborough. The winning play will be presented as part of the Fine Arts Weekend at the high school this spring.

Pupil Personnel Services - Ms. Ruth Proctor, Coordinator

With the close of 1975 we have experienced the first full calendar year of implementation of Chapter 766, the special education law. During the 1974-1975 school year, 610 students, or approximately 12% of the district's population were receiving special education services. Some of these had been enrolled prior to September 1974 and some have been evaluated since that time. Between January and June of 1975, 93 new evaluations were conducted and 87 additional new referrals were processed between September and December. It was thought that there was some relationship between the newness of the law and the large number of referrals. In fact, to date there does not appear to be a marked decrease in the number of referrals.

All of this has also had a significant impact on the work of the secretarial staff. Volunteers have been utilized and more are needed.

The year has been a full one for all concerned but we remain optimistic about the value of the 766 procedures for assuring effective programming for students with special needs.

Counseling Department

During the early fall the secondary level counselors met with Central Office administrators and secondary principals. These meetings were held at the request of the counselors to share the results of weekly counselor meetings held last spring which focused on an in-depth study of the counselors' philosophy, goals and objectives. As a result of these meetings counselors delineated different areas of their responsibility, emphasizing the following: counseling, (educational, vocational, personal), consulting (with parents, teachers, administrators and other specialists), involvement in the implementation of Chapter 766 and the need for increased public education with regard to the counselors' role. Other areas of counselor responsibility discussed included placement, curriculum, programming, test administration and professional growth.

In September high school counselors became involved in regular group meetings with 9th and 10th graders enrolled in Career Education courses to discuss self-awareness, values clarification, and decision making.

Evening office hours which were introduced in the fall of 1974 have continued at the high school on a regular basis by appointment for students, parents, and graduates and other former students who feel the need of counseling in vocational, educational or personal areas and who find it difficult to make appointments during the daytime hours.

Learning Disabilities Department

During the 1974-75 school year the Learning Disabilities staff conducted an intensive research study to evaluate the three Learning Disabilities programs in the Acton and Acton-Boxborough Schools: consultant, resource, and linguistic-tutorial programs. As a result of this study, the School Committees voted to continue all three programs. Copies of the evaluation report are available upon request.

In the spring of 1975 the Learning Disabilities staff, along with the Speech and Language Department, sponsored an in-service program for teachers based on the Lexington training films. The course emphasized techniques for implementing special programs within the regular classroom setting.

Reading Department

Reading specialists at the elementary level have expanded their role this year, allowing for more time to consult with classroom teachers regarding specific methods and materials for use with individual pupils and to work within the classrooms. They have also continued to work with small groups of students outside the classroom in a remedial situation. With the addition of aides in the elementary schools, more children have been included in the reading improvement programs.

There has been a marked increase in enrollment (430) at both the junior and senior high schools in developmental reading. More students are recognizing the need to develop their higher reading skills and are taking advantage of reading classes. Developmental reading is a half year course open to all students in grades seven through twelve and may be scheduled for either first or second term.

Speech and Language Department

The Speech and Language Department of the Acton Public Schools and Acton-Boxborough Regional School District was accredited by the American Speech and Hearing Association in 1975. The Department was completely evaluated by the national organization in terms of its service to students, personnel, facilities, and support. This accreditation assures the community of the high quality of service to students involved in the Speech and Language Program.

Community Education Program - Mr. William Ryan, Coordinator

The Acton-Boxborough Community Education Program is just completing their winter session of Adult Education classes and activities. Over 100 evening classes were offered to local residents with course offerings in everything from "Conversational German" to "Hang Gliding." Approximately twenty daytime courses were offered this February at five local churches and at the Village of Nagog Woods Clubhouse.

Thirty-three college courses were also offered in cooperation with Middlesex Community College, Framingham State College and Lesley College. Degree programs are also being formulated for next September with Boston University both on the undergraduate and graduate levels.

The Community Education Program has also been involved in a number of Community Service projects. On Friday, January 9th a Social Program for Handicapped Young Adults was begun with the support of the Acton Rotary Club. Handicapped Young Adults and adult and student volunteers meet every Friday evening from 7:00 p.m. to 9:30 p.m. at the ABRHS cafeteria. The Community Education Program is also involved in a student volunteer program at the West Acton Baptist Church Senior Citizen Drop-In Center on Tuesday afternoons. A Landscaping Project involving students and adults is now underway and a number of other projects are in the planning stages.

The Acton-Boxborough Community Education Program serves as a link between the residents of Acton and Boxborough and the Public Schools, and all residents are cordially invited to partake in those activities of interest to them. Many programs and activities are determined by your neighbors' serving on the Community Education Advisory Committee. Residents are welcome to attend the Advisory Committee meetings to provide suggestions for improvement. Please call the Community Education office at 263-2607 for the date and time of Advisory Committee meetings. New residents are encouraged to visit the Community Education Office located in the Junior High School to learn of the different opportunities available through the Community Education Program.

Conant School - Mr. George Lemire, Principal

This fall the school was re-organized somewhat in that all classes were organized along heterogeneous lines. The purpose of this was to minimize the likelihood of there being a concentration of any types of special needs in any one classroom. There was also a reassignment of staff. This was done with a view toward deploying the staff in such a manner as to make maximum use of their collective and individual strengths and potential.

Pursuant to the provisions of Chapter 766, the new Massachusetts law on Learning Disabilities, a number of Core Evaluations were conducted at Conant School and educational plans written with a view toward more adequately meeting the special needs which exist amongst some of our students.

A basic change was incorporated into the Linguistics Program which is now in its third year at Conant. The program continues with intensive tutoring for those students in the program. However, now much of the formal reading for these students is conducted in the classroom by the classroom teachers. This was made possible by the acquisition of linguistically oriented basal reading materials.

Conant School added two new positions to the Staff this year with the employment of two part-time Special Needs Assistants. These persons are providing specialized and individualized assistance to those students who have need for such help, based upon the recommendations of classroom teachers.

We were able to establish a program of Remedial Math at Conant this year. This is being conducted largely through the office of the Learning Disabilities Consultant, and with the involvement of the Special Needs Assistants. In this program, we are able to meet some of the needs of children who have exhibited relative weaknesses in basic Math skills.

This year the Conant School Art program has been localized in the Project Lab, with the children going there for instruction rather than the art teacher going from classroom to classroom. The Project Lab, at present, is still in its developmental stages. However, it is planned that this will become a center for a great variety of school related projects and activities that cannot be feasibly conducted in regular classrooms.

A number of Coffee Hours were held whereby parents met with the principal to discuss areas of mutual concern about the school. These were informal and informative in nature, and it is planned to continue them.

A program of providing lunches for the elderly was introduced into the Conant School this past fall. This program is similar to that which was begun at the Gates School last year.

Douglas School - Mr. Robert Conroy, Principal

School enrollment as of December 1, 1975 was 477. In addition, educational support was provided for 55 Merriam School kindergarten students housed at Douglas.

The school participated in a Title I summer program with Gates School and also received Title I funds to implement a plan for additional support for children needing help in basic math and reading skills during the current academic year. Three aides are providing tutorial support to 81 students under this program. In addition two part-time Special Needs aides are providing instructional support to 67 students needing individualized instruction.

During 1975 our sixth grades participated in an environmental education program developed in cooperation with the Human Environment Institute of Boston University. As part of this program our sixth grade students and teachers spent a week at Boston University's Sargent Camp facilities in Peterborough, N.H. Financial support for the program was provided with the cooperation of our students, staff and parents. The program will be conducted again this coming year.

Standardized achievement tests were administered in grades 1-6 and the results are being utilized in our curriculum study and development. The focus of our curriculum work this year is on Reading and Language Arts.

The Douglas School Council continued to actively support many programs of benefit to the school community. Among these were a Parent Effectiveness Training course, a series of cultural programs for the students and a very active volunteer force.

Gates School - Mr. James Palavras, Principal

One of the highlights of the year was the third annual Holiday Fair in December jointly conducted by the Parent Advisory Committee, faculty, and students.

Gateway II, a six week Title I summer program, was conducted for the second consecutive year involving a teacher-director, five teachers, ten aides, and approximately seventy students in grades 1-6 from the Gates and Douglas schools. The program emphasis was on reading and science activities, and was highlighted by a five-day stay for intermediate age students at Sargent Camp in Peterborough, N.H.

As a result of receiving Title I federal funds for the school year 1975-76, the Gates school has been able to employ two full-time paraprofessionals who will assist in providing additional instructional assistance to students in grades 1-6 in reading and mathematics who are performing below grade level in these areas. These paraprofessionals, under the direction of classroom teachers and curriculum specialists, will service approximately 50 students on a one-to-one or one-to-small group basis daily or every other day.

In addition, 22 1/2 hours of paraprofessional assistance was instituted to work directly with grade 1 classes.

Special Needs Assistants: Also instituted for the school year 1975-76. This involves two paraprofessionals - each working fifteen hours per week - who work with students who can't be accommodated by the Learning Disabilities Consultant, the Reading Specialist, or the classroom teacher, but who has been identified to have special needs and who could benefit from being assigned to tutoring by the Special Needs Assistant.

Open House (Fall, 1975): With a turnout of approximately 70%, Open House in its relatively new format of teacher presentations on designated evenings, proved to be a successful experience to both parents and staff.

A very successful Senior Citizen lunch program was also instituted.

McCarthy-Towne School - Dr. J. Parker Damon, Principal

The enrollment for grades K - 6 on December 1, 1975 was 530. After a great deal of hard work the School Committee, Town Building Committee, Superintendents, faculty and parents were able to have the renovation-addition Warrant Article favorably voted at Town Meeting.

The Parent-Teacher-Student Organization worked hard to augment school programs, provide new equipment and improve understanding between everyone in the School's community. The Problem Area Survey Report, Summer Progress Report, and the bi-monthly Bulletin provide discussions of the School's strengths and weaknesses along with information about the School's changing directions and priorities.

Changes in programs include: instituting Project Adventure; hiring full-time gymnastic and educational needs faculty; hiring part-time intermediate and primary grade music and science/social studies staff assistants. The school continues to examine teaching practices and learning experiences. The faculty worked to improve the intermediate language arts/reading and continued to develop the school's science prototypes. A consultant was used to assist the faculty in reorganizing its operational functions and responsibilities.

More information about the school's philosophy and goals, its expectations of students, parents, and faculty, its procedures and programs, and its particular curricula is available at the school office.

Merriam School - Mr. William V. Sparks, Principal

Kindergarten enrollment increased from 58 pupils in 1974 to 81 pupils in 1975. Kindergarten classes continue to be accommodated at the Conant and Douglas Schools.

Space needs continue to rank high among Merriam School's priorities. The addition of a library as well as additional rooms for music, science, art and physical education would be most helpful to the school program. The enrollment of the school (excluding kindergarten) is 453.

The library has increased its volumes from 5,000 to 6,000 over the past year. Supplemental audio-visual materials in the areas of science, social studies, English and math continue to add enrichment to the core programs.

Coordination of the reading, language arts and math programs have received much emphasis. A series of workshops in these areas were conducted and judged most successful.

A great effort was accomplished when the Merriam School was painted and "freshened up" during the year. Besides the painting of the school, drapes were cleaned, wood chips, shrubs and garden fences were added to the landscaping; four new burners were installed; and the lights for the gym were replaced.

The school volunteer program continues to be most successful with approximately 100 parents volunteering their time in the library, Pupil Personnel Services Department, school office and classrooms.

ACTON-BOXBOROUGH REGIONAL SCHOOL DISTRICTTREASURER'S REPORT

June 30, 1975

Balance, June 30, 1974

\$ 885,827.81

Receipts, 7/1/74-6/30/75:

Town of Acton	\$3,329,173.00
Town of Boxborough	312,371.00
State Aid for Construction	490,121.07
Transportation Reimbursement	172,879.11
Special Education	156,242.00
Tuition	2,000.00
Rentals	8,001.63
Miscellaneous	1,478.08
Federal Taxes	474,118.41
State Taxes	128,549.87
Teachers' Retirement	113,092.49
County Retirement	16,806.40
Teachers' Insurance	1,258.81
Tax Annuities	40,600.58
M.T.A. Credit Union	30,695.24
Acton Education Association	16,676.88
Blue Cross/Blue Shield	9,328.63
Group Life Insurance	1,427.46
Fiscal Cycle Loan	126,085.00
Town of Acton, Article 10, Special Meeting 6/11/73	558.39
Title II - Library	3,217.23
Public Law 874	35,796.00
Title VI - P. L. 89-313	2,000.00
Distributive Education, Project #COOP-375	15,962.00
Distributive Education, Revolving Fund	777.52
In-Service Program - Learning Disabilities	2,281.85
Summer School	3,216.80
Adult Education	21,680.82
School Athletic Fund	8,058.43
School Lunch Fund	168,676.66
Interest	2,727.82

Total Receipts

\$5,715,859.18

Total

\$6,601,686.99

Disbursements, 7/1/74-6/30/75:

Federal Taxes	\$ 474,118.41
State Taxes	111,880.47
Teachers' Retirement	112,772.29
County Retirement	16,641.15
Teachers' Insurance	1,172.53
Tax Annuities	35,156.58
M.T.A. Credit Union	30,695.24
Acton Education Association	16,414.86
Blue Cross/Blue Shield	8,063.26
Group Life Insurance	1,096.26
Maintenance and Operation	3,509,373.91
Fiscal Cycle Loan	486,815.37
Roof Repairs	2,825.00
Maintenance Building	200.00
Insurance - Smoke Damage, ABRHS 2/25/74	2,583.00
Construction	67,980.17

Title II - Library	\$ 3,186.58	
Title VI - P. L. 89-313	1,823.10	
Public Law 92-318	875.01	
Distributive Education, Project #COOP-375	15,478.23	
Distributive Education, Revolving Fund	1,706.13	
In-Service Program - Learning Disabilities	2,323.02	
Summer School	3,213.43	
Adult Education	22,409.41	
School Athletic Fund Receipts	9,077.96	
School Athletic Fund Appropriation	87,505.23	
School Lunch Fund	162,973.81	
Interest on Debt	177,357.50	
Payment on Principal	<u>655,000.00</u>	
Total Disbursements		\$6,020,717.91
Balance, June 30, 1975		<u>580,969.08</u>
Total		\$6,601,686.99

Priscilla Felt
Treasurer



Dealer Calvin O'Coin (Acton Police Dept.) at
Las Vegas Night to raise money for Police
Department Scholarship Fund.
(Photo by Andy Rosenblum,
courtesy of Acton-Minuteman)

ACTON PUBLIC SCHOOLS AND
ACTON-BOXBOROUGH REGIONAL SCHOOL DISTRICT

ORGANIZATION

<u>Acton School Committee</u>		<u>Acton-Boxborough Regional District School Committee</u>	
	<u>Term Expires</u>		<u>Term Expires</u>
Robert Haeberle	1976	Robert Haeberle	1976
Alice Klemmer	1976	Alice Klemmer	1976
James T. O'Rourke	1977	James T. O'Rourke, Chairman . .	1977
Griffith Resor	1977	Griffith Resor	1977
Robert Evans, Chairman	1978	Robert Evans	1978
Norman Lake	1978	Norman Lake	1978
		Reginald Brown	1977
		Dennis Kuipers	1978
		Barbara Hodess	1978

The Acton School Committee holds regular meetings on the first and third Thursdays of each month, and the Acton-Boxborough Regional District School Committee meets regularly on the second and fourth Thursdays. Both groups convene at the Acton-Boxborough Regional Senior High School Music Room at 7:30 p.m.

<u>Administrators</u>	<u>Telephone</u>
Superintendent of Schools, Raymond J. Grey	263-9503
Assistant Superintendent, Gary G. Baker	263-9503
Business Manager, Douglas W. Barrus	263-3403
Head Bookkeeper and Treasurer, Priscilla Felt	263-9503
Principals: Conant School, George Lemire	263-7407
Douglas School, Robert C. Conroy	263-2753
Gates School, James Palavras	263-9162
Merriam School, William Sparks	263-2581
McCarthy-Towne School, Parker Damon	263-4982
Junior High School, Clifford A. Card	263-7716
James C. Chace, Vice Principal	263-7716
Senior High School, Lawrence McNulty	263-0210
Donald MacLeod, Vice Principal	263-7738
Francis Riley, Vice Principal	263-7738
Coordinator of Pupil Services, Ruth R. Proctor	263-2492
Coordinator of Fine Arts, Henry W. Wegiel	263-3562
Coordinator of Buildings and Grounds, Gerald King	263-5272

TENTATIVE SCHOOL CALENDAR 1976-1977

Reopening of All Schools	January 5, 1976	Columbus Day	October 11
Martin Luther King Day	January 15, 1976	Veteran's Day	November 11
Winter Vacation	February 16-20	Thanksgiving Recess	November 25-26
Good Friday (1/2 day)	April 16	Christmas Holiday	Dec. 24 to Jan. 2
Spring Vacation	April 19-23	Reopening of All Schools	January 3
Memorial Day	May 31	Winter Vacation	February 21-25
Graduation	June 4	Spring Vacation	April 18-22
Close of Schools	June 18	Memorial Day	May 30
Summer Recess		Graduation	June 3
Reopening of Schools	September 9		

NO SCHOOL SIGNAL

2-2-2-2	6:30 A.M.	No School ABRSD All Day
1-1-1-1	7:15 A.M.	No School Acton Public Schools, Grades K-6 All Day
2-2-2-2	7:00 A.M.	No School All Schools All Day

Announcements aired on: WBZ - 1030 AM Dial; WHDH - 850 AM Dial; WCVB-TV, Channel 5; WEIM - Fitchburg; Starting at 6:00 A.M.

VOCATIONAL REGIONAL SCHOOL

1975 was highlighted by the opening of the new facility for the Minuteman Regional Vocational Technical School in January and the appointment of Ronald J. Fitzgerald, Superintendent-Director in December.

Faculty and students moved into the new building in January; complete occupancy of the facility was marked by a Dedication and Open House on June 14, attended by citizens of the District, which includes the towns of Acton, Arlington, Belmont, Boxborough, Carlisle, Concord, Lexington, Lincoln, Stow, Sudbury, Wayland, and Weston.

The school and program are planned to provide students with marketable occupational skills and the foundation for further education when appropriate. Each year the program expands to the next level as the freshman class of 1974-75 moves through the four years toward graduation. School opened on September 2, 1975 with both 9th and 10th grade students enrolled.

At the present time, 9th grade students spend half of each day in academic areas and the other half in occupational areas. The academic half includes Communication Arts, Human Relations, Math, Science, and Physical Education; the occupational half allows students to experience eight different vocational areas on an exploratory basis for five weeks each.

This year, 10th grade students follow a "week about" schedule. One week is spent in academic studies, full time; the next week is spent full time in one of four occupational areas. Each period lasts ten weeks.

Next school year (1976-77), an 11th grade will be added and each student will concentrate on one major vocational program. With the inclusion of cooperative work opportunities in local businesses and industries in 1977-78, the four-year program will be complete.

During the coming months, in addition to the regular program, Minuteman will be offering three other programs: Time-Sharing, Occupational Competency, and Adult Education.

Time-Sharing began in December; this program requires close cooperation of District schools in adjusting student schedules so that 8th, 9th and 10th grade students can spend half a day in exploratory programs at Minuteman, half a day in their regular academic programs in their home schools.

The Occupational Competency Program, which is funded by a Federal grant of \$57,000, offers 9th through 12th grade students in the District a two-afternoon a week opportunity to explore eighteen career areas as a way of increasing their awareness of vocational possibilities.

Adult Education, scheduled to open early in 1976, will provide evening courses which make use of many of Minuteman's special facilities and equipment.

Whenever practicable, Minuteman programs provide actual work experiences for students. Currently, Culinary Arts students are operating the Fife and Drum Restaurant, a dining room located in the Mall of the school and open to the public from 11:00 A.M. to 1:00 P.M. each week day. Distributive Education students staff the two stores, also located in the Mall and open to the public. During the summer of 1975, thirteen students were paid to work in a public cafeteria program serving 300 to 500 persons daily, including many Bicentennial visitors from other parts of the country and overseas. Intended as a break-even operation, the summer cafeteria actually netted \$400.

In April 1975, Alfred C. Cron of Sudbury was elected Chairman of the Committee, succeeding Henry L. Hall, Jr. of Belmont, who had served six years as Chairman of the School Committee and its precedent Planning Committee. Rico A. Merluzzo of Arlington was elected Vice-chairman, and Ruth Wales of Lincoln continues as Secretary.

Other Committee changes include the resignations of William F. Fitzgerald of Lexington and George B. Banfield of Boxborough. Mr. Fitzgerald was instrumental in securing several scholarships to be awarded to graduating seniors. He is replaced by Richard F. Zeoli of Lexington. John J. Shimkus is the new member from Boxborough.

Also during the past year, a Parents Organization was formed and has been active in supporting the school in various ways.

1975 was an eventful year for the Minuteman Regional Vocational Technical School, requiring considerable extra effort on the part of all those involved. The School Committee deeply appreciates the work of all who are endeavoring to develop the outstanding educational facility envisioned when the District was formed.

Note: An Operating and Maintenance Budget Summary and District Assessment Information are available upon request.

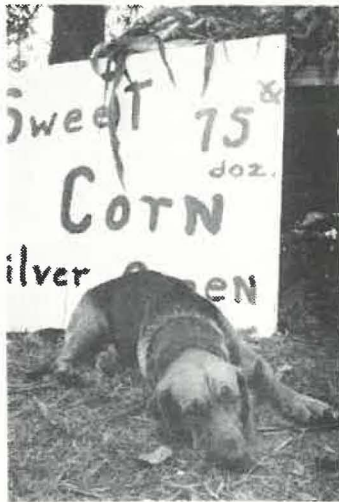
Minuteman Regional Vocational Technical
School Committee

Acton	Charles E. Courtright
Arlington	Rico A. Merluzzo, Vice-Chairman
Belmont	Henry L. Hall, Jr.
Boxborough	John J. Shimkus
Carlisle	Kenneth L. Bilodeau
Concord	Lydia A. Smith
Lexington	Richard F. Zeoli
Lincoln	Ruth W. Wales, Secretary
Stow	George G. Cormier
Sudbury	Alfred C. Cron, Chairman
Wayland	Frederick L. Heinrick
Weston	Albert V. B. Kelsey

Finances



Concord Road, Acton
(Photo by Andy Rosenblum)



"Barney" minds the store
at Nagog Hill Farm



Amy and Allison Holmes at
family fruit and vegetable
stand, Great Road

(Photos by Andy Rosenblum)

BOARD OF ASSESSORS

Richard W. Remmy, Chairman

During 1975 the Board of Assessors held regular meetings on the first Tuesday of each month at 4:30 P.M., in addition to a number of Special Meetings.

The responsibility of the Assessor is, equality in assessments, to all property owners. As a result of the affirmative vote by the Acton townspeople at the Special Town Meeting of October 20, 1975, the Board of Assessors will sign a contract with a computer program company. The company will provide the Town with a computerized equalization program of assessed valuation in Acton. This system values a subject property by selecting several recently sold comparable properties, whose characteristics are stored in the computer, and making appropriate adjustments to the subject property. The value is then determined on all properties that are similar and made available on a readable form. The Board feels that by having all available real estate data compiled and stored in the computer along with the sales price, as property is sold, then the goal of fair and equalized values can be maintained for all property owners.

The Board of Assessors has also appointed an advisory committee whose members are all expert in the field of computers and programming. The Board has met several times with this committee and has benefited from their knowledge and suggestions. It is also the hope of the Board of Assessors that other Boards and Committees will be able to share the data information and it is their belief that the computer committee will be helpful to this end.

Tax Rate Summary

Gross Amount to be Raised			\$12,201,269.24
Estimated Receipts and Available Funds			4,112,975.29
Net Amount to be Raised by Taxation			8,088,293.95
Real Property Valuations	\$134,716,300		
Personal Property Valuations	5,705,470		
Total Property Valuations	\$140,421,770		
Tax Rate:	School	\$36.20	
	General	21.40	
Real Property Tax			57.60
Personal Property Tax			7,759,658.88
Total Taxes Levied on Property			328,635.07
			8,088,293.95

STREET DIRECTORY AND MAP

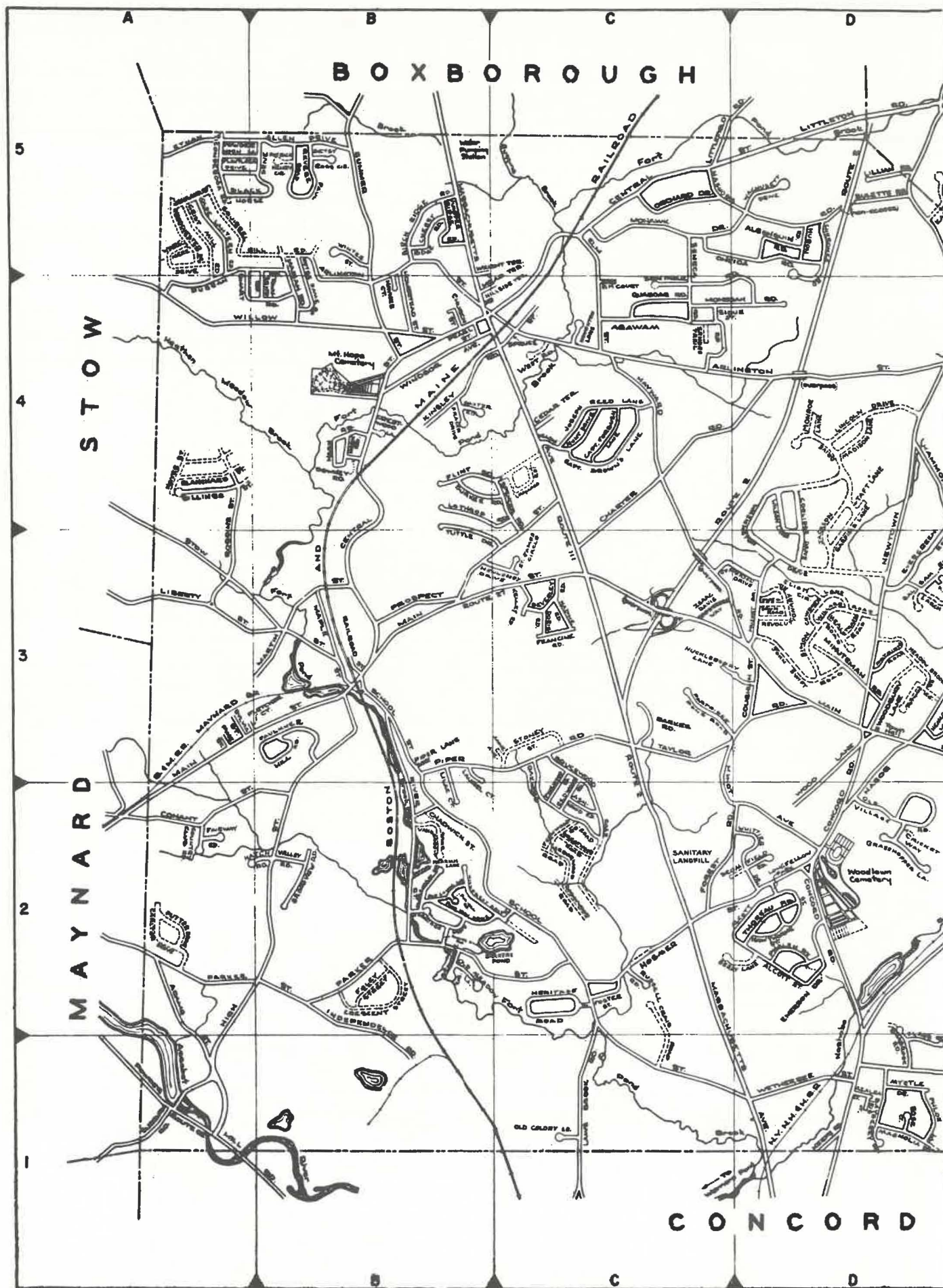


Kelly's Corner
(Photo by Andy Rosenblum)

ACTON STREET DIRECTORY

A	Adams Street	A-2	Ethan Allen Drive	B-5		
	Acton Meadows	G-4	Evergreen Road	D-3		
	Agawam Road	C-4				
	Alcott Street	D-2	F	Fairway Road	A-2	
	Algonquin Road	D-5		Faulkner Hill Road	B-3	
	Anne Avenue	C-3		Fernwood Road	C-2	
	Apple Valley Drive	A-3		Fife & Drum Road	D-3	
	Arborwood Road	C-2		Flagg Road	D-1	
	Ashwood Road	C-2		Fletcher Court	A-3	
	Azalea Court	D-1		Flint Road	B-4	
B	Balsam Road	D-3		Flintlock Drive	A-5	
	Barker Road	C-3		Foley Street	B-2	
	Baxter Road	B-4		Forest Road	C-2	
	Bayberry Road	D-1		Fort Pond Road	E-4	
	Berry Lane	D-2		Foster Street	C-2	
	Betsy Ross Circle	B-5		Fox Hill Road	B-2	
	Beverly Road	C-3		Francine Road	C-3	
	Billings Street	A-4		Fraser Drive	B-4	
	Birch Ridge Road	B-5	G	Garfield Lane	D-3	
	Black Horse Drive	A-5		Gerald Circle	A-2	
	Blanchard Street	A-4		Giaconda Avenue	A-2	
	Brabrook Road	D-1		Granite Road	F-3	
	Bridle Path Way	E-1		Grasshopper Lane	D-2	
	Broadview Road	B-2		Great Road	D-1, F-4	
	Bromfield Drive	D-2		Greenwood Lane	D-3	
	Brook Street	E-2		Gristmill Road	A-5	
	Brookside Circle	B-2	H	Hammond Street	D-4	
	Brucewood Road	C-3		Harris Street	F-3	
	Bullette Road	D-5		Harvard Court	E-2	
	C	Captain Brown's Lane	C-4		Hatch Road	B-2
Captain Forbush		C-4		Hawthorne Street	D-2	
Carlisle Road		G-2		Haynes Court	B-4	
Carlton Drive		A-2		Hayward Road	C-4	
Carriage Drive		B-2		Heald Road	D-3	
Cedar Terrace		C-4		Hemlock Lane	D-3	
Central Street		B-3, D-5		Henley Road	F-3	
Chadwick Street		B-2		Hennesey Drive	B-3	
Charter Road		C-4		Heritage Road	C-2	
Cherokee Road		D-5		Hickory Hill Trail	D-3	
Cherry Ridge Road		B-5		High Street	A-2	
Church Street		B-4		Highland Road	A-5	
Clover Hill Road		B-2		Hillcrest Drive	C-2	
Conant Street		A-2		Hillside Terrace	C-4	
Concord Road		D-2		Homestead Street	B-4	
Collidge Drive		D-4		Horseshoe Drive	D-2	
Coughlin Street		D-3		Hosmer Street	C-2	
Country Club Road		A-2		Houghton Lane	C-4	
Cowdrey Lane		D-3		Huckleberry Lane	D-3	
Craig Road		C-1		Huron Road	D-5	
Crescent Street		B-2	I	Independence Road	B-2	
Crestwood Lane		B-4		Iris Court	D-1	
Cricket Way		D-2		Isaac Davis Way	C-3	
Crooked Lane		B-3	J	Jackson Drive	D-4	
Cross Street		G-2		Jefferson Drive	D-3	
D		Davis Road	E-2		John Swift Road	D-3
		Deacon Hunt Drive	C-4		Joseph Reed Lane	C-4
		Doris Road	C-3		Juniper Ridge Road	B-5
	Downey Road	B-4	K	Karner Road	D-5	
	Driftwood Road	C-2		Keefe Road	D-1	
	Duggan Road	A-4		Kelley Road	C-3	
	Durkee Road	B-4		Kinsley Road	B-4	
E	Eastern Road	G-2	L	Larch Road	D-3	
	Elm Court	C-4		Laurel Court	B-3	
	Elm Street	C-5		Lawsbrook Road	C-1	
	Eliot Circle	D-3		Ledge Rock Way	F-3	
	Emerson Drive	D-2				
	Esterbrook Road	E-2				

L	Liberty Street	A-3	Putnam Road	D-3		
	Lilac Court	B-3	Putter Drive	A-2		
	Lillian Road	D-5				
	Lincoln Drive	D-4	Q	Quaboag Road	C-4	
	Littlefield Road	C-5		Quarry Road	F-3	
	Longfellow Park	D-2				
	Long Ridge Road	E-3	R	Railroad Street	B-3	
	Lothrop Road	B-4		Redwood Road	C-2	
M				Revolutionary Road	D-3	
	Madison Lane	D-4		River Street	B-2	
	Magnolia Drive	D-1		Robbins Street	A-3	
	Main Street	A-2, H-3		Robert Road	A-1	
	Mallard Road	C-4		Robinwood Road	C-2	
	Maple Street	B-3		Rose Court	D-1	
	Marian Road	B-5		Route 2	C-3, D-5	
	Martin Street	B-3		Russell Road	C-2	
	Massachusetts Avenue	D-1, B-5	S	Saint James Circle	C-3	
	Mead Terrace	B-4		Samuel Parlin Drive	D-4	
	Meadow Brook Road	D-3		Sandas Trail	C-4	
	Merriam Lane	B-2		School Street	B-3	
	Minot Avenue	D-2		Seminole Road	C-4	
	Minuteman Road	D-3		Seneca Road	C-5	
	Mohawk Drive	C-5		Simon Hapgood Lane	E-1	
	Mohegan Road	C-4		Simon Willard Road	D-3	
	Monroe Lane	D-4		Sioux Street	C-4	
	Musket Drive	D-3		Smart Road	A-4	
	Myrtle Drive	D-1	Smith Street	E-1		
	N				South Street	G-2
Nadine Road		C-3		Spencer Road	C-4	
Nagog Hill Road		D-3		Spring Hill Road	F-1	
Nagog Park		F-4		Spruce Street	C-4	
Nash Road		B-4		Stoney Street	C-3	
Nashoba Road		C-5		Stow Street	A-3	
Newtown Road		D-3		Strawberry Hill Road	E-2	
Nonset Path		F-3		Sudbury Road	A-1	
North Street		G-2		Summer Street	B-5	
Notre Dame Road		B-5		Sylvia Street	A-3	
Noyes Street		A-4		Squirrel Hill Road	A-5	
O				T		
	Oakwood Road	C-2	Taft Lane		D-4	
	Old Colony Lane	C-1	Taylor Road		C-3	
	Olde Lantern Road	A-5	Thoreau Road		D-2	
	Old Meadow Lane	B-2		Ticonderoga Road	A-5	
	Old Village Road	D-2		Townsend Road	B-4	
	Olde Surrey Drive	B-2		Trask Road	D-3	
	Oneida Road	D-5		Tuttle Drive	B-3	
P	Orchard Drive	C-5	U & V	Valley Road	B-2	
				Vanderbelt Road	B-2	
	Parker Street	A-2		W	Wachusett Drive	D-5
	Patrick Henry Circle	B-5			Wampus Avenue	F-3
	Patriots Road	D-3	Washington Drive		D-3	
	Partridge Hollow	E-3	Wayside Lane		B-4	
	Partridge Pond Road	C-3	West Road		C-4	
	Paul Revere Road	B-5	Wetherbee Street		D-1	
	Pearl Street	B-4	Wheeler Lane		G-2	
	Phalen Street	D-2	Whittier Drive		D-2	
	Phlox Lane	D-1	Willis Holden Drive		E-4	
	Pine Street	B-3	Willow Street		B-4	
	Pinewood Road	C-2	Wilson Lane		D-4	
	Piper Road	B-3	Windemere Drive		A-5	
	Piper Lane	B-3	Windsor Avenue		B-4	
	Pond Ridge Drive	C-2	Winter Street		B-5	
	Pond View Drive	B-2	Wood Lane		D-3	
	Pope Road	D-1	Woodbury Lane		D-3	
	Powder Horn Lane	A-5	Woodchester Drive		A-5	
	Powder Mill Road	A-1	Wright Terrace		B-5	
	Proctor Street	E-1				
	Prospect Street	B-3				
	Puritan Road	A-2				



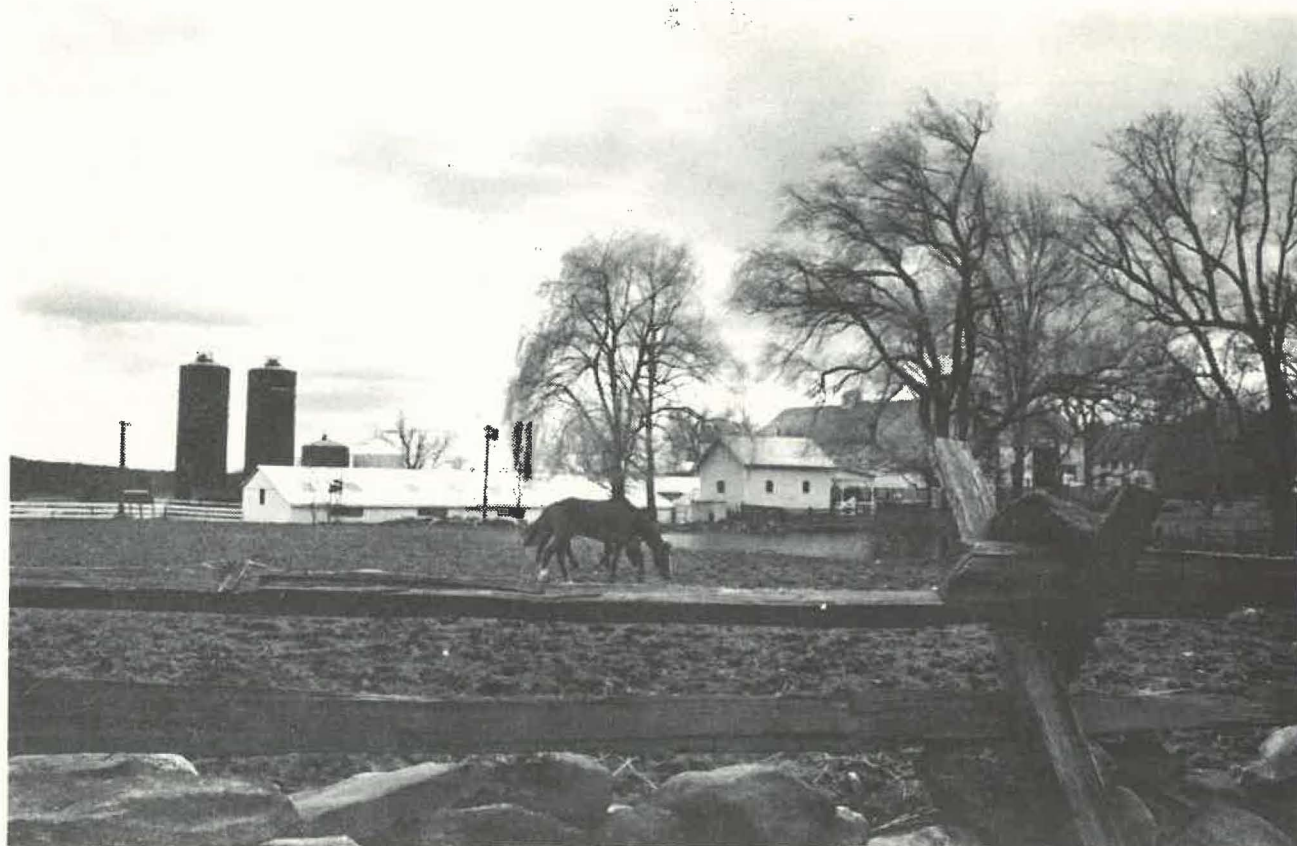
BOXBOROUGH

STOW

MAYNARD

CONCORD





DiMare Farm, Acton/Concord Line
(Photo by Andy Rosenblum)

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TOWN MEETING

ABSTRACT OF THE PROCEEDINGS OF THE ANNUAL TOWN MEETING MAY 12, 1975 AND ADJOURNED SESSIONS MAY 13, 1975 MAY 14, 1975, MAY 19, 1975, MAY 21, 1975 AND MAY 28, 1975

Meeting was called to order by the Town Clerk at 7:30 P. M., who asked for a moment of silence in memory of four outstanding leaders in our community, who had died during the past year: three former Selectmen - James E. Kinsley, Lawrence Donnelly and Paul H. Lesure, and our Moderator John W. Tierney - and that our efforts this evening be dedicated to their memory. The Town Clerk called for nominations from the floor for a temporary Moderator. John W. Putnam was the only person nominated and he was duly elected.

Article 1. OFFICERS

To choose all necessary Town Officers and Committees and fix the salaries and compensations of all the elective officers of the Town.

VOTED UNANIMOUSLY: To elect

Eleanor Wilson Trustee of the Elizabeth White Fund for three years.

Katherine Mary Kinsley Trustee of the Citizens Library Association of West Acton for three years.

H. Stuart MacGregor Trustee of the West Acton Firemen's Relief Fund for three years.

Clark C. McElvein Trustee of the Charlotte Goodnow Fund for three years.

John F. McLaughlin Trustee of the Acton Firemen's Relief Fund for three years.

VOTED UNANIMOUSLY: That the compensation for elected officers be adopted as follows:

Moderator	\$20.00 per each night per meeting
Board of Selectmen: Chairman	\$750.00
Clerk	650.00
Member	650.00

Article 2. REPORTS

VOTED: To accept the several reports of the Town Officers and Boards as printed in the Town Report with the exception that the Abstract of the Special Town Meeting of May 15, 1974, page 108 of the Town Report should show that no action was taken on Article 3.

Article 3. REPORTS

To hear and act upon the report of any Committee chosen at any previous Town Meeting that has not already reported.

No reports.

VOTED: That Articles 13, 14 and 25 be considered either as the first order of business, in that order, at the adjourned session of this meeting to be held Monday, May 19, or in their regular order, whichever is later, and that Article 7 be considered directly after Article 4 and before Article 5.

RESOLVED: That the next three adjourned sessions of this Town Meeting be held at the same time and place as this evening's meeting on Tuesday and Wednesday of this week and on Monday, May 19, of next week.

ADJOURNMENT

VOTED: That this meeting adjourn at the close of action on the Article under consideration at 10:30 P. M. until 7:30 P. M. on Tuesday, May 13, 1975 at this same place.

Article 4. PERSONNEL BYLAW

VOTED: To amend the Personnel Bylaw by deleting Schedules A, B, B-1, C, D, E and F of the Personnel Bylaw in their entirety and substitute therefor the following new schedules:

"SCHEDULE A

ALPHABETICAL LIST OF POSITION CLASSES AND ALLOCATION TO
SCHEDULE AND COMPENSATION GRADE OR DESIGNATED RATE OR RANGE

<u>Class</u>	<u>Title</u>	<u>Schedule</u>	<u>Grade</u>
	Accounting Clerk	B	S-6
	Administrative Assistant	B-1	E-5
	Assessor, Board Chairman	F	
	Assessor, Board Member	F	
	Assistant Assessor	B-1	E-8
	Assistant to Conservation Commission (p.t.)	B	S-11
	Assistant to Library Director	B-1	E-2
	Assistant Town Engineer	B-1	E-9
	Board of Health Chairman	F	
	Board of Health Member	F	
	Building Commissioner	B-1	E-12
	Chief (Fire)	D	F-5
	Chief (Police)	C	P-4
	Children's Librarian	B-1	E-1
	Custodian	E	W-1
	Deputy Building Inspector (p.t.)	F	
	Deputy Chief (Fire) (Call) (p.t.)	F	
	Deputy Elections Clerk (p.t.)	F	
	Deputy Inspector (Elections) (p.t.)	F	
	Deputy Warden (Elections) (p.t.)	F	
	Director of Public Health	B-1	E-9
	Disposal Area Operator	E	W-4
	Dog Officer	E	W-2
	Elections Clerk (p.t.)	F	
	Engineering Assistant	B	S-11
	Executive Clerk	B	S-9
	Fire Alarm Maintenance Man (p.t.)	F	
	Fire Alarm Operator	D	F-1
	Fire Alarm Superintendent (p.t.)	F	
	Fire Captain	D	F-4
	Fire Fighter	D	F-2*
	Fire Fighter (Call) (p.t.)	F	
	Fire Lieutenant	D	F-3
	Fire Lieutenant (Call) (p.t.)	F	
	Heavy Motor Equipment Operator	E	W-4
	Inspector of Animals (p.t.)	E	W-2
	Inspector (Elections) (p.t.)	F	
	Inspector of Wires (p.t.)	B	S-13
	Junior Clerk	B	S-1
	Laborer	E	W-1
	Librarian (West Acton) (p.t.)	B	S-9
	Library Assistant (Jr.)	B	S-1
	Library Assistant (Principal)	B	S-7
	Library Assistant (Sr.)	B	S-3
	Library Cataloger	B	S-7
	Library Director	B-1	E-7
	Library Page (p.t.)	F	
	Life Guard	F	
	Local Building Inspector	B-1	E-6
	Maintenance Man (Cemeteries)	E	W-3
	Maintenance Man (Highways)	E	W-3
	Motor Equipment Operator	E	W-3
	Motor Equipment Repairman	E	W-7
	Park Laborer	F	
	Patrolman	C	P-1***
	Patrolman (Special) (p.t.)	C	P-1

SCHEDULE A (continued)

<u>Class</u>	<u>Title</u>	<u>Schedule</u>	<u>Grade</u>
	Planning Board Assistant	B-1	E-3
	Playground Director	F	
	Playground Manager	F	
	Playground Trainee	F	
	Plumbing Inspector (p.t.)	F	
	Police Lieutenant	C	P-3****
	Police Matron (p.t.)	F	
	Police Sergeant	C	P-2****
	Principal Clerk	B	S-6
	Public Health Nurse	B-1	E-3
	Recreation Director	B-1	E-7
	Recreational Leader	F	
	Recreational Monitor	F	
	Recreational Specialist	F	
	Recreational Supervisor	F	
	Reference Librarian	B-1	E-1
	Registrar of Voters (p.t.)	F	
	Rodman	B	S-7
	Sanitarian	B-1	E-3
	School Crossing Guard (p.t.)	F	
	Sealer of Weights & Measures (p.t.)	B	S-9
	Semi-Skilled Laborer	E	W-2
	Senior Clerk	B	S-3
	Superintendent (Cemeteries)	B-1	E-5
	Superintendent (Highways)	B-1	E-9**
	Superintendent of Insect Pest Control	E	W-7
	Tennis Supervisor (Seasonal)	F	
	Teller (p.t.)	F	
	Town Accountant	B-1	E-9
	Town Clerk	B-1	E-5
	Town Engineer	B-1	E-13
	Town Manager	G	
	Town Treasurer & Town Collector	B-1	E-8
	Tree Climber	E	W-5
	Tree Warden	E	W-7
	Veterans' Agent & Director of Veterans' Services (p.t.)	B	S-12
	Warden (Elections) (p.t.)	F	
	Working Foreman (Cemeteries)	E	W-6
	Working Foreman (Highways)	E	W-6

* Additional \$7.00 per week when assigned to and performing duties relating to the maintenance of fire apparatus.

** An Additional \$125.00 per month during the months of December, January, February and March.

*** Additional \$50.00 per month when assigned to and performing the duties of official police photographer, or prosecuting officer.

**** Additional \$50.00 per month when assigned to and performing the duties of prosecuting officer.

SCHEDULE B

GENERAL WEEKLY SALARY SCHEDULE

(Annual rates computed by multiplying weekly rates by 52)

Compensation Grade		Minimum	Intermediate Steps			Maximum
		A	B	C	D	E
S-1	W	112.21	116.88	121.55	126.23	132.47
	A	5,834.66	6,077.79	6,320.37	6,564.06	6,888.24
S-2	W	116.88	121.55	126.23	132.47	138.70
	A	6,077.79	6,320.37	6,564.06	6,888.24	7,212.41
S-3	W	121.55	126.23	132.47	138.70	144.93
	A	6,320.37	6,564.06	6,888.24	7,212.41	7,536.59
S-4	W	126.23	132.47	138.70	144.93	151.17
	A	6,564.06	6,888.24	7,212.41	7,536.59	7,860.77
S-5	W	132.47	138.70	144.93	151.17	157.40
	A	6,888.24	7,212.41	7,536.59	7,860.77	8,184.95
S-6	W	138.70	144.93	151.17	157.40	163.65
	A	7,212.41	7,536.59	7,860.77	8,184.95	8,509.68
S-7	W	144.93	151.17	157.40	163.65	171.43
	A	7,536.59	7,860.77	8,184.95	8,509.68	8,914.35
S-8	W	151.17	157.40	163.65	171.43	179.21
	A	7,860.77	8,184.95	8,509.68	8,914.35	9,319.02
S-9	W	157.40	163.65	171.43	179.21	187.00
	A	8,184.95	8,509.68	8,914.35	9,319.02	9,724.24
S-10	W	163.65	171.43	179.21	187.00	196.37
	A	8,509.68	8,914.35	9,319.02	9,724.24	10,211.07
S-11	W	171.43	179.21	187.00	196.37	205.72
	A	8,914.35	9,319.02	9,724.24	10,211.07	10,697.33
S-12	W	179.21	187.00	196.37	205.72	216.63
	A	9,319.02	9,724.24	10,211.07	10,697.33	11,264.65
S-13	W	187.00	196.37	205.72	216.63	227.54
	A	9,724.24	10,211.07	10,697.33	11,264.65	11,831.96

SCHEDULE B-1

TECHNICAL AND ADMINISTRATIVE WEEKLY SALARY SCHEDULE
 (Annual rates computed by multiplying weekly rates by 52)

Compensation Grade		Minimum A	B	Intermediate Steps C	D	Maximum E
E-1	W	171.43	179.21	187.00	196.37	205.72
	A	8,914.35	9,319.02	9,724.24	10,211.06	10,697.33
E-2	W	179.21	187.00	196.37	205.72	216.63
	A	9,319.02	9,724.24	10,211.06	10,697.33	11,264.64
E-3	W	187.00	196.37	205.72	216.63	227.54
	A	9,724.24	10,211.06	10,697.33	11,264.64	11,831.96
E-4	W	196.37	205.72	216.63	227.54	238.44
	A	10,211.06	10,697.33	11,264.64	11,831.96	12,398.71
E-5	W	205.72	216.63	227.54	238.44	250.91
	A	10,697.33	11,264.64	11,831.96	12,398.71	13,047.07
E-6	W	216.63	227.54	238.44	250.91	264.93
	A	11,264.64	11,831.96	12,398.71	13,047.07	13,776.47
E-7	W	227.54	238.44	250.91	264.93	280.51
	A	11,831.96	12,398.71	13,047.07	13,776.47	14,586.36
E-8	W	238.44	250.91	264.93	280.51	296.10
	A	12,398.71	13,047.07	13,776.47	14,586.36	15,397.36
E-9	W	250.91	264.93	280.51	296.10	313.25
	A	13,047.07	13,776.47	14,586.36	15,397.36	16,288.85
E-10	W	264.93	280.51	296.10	313.25	331.95
	A	13,776.47	14,586.36	15,397.36	16,288.85	17,261.39
E-11	W	280.51	296.10	313.25	331.95	353.77
	A	14,586.36	15,397.36	16,288.85	17,261.39	18,396.01
E-12	W	296.10	313.25	331.95	353.77	375.58
	A	15,397.36	16,288.85	17,261.39	18,396.01	19,530.08
E-13	W	313.25	331.95	353.77	375.58	397.40
	A	16,288.85	17,261.39	18,396.01	19,530.08	20,664.71

SCHEDULE C

POLICE ANNUAL SALARY SCHEDULE
(Weekly rates computed by dividing annual rates by 52)

Compensation Grade		Minimum A	Intermediate Step B	Maximum C
P-1	W	205.45	216.96	228.46
	A	10,683.36	11,218.68	11,880.00
P-2	W	239.95	251.45	266.26
	A	12,477.24	13,075.56	13,845.60
P-3	W	251.45	266.26	279.35
	A	13,075.56	13,845.60	14,526.00
P-4	W			411.23
	A			21,384.00

The weekly and annual salaries shown above are for the shift from 8:00 A.M. to 4:00 P.M. Such salaries for the shifts from 4:00 P.M. to midnight and from midnight to 8:00 A.M. shall be at a rate of payment ten cents (\$.10) per hour higher.

SCHEDULE D

FIRE ANNUAL SALARY SCHEDULE
(Weekly rates computed by dividing annual rates by 52)

Compensation Grade		Minimum A	Intermediate Step B	Maximum C
F-1	W	178.14	186.41	194.64
	A	9,262.99	9,693.13	10,121.13
F-2	W	199.60	209.50	221.20
	A	10,379.00	10,893.67	11,502.50
F-3	W	217.87	227.64	236.64
	A	11,329.16	11,837.41	12,305.00
F-4	W	235.46	246.76	261.33
	A	12,244.01	12,831.44	13,589.00
F-5	W			398.16
	A			20,704.50

SCHEDULE E - HOURLY WAGE SCHEDULE

(Weekly rates computed by multiplying hourly rates by 40;
Annual rates computed by multiplying hourly rates by 2080.)

Compensation Grade		Minimum A	Intermediate Step B	Maximum C
W-1	H	3.88	4.08	4.29
	W	155.20	163.20	171.60
	A	8,070.40	8,486.40	8,923.20
W-2	H	4.08	4.29	4.50
	W	163.20	171.60	180.00
	A	8,486.40	8,923.20	9,360.00
W-3	H	4.29	4.50	4.72
	W	171.60	180.00	188.80
	A	8,923.20	9,360.00	9,817.60
W-4	H	4.50	4.72	4.93
	W	180.00	188.80	197.20
	A	9,360.00	9,817.60	10,254.40
W-5	H	4.72	4.93	5.14
	W	188.80	197.20	205.60
	A	9,817.60	10,254.40	10,691.20
W-6	H	4.93	5.14	5.37
	W	197.20	205.60	214.80
	A	10,254.40	10,691.20	11,169.60
W-7	H	5.14	5.37	5.63
	W	205.60	214.80	225.20
	A	10,691.20	11,169.60	11,710.40

SCHEDULE F - MISCELLANEOUS COMPENSATION SCHEDULE
FOR DESIGNATED PART-TIME AND SEASONAL POSITIONS

<u>Position</u>	<u>Compensation</u>	
Assessor, Board Chairman	Flat Rate	
Assessor, Board Member	Flat Rate	
Board of Health Chairman	Flat Rate	
Board of Health Member	Flat Rate	
Deputy Building Inspector (p.t.)	Fee Basis	
Deputy Chief (Fire) (Call)	5.04	per hour
Deputy Elections Clerk (p.t.)	3.50	per hour
Deputy Inspector (Elections)	3.19	per hour
Deputy Warden (Elections)	3.50	per hour
Elections Clerk	3.50	per hour
Fire Alarm Maintenance Man (p.t.)	4.40	per hour
Fire Alarm Superintendent (p.t.)	5.90	per hour
Fire Fighter (Call)	4.17 - 4.37 - 4.55	per hour
Fire Lieutenant (Call)	4.78	per hour
Inspector (Elections) (p.t.)	3.19	per hour
Library Page	2.14 - 2.24 - 2.35	per hour
Lifeguard	2.65	per hour
Park Laborer	2.14 - 2.24 - 2.35	per hour
Playground Director	2.65 - 2.80 - 2.94 - 3.10 - 3.28	per hour
Playground Trainee	1.67	per hour
Plumbing Inspector	Fee Basis	
Police Matron	3.90	per hour
Pool Manager	4.47 - 4.66 - 4.91	per hour

SCHEDULE F (continued)

<u>Position</u>	<u>Compensation</u>
Recreation Leader	2.09 - 2.23 - 2.36 - 2.51 - 2.67 per hour
Recreation Monitor	2.41 per hour
Recreation Specialist	2.65 - 2.80 - 2.94 - 3.10 - 3.28 per hour
Recreation Supervisor	3.42 - 3.57 - 3.73 - 3.88 - 4.05 per hour
Registrar of Voters	3.49 per hour
School Crossing Guard	2.56 - 2.85 - 3.11 per hour
Teller	3.19 per hour
Warden (Elections)	3.52 per hour"

Article 7. PERSONNEL BYLAW

VOTED: To postpone consideration until after action on Article 25.

Article 5. BUDGET

Discussed Budget Items 1 through 42.

Meeting adjourned at 10:30 P. M.

Tuesday, May 13, 1975. Moderator called meeting to order at 7:30 P. M.

ADJOURNMENT

VOTED: That this meeting adjourn at the close of action on the article under consideration at 10:30 P. M. until 7:30 P. M. on Wednesday, May 14, 1975 at this same place.

Article 5. BUDGET

To see what sums of money the Town will raise and appropriate or appropriate from available funds to defray the necessary expenses of the several departments, officers, and boards of the Town, exclusive of the necessary expenses relating to schools.

VOTED UNANIMOUSLY: That the following budget schedule for the period July 1, 1975 to June 30, 1976 be raised and appropriated in its entirety, except that \$5,538.75 be appropriated from Library Receipts reserved for appropriation for library use, \$2,899.59 be appropriated from the County Dog Fund reserved for library use, and \$250,000.00 be appropriated from Federal Revenue Sharing for Police Department use:

GENERAL GOVERNMENT

Moderator:

1. Salary	\$ 200.00
2. Expenses	20.00

Finance Committee:

3. Expenses	150.00
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Selectmen:

4. Salaries	40,030.00
5. Expenses	20,995.00
6. Capital Outlay	3,000.00
7. Legal Services	20,000.00
8. Legal Services Expenses	1,000.00
9. Appraisals & Surveys	1,000.00
10. Out-of-State Travel (All Depts.)	1,500.00

Town Office Clerical Staff:

11. Salaries	\$136,530.00
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Engineering Department:

12. Salaries	65,955.00
13. Expenses	5,085.00
14. Capital Outlay	---

Town Accountant:

15. Salary	16,290.00
16. Expenses	1,000.00

Town Treasurer:

17. Salary	15,405.00
18. Expenses	14,925.00

Town Assessors:		
19. Salaries	\$ 18,090.00	
20. Expenses	7,225.00	
Town Clerk:		
21. Salary	6,530.00	
22. Expenses	1,050.00	
Elections & Registrations:		
23. Salaries	9,880.00	
24. Expenses	6,140.00	
Planning Board:		
25. Salaries	10,665.00	
26. Expenses	11,300.00	
Personnel Board:		
27. Expenses	100.00	
Board of Appeals:		
28. Expenses	300.00	
Industrial Development Commission:		
29. Expenses	---	
Conservation Commission:		
30. Salary	4,870.00	
31. Expenses	1,000.00	
Archives Committee:		
32. Expenses	195.00	
Public Ceremonies & Celebrations:		
33. Expenses	2,500.00	
Buildings & Grounds Maintenance:		
34. Salaries	19,735.00	
35. Utilities	40,000.00	
36. Expenses	17,800.00	
37. Capital Outlay	---	
Town Report Committee:		
38. Expenses	7,000.00	
Youth Commission:		
39. Code	4,430.00	
40. Expenses	7,000.00	
Historical Commission:		
41. Expenses	200.00	
Council on Aging:		
42. Expenses	6,015.00	
TOTAL GENERAL GOVERNMENT	\$525,110.00	

PROTECTION OF PERSONS AND PROPERTY

Police Department:		
43. Regular Salaries	\$294,820.00	
44. Other Salaries	116,705.00	
45. Expenses	27,815.00	
46. Capital Outlay	---	

Fire Department:		
47. Regular Salaries	\$358,885.00	
48. Other Salaries	110,390.00	
49. Expenses	34,110.00	
50. Capital Outlay	800.00	
Sealer of Weights & Measures:		
51. Salary	660.00	
52. Expenses	65.00	
Insect Pest Control:		
53. Wages	4,455.00	
54. Expenses	6,585.00	
Town Forest Committee:		
55. Expenses	100.00	
Tree Department:		
56. Wages	6,575.00	
57. Expenses	9,000.00	
Inspector of Wires:		
58. Expenses	6,500.00	
Inspector of Gas Piping & Appliances:		
59. Expenses	4,000.00	
Building Inspector:		
60. Salaries	31,225.00	
61. Expenses	2,700.00	
Dog Officer:		
62. Wages	1,200.00	
63. Expenses	500.00	
Building Committee:		
64. Expenses	75.00	
Civil Defense:		
65. Expenses	2,500.00	
Town Utilities:		
66. Hydrant Rental	38,375.00	
67. Street Lighting	44,000.00	
TOTAL PROTECTION OF PERSONS AND PROPERTY	\$1,102,040.00	

HIGHWAYS

Highway Department:		
68. Salaries & Wages	\$188,620.00	
69. Overtime for Snow	20,000.00	
70. General Expenses	65,840.00	
71. Drainage	---	
72. Snow & Ice Control	50,000.00	
73. Machinery Expenses	37,275.00	
74. Gasoline & Diesel Fuel	30,000.00	
75. Chapter 81 Maintenance	---	
76. Chapter 90 Maintenance	---	
77. Capital Outlay	7,375.00	
TOTAL HIGHWAYS	\$ 399,110.00	

HEALTH AND SANITATION

Health & Sanitation:

78. Salaries	\$ 45,790.00
79. Expenses	35,940.00
80. Garbage Collection	28,100.00

Inspector of Animals:

81. Wages	170.00
82. Expenses	30.00

Plumbing Inspector:

83. Expenses	<u>6,000.00</u>
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TOTAL HEALTH AND SANITATION \$116,030.00

CEMETERIES

Cemeteries:

84. Salaries & Wages	\$ 56,100.00
85. Expenses	15,225.00
86. Capital Outlay	<u>1,840.00</u>

TOTAL CEMETERIES \$ 73,165.00

RECREATION

Recreation:

87. Salaries & Wages	\$ 62,615.00
88. Expenses	31,250.00
89. Capital Outlay	<u>1,400.00</u>

TOTAL RECREATION \$ 95,265.00

VETERANS' AID

Veterans' Services:

90. Salary	\$ 5,640.00
91. Expenses	275.00
92. Aid	<u>30,000.00</u>

TOTAL VETERANS' AID \$ 35,915.00

PENSIONS

Pension Fund:

93. Expenses	<u>\$124,140.00</u>
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TOTAL PENSIONS \$124,140.00

INSURANCE

Insurance:

94. Group Health	\$112,300.00
95. Other	50,000.00
96. Insurance Advisor	<u>1,500.00</u>

TOTAL INSURANCE \$163,800.00

MATURING DEBT AND INTEREST
TOWN GOVERNMENT

Highway Department Building:

97. Maturing Debt	\$ 35,000.00
98. Interest	6,130.00

Highway Department Equipment:

99. Maturing Debt	65,000.00
100. Interest	9,790.00

Conservation Commission:

101. Maturing Debt	---
102. Interest	---

Anticipation of Revenue Notes:

103. Interest	<u>\$ 10,000.00</u>
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TOTAL MATURING DEBT AND INTEREST -

TOWN GOVERNMENT \$125,920.00

LIBRARIES

Memorial Library:

104. Salaries	\$107,705.00
105. Expenses	25,350.00
106. Books	28,000.00
107. Capital Outlay	2,000.00

West Acton Library:

108. Salaries	6,940.00
109. Expenses	<u>2,145.00</u>

TOTAL LIBRARIES \$172,140.00

MATURING DEBT AND INTEREST
LIBRARIES

Library Addition:

110. Maturing Debt	---
111. Interest	---

TOTAL MATURING DEBT AND INTEREST -

LIBRARIES ---

TOTAL BUDGET - ARTICLE 5 \$2,932.635.00

Article 6. BUDGET

To see what sums of money the Town will raise and appropriate or appropriate from available funds, to defray the necessary expenses of the local and regional schools.

VOTED UNANIMOUSLY: That the following budget schedule for local and regional schools, for the period July 1, 1975 to June 30, 1976, be raised and appropriated:

LOCAL SCHOOLS

Local Schools:
 112. Operating Expenses \$3,320,258.00
 Blanchard Auditorium:
 113. Expenses 34,718.00
 TOTAL LOCAL SCHOOLS \$3,354,976.00

MATURING DEBT AND INTEREST
LOCAL SCHOOLS

McCarthy School:
 114. Maturing Debt \$ ---
 115. Interest ---
 Merriam School:
 116. Maturing Debt 40,000.00
 117. Interest 3,600.00
 Douglas School:
 118. Maturing Debt 35,000.00
 119. Interest 12,865.00
 Gates School:
 120. Maturing Debt 60,000.00
 121. Interest 28,495.00
 Conant School:
 122. Maturing Debt 85,000.00
 123. Interest 70,825.00
 Teachers Summer Pay:
 124. Maturing Debt 105,000.00
 125. Interest 12,600.00
 TOTAL MATURING DEBT AND INTEREST
 LOCAL SCHOOLS \$ 453,385.00

REGIONAL SCHOOLS

Acton-Boxborough Regional Schools:
 126. Operating Expenses \$3,327,283.00
 TOTAL REGIONAL SCHOOLS \$3,327,283.00

MATURING DEBT AND INTEREST
REGIONAL SCHOOLS

Acton-Boxborough Regional Schools:
 127. Maturing Debt and Interest \$ 301,876.00
 128. Teachers Summer Pay 122,757.00
 TOTAL MATURING DEBT AND INTEREST
 REGIONAL SCHOOLS \$ 424,633.00

VOCATIONAL SCHOOLS

Minuteman Vocational School:
 129. Operating Expenses \$ 200,926.00
 130. Maturing Debt and Interest 68,862.00
 Other Vocational Schools:
 131. Tuition and Transportation 19,560.00
 TOTAL VOCATIONAL SCHOOLS \$ 289,348.00
 GRAND TOTAL - SCHOOLS \$7,849,625.00
 Total Budget - Article 5 \$ 2,932,635.00
 Total Budget - Article 6 7,849,625.00
 TOTAL BUDGETS - ARTICLES
 5 & 6 \$10,782,260.00
 Appropriated from Library Receipts 5,538.75
 Appropriated from County Dog Fund 2,899.59
 Federal Revenue Sharing 250,000.00

AMOUNT TO BE RAISED AND APPROPRIATED \$10,523,821.66

SPECIAL ARTICLES

Art. 10.	Surplus Government Property	\$ 2,000.00
13.	Landfill - Construction	2,000.00
14.	Sewage Disposal - Construction	14,500.00
15.	Vehicles	25,537.77
16.	Ambulance	66,400.00
17.	School Zone	5,000.00
18.	School Renovation - McCarthy-Towne	40,000.00
19.	Community Education	10,430.00
20.	Chapter 765 Funds - 1975	5,798.00
21.	Chapter 765 Funds - 1976	40,598.00
22.	Chapter 825 and Highway Funds	164,158.00
23.	MBTA	3,000.00
25.	Bicentennial Funds	4,500.00
31.	Town Hall Renovations	11,500.00
48.	Conservation Land - Reed	1,200.00
51.	Minot Avenue - acceptance	1,600.00
53.	Reserve Fund	<u>47,177.79</u>

TOTAL TO BE RAISED AND APPROPRIATED
UNDER SPECIAL ARTICLES

\$ 445,399.56

TRANSFERS

From:	To:	
Art. 5. Library Receipts	Library Use	\$ 5,538.75
County Dog Fund	Library Use	2,899.59
Federal Revenue Sharing	Police Department	250,000.00
15. Stabilization Fund	Vehicles	1,762.23
22. Chapter 825 of 1974	Highway Funds	41,842.00
27. Cemetery Land Fund	Cemetery Land - Sweeney	1,601.00
52. Free Cash	Budget	400,000.00
53. Overlay Surplus	Reserve Fund	<u>27,822.21</u>
TOTAL TRANSFERS		\$ 731,465.78

BORROW

Art. 11.	Landfill Purchase - Kennedy	\$ 111,360.00
12.	Septage Disposal Land Purchase - Kennedy	<u>35,736.00</u>
TOTAL		\$ 147,096.00

SUMMARY

Budget (R. & A.)	\$10,523,821.66
Special Articles (R. & A.)	445,399.56
Special Articles (Transfers)	731,465.78
Borrow	<u>147,096.00</u>
GRAND TOTAL	\$11,847,783.00

Article 8. BORROW

VOTED UNANIMOUSLY: To authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 1975, in accordance with the provisions of General Laws, Chapter 44, Section 4, and to issue a note or notes therefor, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17.

Article 9. TOWN BYLAWS

VOTED: To delete Section 1 and Section 2 of Article 1 - Town Meeting of the Bylaws of the Town of Acton in their entirety and substitute therefor the following new Section 1 and Section 2:

"Section 1. The annual town meeting for the election of town officers shall be held on the first Monday of April in each year. The terms of elected officers shall be as stated in Section 1 of Chapter 255 of the Acts of 1966 (entitled an act establishing a selectman-manager form of government for the Town of Acton). The term of each such officer shall commence upon the final adjournment of the annual town meeting at which he is elected and shall extend until the final adjournment of the annual town meeting at which his successor is elected.

Section 2. All business of the annual meeting, except the election of such officers and the determination of such matters as by law are required to be determined at such meeting, shall be considered at an adjournment thereof, which adjournment shall be held on the second Monday in April, at such hour as decided by the board of selectmen."

Article 10. SURPLUS PROPERTY

VOTED UNANIMOUSLY: To raise and appropriate the sum of \$2,000.00 to be used by the Town Manager for the purchase and conditioning of surplus government property.

VOTED: To take up Article 16.

Article 16.

VOTED: To take up after Article 7 on Monday, May 19.

Article 17. SCHOOL ZONE

VOTED: That \$5,000.00 be raised and appropriated, to be expended by the Town Manager for the purpose of establishing an official school zone on Massachusetts Avenue at the location of the Acton-Boxborough Regional Junior High School.

Meeting adjourned at 10:28 P. M.

Wednesday, May 14, 1975. Moderator called the meeting to order at 7:30 P. M.

VOTED: That this meeting adjourn at the close of action on the article under consideration at 10:30 P. M. until 7:30 P. M. on Monday, May 19, 1975 at this same place.

Article 11. LANDFILL PURCHASE - KENNEDY LAND

VOTED: To authorize the Board of Selectmen to acquire by purchase or by eminent domain a parcel of land in North Acton containing approximately 46.40 acres and shown as Lot 1 on a plan entitled "Plan of Land in Acton, Massachusetts owned by Kennedy Land Corporation" dated March 15, 1975 by the Acton Engineering Department, a copy of which has been on file with the Town Clerk, as a site for a Sanitary Landfill, and appropriate the sum of \$111,360.00 for such acquisition, and to raise this appropriation to authorize the Treasurer with the approval of the Selectmen to borrow \$111,360.00 under G. L. c. 44, s. 7.

Total vote - 284. Yes - 245 No - 39 Needed to carry - 189.

Article 12. SEPTIC AREA - KENNEDY LAND

VOTED UNANIMOUSLY: To authorize the Board of Selectmen to acquire by purchase or by eminent domain a parcel of land in North Acton containing approximately 14.89 acres and shown as Lot 2 on a plan entitled "Plan of Land in Acton, Massachusetts owned by Kennedy Land Corporation" dated March 15, 1975 by the Acton Engineering Department, a copy of which has been on file with the Town Clerk, as site for a septic disposal area, and appropriate the sum of \$35,736.00 for such acquisition, and to raise this appropriation to authorize the Treasurer with the approval of the Selectmen to borrow \$35,736.00 under G. L. c. 44, s. 7.

Article 15. TRANSPORTATION VEHICLES

VOTED UNANIMOUSLY: To appropriate the sum of \$27,300.00, \$25,537.77 to be raised in the tax levy and \$1,762.23 to be transferred from the Stabilization Fund, such sum to be expended by the Town Manager for the purchase and equipping of three cruisers for the police department, one one-half ton truck for the Cemetery Department, one standard sedan for the Engineering Department and one standard sedan for the Board of Health, and authorize the Town Manager to trade in six of the present Town vehicles.

Article 18. RENOVATION PLANS - SCHOOL

VOTED UNANIMOUSLY: To raise and appropriate the sum of \$40,000.00 to be expended by the permanent Building Committee for the preparation of plans for the renovation and modification of the McCarthy-Towne School.

Article 19. COMMUNITY EDUCATION PROGRAM

VOTED: To raise and appropriate the sum of \$10,430.00 to establish a Community Education Program.

VOTED: That this meeting resolve that the fifth session be held on Wednesday.

Article 20. CHAPTER 765 FUNDS - 1975

VOTED UNANIMOUSLY: To raise and appropriate the sum of \$5,798.00 for the construction and/or improvement of Town roads, said funds to be reimbursed to the Town by the Commonwealth as the Town's 1975 fiscal year allotment under the provisions of Section 4 of Chapter 765 of the Acts of 1972.

Article 21. CHAPTER 765 FUNDS - 1976

VOTED UNANIMOUSLY: To raise and appropriate the sum of \$40,598.00 for the construction and/or improvement of Town roads, said funds to be reimbursed to the Town by the Commonwealth as the Town's 1976 fiscal year allotment under the provisions of Section 4 of Chapter 765 of the Acts of 1972.

Adjourned at 10:30 P. M.

Monday, May 19, 1975. Moderator called the meeting to order at 7:30 P. M.

ADJOURNMENT

VOTED: That this meeting adjourn at the close of action on the article under consideration at 10:30 P. M. until 7:30 P. M. on Wednesday, May 21, 1975 at this same place.

Article 14. DISPOSAL AREA

VOTED: To raise and appropriate the sum of \$14,500.00 to be expended by the Town Manager, for the reconditioning, construction, improvement and equipping of the Town sewage disposal area.

Article 13. LANDFILL FUNDS

VOTED UNANIMOUSLY: To raise and appropriate \$2,000.00 to be expended by the Town Manager, for the development of a sanitary landfill site off Quarry Road and the expenses of maintaining the the present sanitary landfill.

Article 22. CHAPTER 825 - HIGHWAY FUNDS

To see if the Town will raise and appropriate, or appropriate from available funds, the following sums of money for drainage projects, highway related activities on Town public ways and the reconstruction of a culvert on north Main Street at Nashoba Brook:

- a) Appropriate the sum of \$41,842.00 from funds which the Town has received under the provisions of Section 1 of Chapter 825 of the Acts of 1974,
- b) Raise and appropriate the sum of \$41,843.00 to be reimbursed by the Commonwealth under the provisions of Section 1 of Chapter 825 of the Acts of 1974,
- c) Raise and appropriate the sum of \$122,315.00,

or take any other action relative thereto.

VOTED: To

- a) Appropriate the sum of \$41,842.00 from funds which the Town has received under the provisions of Section 1 of Chapter 825 of the Acts of 1974,
- b) Raise and appropriate the sum of \$41,843.00 to be reimbursed by the Commonwealth under the provisions of Section 1 of Chapter 825 of the Acts of 1974,
- c) Raise and appropriate the sum of \$122,315.00, for drainage projects, highway related activities on Town public ways and culvert reconstruction.

Article 23. MBTA CONTRACT AND FUNDS

VOTED: To authorize the Town Manager to enter into a contract with the MBTA for commuter rail service from Boston to South Acton and raise and appropriate the sum of \$3,000.00 for Acton's share of the cost of such service.

Article 24. DISPOSAL - TODD HOUSE

VOTED: To authorize the Board of Selectmen to sell or otherwise dispose of the parcel of land and buildings thereon, either separately or together, located on Main Street and commonly known as the Todd House land, containing approximately 131,340 square feet and shown as Parcel B on a plan dated October 30, 1973 prepared by Acton Survey and Engineering, Inc. and specify the minimum price to be obtained by the Town to be \$10,000.00.

Total vote - 221. Needed to carry - 148. Yes - 216 No - 5.

Article 25. 200TH ANNIVERSARY

VOTED: To raise and appropriate \$4,500.00 to be placed in a separate account with the Town Treasurer to be expended for the celebration of the 200th anniversary of the battle between the citizens of Acton and British troops.

Article 7. PERSONNEL BYLAW

VOTED: To amend the Personnel Bylaw for Wage and Salary Determination, as amended through the Special Town Meeting of December 3, 1974, by deleting Sections 1 through 14 in their entirety and substituting therefor the following sections:

"APPLICATION

Section 1. EXTENT OF INCLUSION

All Town departments and all positions in the Town Service for which compensation is paid (whether full time, seasonal, casual, special, Civil Service or others) shall be considered as being within the scope of coverage of the Personnel Bylaw, with the following exceptions and/or limitations:

- (a) In conformance with Chapter 41, Section 108 of the General Laws, as amended, salaries paid to elected Town officials shall be established annually by a vote of the Town.
- (b) Positions under the direction of the School Committee, in conformance with Chapter 41, Section 108A of the General Laws, as amended, shall not be included, unless such inclusion shall be at the specific request of the School Committee.

Section 1.1. DEFINITIONS

As used in this bylaw, the following words and phrases shall have the following meanings unless a different construction is clearly required by the context or by the laws of the Commonwealth:

"Administrative Authority", the elected or appointed official or board having jurisdiction over a function or activity;

"Allocation", the designation of a position to a class or the assignment of a class to a compensation grade or schedule;

"Board", the Personnel Board described in Section 2;

"Class", a group of positions in the Town service sufficiently similar in respect to duties and responsibilities so that the same descriptive title may be used to designate each position allocated to the class, the same qualifications shall be required of the incumbents, the same tests of fitness may be used to choose qualified employees and the same scale of compensation can be made to apply with equity;

"Classification Plan", class titles appearing in Schedule A of Section 15 and the class specifications relating thereto which are on file with the Personnel Board;

"Compensation Grade", a range of salary or wage rates appearing in Schedules B, C, D or E of Section 15;

"Compensation Plan", Schedules B, C, D, E, F and G in Section 15;

"Continuous Employment", employment (either full-time or part-time) requiring a predetermined minimum work week and uninterrupted except for required military service and for authorized vacation or other leave of absence;

"Department", any department, board, committee, commission or other agency of the Town subject to this bylaw;

"Employee", an employee of the Town occupying a position in the classification plan;

"Full-Time Employment", employment for not less than eight hours per day for five days a week (or as set forth in Section 6(a) for Police and Fire uniformed personnel or Fire Alarm Operators) for fifty-two weeks (or their equivalent for the above referenced Police and Fire personnel) per annum, minus legal holidays and authorized vacation leave, sick leave and other leave of absence;

"Full-Time Employee", an employee retained in full-time employment;

"Increment", the dollar difference between step rates;

"Maximum Rate", the highest rate in a range which an employee normally is entitled to attain;

"Minimum Rate", the rate in a range which is normally the hiring rate of a new employee;

"Part-Time Employment", employment for less than full-time weekly employment;

"Part-Time Employee", an employee retained in part-time employment;

"Permanent Employee", an employee retained in continuous employment in a permanent position;

"Permanent Position", a full-time or part-time position in the Town service which has required or which is likely to require the services of an incumbent in continuous employment for a period of fifty-two calendar weeks;

"Position", an office or post of employment in the Town service with duties and responsibilities calling for the full-time, part-time or seasonal employment of one person in the performance and exercise thereof;

"Probationary Employee", an employee, except a member of the uniformed force of the Police Department, during the first six months of employment. The probationary status of uniformed members of the Police Department shall be determined by the Civil Service Law of the Commonwealth;

"Promotion", a change from a position of lower class and compensation grade to a position with greater responsibilities in a higher class and compensation grade;

"Range", the dollar difference between minimum and maximum rates;

"Rate", a sum of money designated as compensation for personal services on an hourly, daily, weekly, monthly, annual or other basis;

"Seasonal Employment", employment for less than full-time annual employment;

"Reallocation", the change in the assignment of a class from one compensation grade to another within the same schedule or to a different schedule at a designated compensation grade;

"Step Rate", a rate in a range of a compensation grade;

"Temporary Employee", an employee retained in a temporary position or in a permanent position in probationary or acting status;

"Temporary Position", a position in the Town service which requires or is likely to require the services of one incumbent for a period of less than fifty-two calendar weeks in continuous employment;

"Town", the Town of Acton.

ADMINISTRATION

Section 2. THE PERSONNEL BOARD

(a) Appointment Procedure

A Personnel Board of five members shall be appointed by the Board of Selectmen to serve without compensation, for a term of three (3) years. Vacancies shall be filled by the Board of Selectmen to cover the unexpired term of the vacated member.

(b) Board Membership

At least two (2) members shall be appointed by reason of specific qualifications through actual personnel practice or experience. No board member shall be in a paid service to the Town either elected, appointed or hired.

(c) General Board Procedures

Board members shall elect the officers it deems necessary to promote an effective organization, and may establish their own rules of procedure.

Three (3) members shall constitute a quorum for the transaction of business. The affirmative vote of the three (3) members shall be required to make official any act of the Board. The Board shall maintain accurate records of its official business, proceedings and actions. Subject to approved appropriations, the Board may make the necessary expenditures to insure an effective performance of their duties. The Board of Selectmen shall furnish the Board with such necessary office space, secretarial services, and hearing room as may be required for the performance of these duties.

Section 3. DUTIES OF THE PERSONNEL BOARD

(a) The Personnel Board shall establish such policies, procedures and regulations as it deems necessary for the administration of the Classification and Compensation Plans.

(b) The Personnel Board, from time to time, shall review the duties performed by employees in positions subject to the Classification Plan.

(c) The Personnel Board may tentatively add a new position class to the classification plan and designate its allocation to compensation grade or may reallocate a position class within the Compensation Plan, subject to the subsequent ratification of its action by a formal amendment of either or both plans at the next special or Annual Town Meeting.

(d) The Personnel Board shall, from time to time, review the Compensation Plan. It shall keep informed as to pay policies outside the service of the Town, and shall recommend to the Town any action which it deems desirable to maintain a fair and equitable pay level.

(e) The Personnel Board shall maintain written job descriptions of the jobs, or positions, in the Plan, describing the essential characteristics, requirements and general duties of the jobs. The descriptions shall not be interpreted as complete or limiting definitions of any job, and employees shall continue in the future, as in the past, to perform any duties assigned by department heads, supervisors or other administrative authority.

(f) The Personnel Board shall make an annual report to the Town, including recommendations on any matters related to the Plan which it feels should be considered by the Town.

Section 4. CLASSIFICATION AND COMPENSATIONS PLANS

(a) Classification Plan - All positions included within the scope of coverage of this bylaw are classified by titles appearing in Schedule A of Section 15. These class titles and the position description or specification for each as appearing in a Job and Staff Evaluation Manual which is maintained by the Personnel Board shall constitute the Classification Plan for the paid Town services, both full-time and part-time.

(b) Compensation Plan - The Compensation Plan shall consist of Schedules B through G in Section 15.

Compensation for part-time service in a position class allocated to a compensation grade in Schedules B, B-1, C or D shall be determined by dividing the weekly rate by the work week for full-time service in the office, division or department to which the employee is assigned. The resulting hourly rate multiplied by the number of hours of part-time service shall determine the employee's weekly pay.

Section 5. IMPLEMENTATION OF THE COMPENSATION PLAN

1. Except for positions in either municipal library, a full-time employee in a permanent position, who has a satisfactory performance record, shall be eligible for an advance of one step-rate on the date of his anniversary of employment, subject to the recommendation of his Department Head and the approval of the Town Manager; for positions in either library, approval of the Board of Trustees is required.

2. An employee in continuous part-time service occupying a position allocated to a compensation grade in Schedules B, B-1, C, D or E shall be eligible to receive the increment between his present rate and the next higher step-rate at such time as recommended by the employee's Department Head and approved by the Town Manager, or the appropriate Board of Library Trustees, not earlier than following the completion of one year at his present rate.

3. Progression within the range of a compensation grade is not automatic nor mandatory, but shall be on the basis of performance on the recommendation of the employee's Department Head and approval of the Town Manager or the appropriate Board of Library Trustees.

4. An employee receiving a promotion to a vacant position or to a new position shall, upon assignment resulting from such promotion, receive the rate in the compensation grade of the vacant or new position next above his existing rate or such higher rate in said compensation grade as determined by the Town Manager or the appropriate Board of Library Trustees.

5. An employee occupying a position in a classification which is reallocated to a different compensation grade shall normally receive the rate of the corresponding step of the new compensation grade.

6. The Town Manager or the appropriate Board of Library Trustees, shall be responsible for the employment of persons to fill positions subject to the Personnel Bylaw and shall determine the appropriate classification of the position to which such appointment is made.

7. The first six months of employment shall be a probationary period, at the end of which the Department Head shall recommend to the Town Manager or to the appropriate Board of Library Trustees, whether or not the employee should be retained based on his or her performance.

8. At the request of the Town Manager or the appropriate Board of Library Trustees, the Personnel Board shall recommend the class title and compensation grade of a position which is not currently included in the classification plan. Such classification and allocation to compensation grade shall be temporary pending the required amendment of the classification plan by Town Meeting action.

9. Employees in continuous full-time employment shall be paid for overtime work performed as follows:

- (a) At 1 1/2 times the employee's regular rate for positions allocated to Schedule B for such work in excess of forty hours in one week.
- (b) At 1 1/2 times the employee's basic hourly rate, such hourly rate to be computed on the basis of the work weeks appearing in Section 6, following, for position classes allocated to Schedules C and D.
- (c) At 1 1/2 times the employee's regular rate for positions allocated to Schedule E for such work in excess of eight hours during a regularly assigned work day and for all hours on other than a regularly assigned work day.

Section 6. WORK WEEK

- (a) For full-time service:

Department Heads	As Required
Professional Employees	As Required
Inspectors	As Required
Administrative and Clerical Employees	40 Hours
Hourly Wage Employees	40 Hours
Police Department Uniformed Personnel	40 Hours**
Fire Department Uniformed Personnel	42 Hours*
Fire Alarm Operators	42 Hours*

* Average for eight week period.

** Average for six week period.

- (b) For part-time continuous service:

The work week shall be determined by the Town Manager or the appropriate Board of Library Trustees. Subject to the appropriation of necessary funds, the employee's weekly rate shall be determined at the same proportion of the appropriate full-time rate as the part-time work week bears to the work week for full-time service.

- (c) For part-time service not continuous:

Hours of employment shall be determined by the Town Manager or the appropriate Board of Library Trustees, subject to the appropriation of necessary funds. The employee's rate shall be:

1. An hourly rate determined by dividing the appropriate weekly rate in Schedule B, B-1 or Schedule C by 40, or
2. The appropriate hourly rate in Schedule E, or
3. The rate specified in Schedule F.

Section 7. AMENDMENT OF PERSONNEL BYLAW

Any section or specific segment or provision of this Bylaw may be amended at an annual or special Town Meeting, provided the petition for such amendment has been submitted in writing to the Personnel Board and acted upon by the Board. Such petition for amendment shall receive fair and impartial consideration by the Board and may include hearings with the interested parties. The Board shall make known within thirty (30) days its approval or disapproval of such proposed amendment in writing to the Board of Selectmen. The Personnel Board may, by its own motion, propose amendments to the Personnel Bylaw.

FRINGE BENEFITS

Section 8. VACATIONS WITH PAY

(a) All employees in continuous employment, except those for whom other provisions are made by the laws of the Commonwealth, who have been employed for less than thirty weeks prior to June 1 in the current year shall be granted vacation leave of one (1) day with full pay for each month of employment, provided that such vacation credit shall be calculated from the first day of employment.

(b) Vacation leave of two (2) weeks with full pay shall be granted to any such employee who, as of June 1, has been employed by the Town for thirty (30) or more weeks but less than five (5) years.

(c) Vacation leave of three (3) weeks with full pay shall be granted to any such employee who, as of December 31, will have been employed by the Town for five (5) years or more.

(d) Vacation leave of four (4) weeks with full pay shall be granted to any such employee who, as of December 31, will have been employed by the Town for twelve (12) years or more.

(e) Vacation pay is computed as follows:

The number of hours that the employee is regularly scheduled to work times the employee's basic hourly rate of pay (or the hourly equivalent for employees paid on a salary basis).

(f) Vacation shall be granted by the Department Heads at such time as, in their opinion, will cause the least interference with the performance of the regular work of the department, but taking into account, as far as possible, the preferences of the individual employee. Vacations earned as of June 1 must be taken on or before December 31 of the same year. If a holiday falls within the vacation period of an employee, he shall be granted an additional day of vacation. No employee may be required or permitted to forego his vacation and receive extra pay in lieu thereof.

(g) Upon the death of an employee who is eligible for a vacation under the provisions of this section, payment shall be made to the estate of the deceased in an amount equal to the vacation allowance earned in the vacation year prior to the employee's death, but which had not been granted. In addition, payment shall be made for that portion of the vacation allowance earned but not used in the vacation year during which the employee died, up to the time of separation from the payroll.

(h) Employees who are eligible for vacation under these rules and whose services are terminated by dismissal through no fault or delinquency of their own, or by retirement, or by entrance into the armed forces, shall be paid an amount equal to the vacation allowance earned, and not granted, in the vacation year prior to such dismissal, retirement or entrance into the armed forces. In addition, payment shall be made for that portion of the vacation allowance earned but not used in the vacation year during which such dismissal, retirement, or entrance into the armed forces occurred, up to the time of the employee's separation from the payroll.

(i) Absences on account of sickness in excess of that authorized under the rules therefor or for personal reasons not provided for under sick leave may, at the discretion of the Department Head, be charged to vacation leave.

Section 9. HOLIDAYS

Work holidays shall be observed in accordance with the General Laws of the Commonwealth of Massachusetts.

Only essential work, as determined by the Department Head, will be scheduled on a recognized holiday. Except for work so scheduled, all employees in continuous service will receive the holiday off, with holiday pay, provided the holiday falls on a regularly scheduled work day for the employee. A holiday falling on Sunday will be observed on the Monday next following. If a holiday falls on a scheduled day off, an employee in continuous service will be given an additional day off -- at the convenience of the department. Holiday pay is computed in the same manner as vacation pay as set forth in Section 8 (e).

When a holiday falls on the employee's regularly scheduled work day and the employee is required to work, he shall be paid holiday pay, plus regular pay or 1 1/2 times regular pay if in a position class allocated to Schedule E for the hours actually worked. In no case will the number of vacation days plus the paid holidays exceed thirty-one (31) days.

In order to be eligible to receive holiday pay, the employee must have been in pay status on his last scheduled work day prior to the holiday and his first scheduled work day following the holiday, unless absent with the prior permission of his supervisor.

Section 10. PAYMENT DUE TO ABSENCE ON ACCOUNT OF ILLNESS

(a) Non-Occupational Sick Leave

All regular full-time employees shall be credited with one and one quarter (1 1/4) days of sick leave upon the completion of each month of service (or major fraction of a month) until the June 1 following the date of employment. The number of days credited as of June 1 of each year shall be available for use, if necessary, during the twelve (12) month period ending the following May 31. Sick leave not used in the year credited may be allowed to accumulate and be available for use, if necessary, during the twelve (12) month period ending the following May 31. This sick leave credit shall not exceed a maximum of one hundred (100) days. For each day accumulated at the start of a single, continuous, prolonged illness, a regular full-time employee or a regular part-time employee may receive three (3) days sick leave, if necessary, up to a maximum of one hundred (100) days on recommendation of the Department Head, with a written statement from the employee's doctor of the nature of the illness and the probable duration thereof, with the approval of the Town Manager. Sick leave may be used only for illness or injury to the employee himself, and only while in the employ of the Town. No sick leave accumulations may be considered as a basis for payment upon termination of employment. In order to be eligible to be granted sick leave, the employee must notify his superior of his incapacity on the first day of absence, stating the nature of the sickness or injury, time expected to be incapacitated and when he expects to return to work. The supervisor is expected to check on such absences and to check with the doctor and to obtain the doctor's certificate if, in his judgment, the situation demands such certification.

(b) Workman's Compensation

Each employee covered under the Workman's Compensation Law shall be entitled to the benefits and be subject to the provisions of General Laws, Chapter 152, as amended. Sickness or injury arising out of, and in connection with, the service to the Town, and for which Workman's Compensation is payable, shall be granted the difference between Workman's Compensation payments and the regular straight time rate of pay on the same basis as that set forth in sub-section (a). Non-Occupational Sick Leave, as detailed in this previous sub-section.

In the event such payments are made to an employee, the employee's sick leave accrual may be debited to such amounts as the Personnel Board determines to be equitable in relation to such payments.

(c) Other Service-Incurred Injury

Nothing in this section shall be construed to conflict with Section 100 of Chapter 41 of the General Laws.

Section 11. PAYMENT FOR EXCUSED ABSENCES

(a) Personal Leave: Department Heads may authorize excused absences with pay up to a maximum of three (3) working days during a calendar year for unforeseen or unusual situations requiring the absence of a regular full-time employee for all or a portion of a working day.

(b) Death of a Relative: Payment will be made for lost time up to three (3) days because of the death of a parent, spouse, child, sister, brother, grandmother, grandfather, grandson, granddaughter, mother-in-law, father-in-law, sister-in-law, brother-in-law, son-in-law, daughter-in-law, aunt or uncle.

Individual consideration may be given by the Town Manager for longer absences, or for absences because of the death of any relative for whose care and support the individual is primarily responsible.

(c) Military Leave: An employee shall be entitled to a leave of absence during the time of his compulsory service in the armed forces of the Commonwealth or during a compulsory annual tour of duty not exceeding seventeen days as a member of a reserve component of the armed forces of the United States, and shall receive the difference between his base pay for such service and his regular rate of compensation from the Town. He shall also be entitled to the same leaves of absence or vacation with pay given to other like employees.

The employee must present his military orders to his Department Head for inspection.

(d) Court Leave: An employee who is called for jury duty or summonsed on behalf of the Town shall be granted court leave. If the jury fees or witness fees amount to less than the employee's regular rate of compensation, he shall be paid an amount equal to the difference between them. Notice of service shall be filed with the Department Head upon receipt of summons.

When an employee has been granted court leave and is excused by proper court authority, he shall report back to his official place of duty whenever the interruption in said service will permit four or more consecutive hours of employment during the hours of his scheduled tour of duty.

(e) Leave of Absence for Educational Purposes: A permanent employee of the Town who leaves his employment for the purpose of attending an accredited school or college for further education may be entitled to a leave of absence without pay and without loss of Civil Service rights during such attendance.

Leave of absence for educational purposes may be granted by the Town Manager, provided that the contemplated course of study directly relates to potential improvement of the employee's service to the Town.

All such leaves shall be granted solely at the discretion of the Town Manager.

Section 12. GROUP LIFE INSURANCE

In accordance with Chapter 32B of the General Laws, as amended, and the terms of the insurance contract, all permanent full-time employees and all permanent part-time employees whose regularly established work week is 20 hours or more, who shall have completed six (6) months of continuous service for the Town, shall be provided with Group Life Insurance coverage not to exceed \$5,000.00, of which the Town will pay 50% of the premium and the employee the other 50%.

Section 13. HOSPITALIZATION AND SURGICAL INSURANCE

For permanent full-time employees and permanent part-time employees whose regularly established work week is 20 hours or more, who are, or become, members of the existing Group Health Insurance, the Town will pay 90% of the cost of such membership and the employee the other 10%. Coverage includes both individual and family basis.

MISCELLANEOUS

Section 14. CIVIL SERVICE LAW

Nothing contained in this Bylaw or any section thereof shall be construed as being in conflict with Chapter 31 of the General Laws."

Article 16. AMBULANCE PURCHASE, ETC.

VOTED: To raise and appropriate \$66,400.00, to be expended by the Town Manager for the purchase and equipping of an ambulance to be used by the Town in providing emergency medical service and for the Fire Department salary account, to cover the cost of hiring four additional firefighters, and for the Fire Department expense and capital outlay accounts, all to implement a State approved emergency medical service program in the Town.

Article 26. REVALUATION

To see if the Town will appropriate the sum of \$120,000.00, or any other sum, to be expended by the Town Manager for the costs of a program to equalize assessed valuations in the Town or for expert appraisal of taxable property and determine whether such appropriation shall be raised by borrowing or otherwise, or take any other action relative thereto.

VOTED: To take no action.

Article 27. CEMETERY LAND - SWEENEY

VOTED UNANIMOUSLY: To authorize the Board of Selectmen to purchase, take by eminent domain, or otherwise acquire for cemetery purposes a parcel of land containing approximately 3.5 acres located southeast of Willow Street adjacent to Mount Hope Cemetery and owned by Beatrice Sweeney, shown on an unrecorded plan entitled, "Compiled Plan of Land in Acton, Mass. Owned by Beatrice A. Sweeney," dated February 20, 1975, Harlan E. Tuttle, Surveyor, and appropriate \$1,601.00 from the Cemetery Land Fund for such acquisition.

Article 28. LAND FOR PARKING

To see if the Town will authorize the Board of Selectmen to acquire by purchase or by eminent domain for parking purposes one or both of the following parcels of land:

- A. The land on Railroad Street in South Acton shown as Parcel 20 on Town Atlas Plate H-2A and described in a deed to Michael E. Barton recorded with the Middlesex South District Registry of Deeds, Cambridge, Massachusetts in Book 12189, Page 617 and containing approximately one acre.

- B. The land on Maple Street in South Acton shown as Parcel 42-1 on Town Atlas Plate H-2A and described in deed to Patrick J. Montuori & John D. Gaziano, Jr., trustees of Main Line Realty Trust recorded with the Middlesex South District Registry of Deeds, Cambridge, Massachusetts in Book 10734, Page 126 and shown on a plan entitled "Land in Acton, Mass. Boston and Maine Railroad to Main Line Realty Trust" dated September 1963 also recorded with said deeds in Book 10734, Page 126 and containing 31,741+ square feet,

and appropriate a sum of money therefor and determine whether such appropriation shall be raised by borrowing or otherwise, or take any other action relative thereto.

VOTED UNANIMOUSLY: To take no action.

Article 29. LAND FOR TOWN HALL

MOTION: To authorize the Board of Selectmen to acquire by purchase, eminent domain, or otherwise for Town Hall and recreation purposes, all or any portion of the following parcels of land:

- a) The land with the buildings thereon located at 17 Woodbury Lane containing 0.54 acres described in a deed from Judith C. Knowles to Roland H. Vaillancourt, Jr. and Katherine N. Vaillancourt recorded in the Middlesex South District Registry of Deeds in Book 12120, Page 639, and further shown as Parcel 14, Plate F-3A of the Town Atlas (as amended to January 1, 1974).
- b) The land located behind 498 Main Street containing about 4 acres and described in a deed from Frank E. Greenough and Hattie Dora Greenough to Norman G. Collins and Frances L. Collins recorded in the Middlesex South District Registry of Deeds in Book 7522, Page 434, and further shown as parcel 51 Plate E-4 of the Town Atlas (as amended to January 1, 1974).
- c) The lots numbered 1-6 inclusive on Putnam Road containing a total of 2.78 acres being shown on a plan entitled, "Putnam Park, Plan of Land in Acton, Mass., owner and developer Mildam Trust" dated December 28, 1974 and recorded with the Middlesex South District Registry of Deeds in Book 10901, Page 449, and further shown as parcels 13-28, 13-29, 13-33, 13-38, 13-43 and 13-42 Plate E-4 of the Town Atlas (as amended to January 1, 1974).

and appropriate the sum of \$155,000.00 for such acquisition and to raise said appropriation to raise \$28,600.00 in the tax levy and to authorize the Treasurer to borrow \$126,400.00 under G. L. c. 44, s. 7.

Total Vote - 161. Needed to carry - 107. Yes - 96 No 65.

MOTION LOST.

Adjourned at 10:32 P. M.

Wednesday, May 21, 1975. Moderator called meeting to order at 7:30 P. M.

ADJOURNMENT

VOTED: That this meeting adjourn at the close of action on the article under consideration at 10:30 P. M. until 7:30 P. M. on Wednesday, May 28, 1975 at this same place.

MOTION: To reconsider Article 29. LOST.

MOTION: To amend motion to take up reconsideration at 8:30 P. M. or at end of article under discussion at this time. Amendment Lost.

Article 30. PLANS FUNDS FOR TOWN HALL

MOTION: To raise and appropriate the sum of \$12,000.00, to be expended by the Permanent Building Committee for preliminary plans for the construction of a new Town Hall or an addition to the existing Town Hall and the renovation of the existing Town Hall.

VOTED: To take no action.

Article 31. TOWN HALL RENOVATIONS

VOTED: To raise and appropriate the sum of \$11,500.00, to be expended by the Town Manager, for interior renovations of the Town Hall.

Article 32. DRAINAGE EASEMENT

VOTED: To accept a perpetual easement for drainage purposes off Massachusetts Avenue described in a deed from Richard T. and Rose M. Kelly dated June 14, 1961 and recorded with the Middlesex South District Registry of Deeds in Book 9834, Page 345.

Article 33. RECREATION LAND

MOTION: To authorize the Selectmen to purchase, take by eminent domain, or otherwise acquire a parcel of land containing approximately one acre for playground purposes, described as follows:

Beginning at a point on the northwesterly sideline of Gerald Circle, said point being a length of 33.20 feet from the point of curvature of a curve of 62.50 foot radius, thence;

N53-17-03W by Lot 12, a distance of 209.99 feet, to a stone wall, thence;

N50-34-43E by land of Robert L. and Florence F. Trafton along said stonewall, a distance of 68.53 feet, thence;

N51-25-44E again by said land of Trafton and said wall, a distance of 130.40 feet, thence;

N50-53-50E again by land of Trafton and the stonewall, a distance of 4.52 feet, thence;

S62-00-28E by land of Thomas and Margaret Twohey, a distance of 200.00 feet, thence;

S36-31-31W by lot 10, a distance of 146.54 feet to Gerald Circle, thence;

Easterly by the sideline of Gerald Circle by a curve to the left of 62.50 foot radius, a length of 100.00 feet, to the point of beginning;

and shown as Lot 11 on a plan of land entitled Fairway Heights, Section II, registered in Middlesex South District Registry of Deeds, Book 12468, Page 219; and raise and appropriate the sum of \$15,000.00 for such acquisition.

Motion Lost.

Article 34. ZONING BYLAW

VOTED: To amend the Zoning Bylaw, Section V B, Intensity Regulation Schedule District and Uses, by deleting the following line entries under the indicated headings:

	Min. Lot Dimensions		Min. Yard Dimensions (set back)		Max. Heights of bldgs.
	<u>Lot Area Sq. Ft.</u>	<u>Frontage</u>	<u>Front Yards***</u>	<u>All Other Yards</u>	<u>Stories</u>
"Business Uses Bldgs, 3,000 sq. ft. and under	None	None	30	10	
Bldgs. over 3,000 sq. ft.	10,000	100	30	30	3 stories and 36' above grade"

and substituting therefor the following line entry under the same headings:

"All Business Uses	10,000	100	30	30	3 stories and 36' above grade".
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Total Vote - 156. Yes - 116 No - 40 Needed to carry - 104.

Article 35. ZONING AMENDMENT

MOTION: To amend Section IV G of the Zoning Bylaw by adding the following to subparagraph 1:

"except that no new buildings or structure shall be erected and no existing building or structure shall be enlarged or moved",

and by deleting from subparagraph 2 the words "construct" and "and proposed" so it reads as follows:

2. Any person desiring to excavate, fill or grade within the Flood Plain shall submit to the Board of Appeals an application therefor, including four (4) copies of a Site Development Plan. The Site Development Plan shall include, but shall not necessarily be limited to, plans for the total site development, existing buildings, original grade elevations, proposed final grade elevations, definition of methods of grade and filling, drainage system layouts, and septic system plans.,

and by deleting subparagraph 4c,

and by deleting subparagraph 5 and substituting therefor the following paragraph:

"The vehicular and pedestrian access to any structure existing on the site on the effective date of this amendment shall not be changed, unless such changed access is at least one (1) foot above the Flood Plain Elevation in Flood Plain Table 1."

and by deleting from subparagraph 6 the word "construct" so it reads as follows:

6. None of the foregoing provisions relating to the presentation of an application to excavate, fill or grade, to the submission of a Site Development Plan, or to the securing of a special permit from the Board of Appeals shall apply to the maintenance or repair of existing facilities.

Total Vote - 167. Needed to carry - 111. Yes - 109 No - 58.
Motion Lost.

Article 36. SCENIC ROAD

VOTED UNANIMOUSLY: To designate the entire length of Pope Road as a scenic road under G.L. c. 40, s. 15C, by amending the vote of the 1974 Annual Town Meeting by deleting item number 18 and substituting the following:

"18. Pope Road from the northeasterly sideline of Great Road running approximately 12,250 feet in a northwesterly direction to the Concord town line, this being the entire road."

Article 37. ZONING BYLAW

VOTED UNANIMOUSLY: To amend section III B of the Zoning Bylaw by adding the following sentence at the end of the first paragraph:

"When a district is bounded on said map by a street, railroad track or brook the boundary of the district shall be construed to be the center line of the the street, railroad track or brook."

Meeting adjourned at 10:30 P. M.

Wednesday, May 28, 1975. Moderator called meeting to order at 7:30 P. M.

Article 38. ZONING AMENDMENT

MOTION: To amend the Zoning Bylaw Section V B Intensity Regulation Schedule District and Uses by deleting the following line entries under the indicated headings:

	Min. Lot Dimensions		Min. Yard Dimensions (set back)		Max. Heights of bldgs. Stories
	<u>Lot Area Sq. Ft.</u>	<u>Frontage*</u>	<u>Front Yard***</u>	<u>All Other Yards</u>	
"R-2 All Residential and Agricultural Uses	20,000	150	30	10	2½
All Other Uses	20,000	150	30	10	2½"

and substituting the following:

"R-2 All Residential and Agricultural Uses	40,000	200	30	10	2½
All Other Uses	40,000	200	30	10	2½"

and by deleting from *Exception:..." the minimum frontage will be 125' for R-2 and 150' for R-1 and R-3".

and substituting the following:

"The minimum frontage will be 150' for R-1, R-2 and R-3".,

and by adding the following new section V B 7:

"Any building existing on a lot in an R-2 district which complied with the area and frontage requirements in effect on May 12, 1975 may be enlarged or expanded for residential use, and an accessory building or structure may be erected on such a lot, notwithstanding the adoption of increased area and frontage requirements, provided that any such building or structure shall comply with all other dimensional requirements of this bylaw in effect on such date."

Total Vote - 176. Needed to carry - 117+. Yes - 92 No - 84. Motion Lost.

Article 39. ZONING BYLAW

VOTED UNANIMOUSLY: To amend the Zoning Bylaw, Section III A by adding the following subparagraph 4:

"4. Agriculture-Recreation-Conservation District ARC"

and by adding the following subparagraph to Section IV:

"H. Agriculture-Recreation-Conservation District (ARC)
This district is intended to protect the public health and safety, to protect persons and property against the hazards of flood water inundation and development of unsuitable soils, swamp land, marsh land and water courses; to conserve and increase the amenities of the Town, its natural conditions and open spaces, for recreation, agriculture, and the general welfare.

1. The following uses are permitted:

- a. Conservation areas for water, water supply, plants, and wildlife, and dams necessary for achieving this purpose.
 - b. Farming and horticulture, including raising, harvesting and storing crops, truck gardening, grazing, dairying, and poultry and livestock raising, but not including piggeries or the raising of animals for fur.
 - c. Orchards, nurseries, forests, and tree farms, provided that any logging equipment or other equipment necessary for these uses is normally stored in an enclosure, and is not visible from district or property boundaries.
 - d. Accessory Buildings and structures for the above uses.
2. The following uses may be permitted by the Board of Appeals if found to be compatible with other uses in the district and the purposes of this section.
- a. Outdoor recreational uses, including tennis, swimming, skiing, playgrounds, parks, and golf courses; provided golf courses shall be subject to all the provisions of section IV B 2 i.
 - b. Display and sale, or offering for sale, of farm produce, provided that the major portion of the produce is raised on the premises, and provided that no stand for such sale is located within twenty-five (25) feet of a street side line.

The Board of Appeals may impose appropriate conditions and restrictions upon any use permitted under this section 2, and shall determine appropriate parking requirements as provided in section V A 5 h."

and by amending Section V B, Intensity Regulation Schedule District and Uses, by adding the following:

	Min. Lot Dimensions		Min. Yard Dimensions (set back)		Max. Heights of bldgs.
	<u>Lot Area Sq. Ft.</u>	<u>Frontage</u>	<u>Front Yard</u>	<u>All Other Yards</u>	<u>Stories</u>
"ARC All permitted uses	80,000	200	45	20	3 stories and 36' above grade"

and by amending Section V A 5 by changing the heading to read:

"Off Street Parking and Loading Bay Requirements for I-1, I-2, B and ARC Districts"

and by adding the following to section V A 5 h:

"Any use permitted under section IV H 2	One space for every 3 users, based upon the maximum anticipated use of the facility, as determined by the Board of Appeals."
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and by rezoning as an ARC (Agriculture-Recreation-Conservation) District the land abutting Rt. 2 and described as follows:

Two certain parcels of land owned by the Commonwealth of Massachusetts locally known as The "State Farm" more particularly bounded as follows:

The 1st Parcel (Presently zoned I-2)

Easterly by the Concord-Acton Town Line,

Southerly by land of the Water Supply District of Acton, Merwin H. Craig, School Street, land now or formerly of Merwin H. Craig, and by land now or formerly of Ervin D. Putnam and Adelaide A. Putnam,

Westerly by Hosmer Street,

Northerly by Massachusetts Avenue (State Route 2); containing about 126 acres.

The 2nd Parcel (Presently zoned R-2)

Easterly by the Concord-Acton Town Line,

Southerly by Massachusetts Avenue (State Route 2),

Westerly by Hosmer Street,

Northerly by land now or formerly of the Evangelical Free Church of Concord; Value-Line of Concord Associates, Inc., Jenks Realty Corp., Land of Clement and Elizabeth Moritz, Wetherbee Street, Land of Arthur L. Freese, said Moritz, the Penn Central Company, the Oak Trust, A. R. Belli, Inc., Allen C. and Virginia S. Brown, and Keefe Road; containing about 102 acres.

Article 40.

MOTION: To authorize the Board of Selectmen to acquire by purchase, eminent domain, or otherwise, for traffic control and school purposes, a parcel of land located on Minot Avenue and Taylor Road containing approximately 40,527 square feet and shown as parcel 101 and 110 on map F-3 of the Town Atlas and raise and appropriate the sum of \$17,200 for such acquisition.

MOTION LOST.

Article 41. CONSERVATION LAND - JENKS

VOTED UNANIMOUSLY: To authorize the Conservation Commission to purchase or otherwise acquire, and authorize the Board of Selectmen to take by eminent domain, for conservation and outdoor recreation purposes, the fee or any other interest in all or any portion of the following parcel of land:

Land in Acton located behind 396 Central Street, shown as parcels 20 and 60 on Plate E-2 in the Town Atlas, containing approximately 29.43 acres, now or formerly owned by Albert R. Jenks, and shown as Parcel 1 on a plan entitled "Plan of Land in Acton, Mass. owned by Albert R. Jenks," dated February 16, 1973 by Acton Survey & Engineering, Inc.

and appropriate the sum of \$28,000.00 for such acquisition and authorize the Treasurer with the approval of the Selectmen to borrow \$28,000.00 under the authority granted by the Town under Article 1 of the Special Town Meeting held May 15, 1974; and authorize the Conservation Commission to take all actions necessary to secure reimbursement from the Commonwealth for such acquisitions.

Article 42. CONSERVATION LAND - PUTNAM

VOTED UNANIMOUSLY: To authorize the Conservation Commission to purchase or otherwise acquire, and authorize the Board of Selectmen to take by eminent domain, for conservation and outdoor recreation purposes, the fee or any other interest in all or any portion of the following parcel of land:

Land located at 65-67 Newtown Road, shown as Parcel 80 on Plate E-3 in the Town Atlas containing approximately 15.3 acres and shown on a plan entitled "Compiled Plan of Land in Acton, Mass. owned by F. Wendell Putnam and Norman E. Putnam," dated October 18, 1971, by Harlan E. Tuttle, Surveyor,

and appropriate the sum of \$13,000.00 for such acquisition and authorize the Treasurer with the approval of the Selectmen to borrow \$13,000.00 under the authority granted by the Town under Article 1 of the Special Town Meeting held May 15, 1974; and authorize the Conservation Commission to take all actions necessary to secure reimbursement from the Commonwealth for such acquisition.

Article 43. CONSERVATION LAND - YOUNG

VOTED UNANIMOUSLY: To authorize the Conservation Commission to purchase or otherwise acquire, and authorize the Board of Selectmen to take by eminent domain, for conservation and outdoor recreation purposes, the fee and any other interest in all or any portion of the following parcel of land:

Land located on Nagog Hill Road, shown as Parcel 1 on Plate D-4 in the Town Atlas, containing approximately 53.89 acres, and shown as Lot B on a plan entitled "Plan of Land in Acton, Mass. owned by Robert B. and Helena M. Young" dated April 17, 1975 by Acton Survey & Engineering, Inc.

and appropriate the sum of \$85,000.00 for such acquisition and authorize the Treasurer with the approval of the Selectmen to borrow \$85,000.00 under the authority granted by the Town under Article 1 of the Special Town Meeting held May 15, 1974; and authorize the Conservation Commission to take all actions necessary to secure reimbursement from the Commonwealth for such acquisition.

Article 44. CONSERVATION LAND - CACCIATORE

VOTED UNANIMOUSLY: To authorize the Conservation Commission to purchase or otherwise acquire, and authorize the Board of Selectmen to take by eminent domain, for conservation and outdoor recreation purposes, the fee or any other interest in all or any portion of the following parcel of land:

Land located off Massachusetts Avenue in West Acton, shown as Parcel 1 on Plate E-1 in the Town Atlas, containing approximately 55 acres, owned by Raymond J. and Francis G. Cacciatore, Trustees, and shown as Lot 3 on a Land Court plan filed in the South Registry District of Middlesex County in Registration Book 726, page 113,

and appropriate the sum of \$90,000.00 for such acquisition and authorize the Treasurer with the approval of the Selectmen to borrow \$90,000.00 under the authority granted by the Town under Article 1 of the Special Town Meeting held May 15, 1974; and authorize the Conservation Commission to take all actions necessary to secure reimbursement from the Commonwealth for such acquisition.

Article 45. CONSERVATION LAND - TAYLOR

VOTED UNANIMOUSLY: To authorize the Conservation Commission to purchase or otherwise acquire, and authorize the Board of Selectmen to take by eminent domain, for conservation and outdoor recreation purposes, the fee or any other interest in all or any portion of the following parcel of land:

Land located at 845-861 Main Street, shown as Parcels 41 and 51 on Plate C-5 in the Town Atlas, containing approximately 5.38 acres, now or formerly owned by the Estate of Lillian Frost Taylor

and appropriate the sum of \$10,000.00 for such acquisition and authorize the Treasurer with the approval of the Selectmen to borrow \$10,000.00 under the authority granted by the Town under Article 1 of the Special Town Meeting held May 15, 1974; and authorize the Conservation Commission to take all actions necessary to secure reimbursements from the Commonwealth for such acquisition.

Article 46. CONSERVATION LAND - EASTERN

VOTED UNANIMOUSLY: To authorize the Conservation Commission to purchase or otherwise acquire, and authorize the Board of Selectmen to take by eminent domain, for conservation and outdoor recreation purposes, the fee or any other interest in all or any portion of the following parcel of land:

Land located off Central Street, shown as Parcels 17 and 17-1 on Plate G-2A in the Town Atlas, containing approximately 32 acres, now or formerly owned by Eastern Mortgage Company

and appropriate the sum of \$35,000.00 for such acquisition and authorize the Treasurer with the approval of the Selectmen to borrow \$35,000.00 under the authority granted by the Town under Article 1 of the Special Town Meeting held May 15, 1974; and authorize the Conservation Commission to take all actions necessary to secure reimbursement from the Commonwealth for such acquisition.

Article 47. CONSERVATION LAND

To see if the Town will authorize the Conservation Commission to purchase or otherwise acquire, and will authorize the Selectmen to take by eminent domain, upon written request of the Conservation Commission, for conservation purposes, including outdoor recreation, as provided by Section 8C of Chapter 40 of the General Laws, the fee, or any other interest in all or any part of a parcel of land on Grasshopper Lane owned by Assabet Institution for Savings containing approximately 21.97 acres shown as parcels 11, 11-11, 11-12, 11-13, 11-14 and 11-15 on Plate F-4 in the Town Atlas and also shown as Parcels A-1, B-3, C-1, D-1 and G-1 on plan entitled "Plan of Land, Acton, Mass., owned by Centre Village Development Co. and Redcoat Realty Trust, R. D. Nelson, Engineer", dated May 15, 1973 and recorded with the Middlesex South Registry of Deeds, Book 12484, Page 353; and appropriate a sum of money therefor and determine whether the money shall be provided by borrowing or otherwise; and authorize the Conservation Commission to contract for reimbursement from the Commonwealth under G. L. c 132A, s. 11; or take any other action relative thereto.

VOTED UNANIMOUSLY: To take no action.

Article 48. CONSERVATION LAND - REED

VOTED UNANIMOUSLY: To authorize the Conservation Commission to purchase or otherwise acquire, and authorize the Board of Selectmen to take by eminent domain, for conservation and outdoor recreation purposes, the fee or any other interest in all or any portion of the following parcel of land:

Land located behind 36 Piper Road, shown as Parcel 11-1 on Plate H-3 in the Town Atlas, containing approximately 2 acres, now or formerly owned by Mrs. Thomas Reed

and raise and appropriate \$1,200.00 for such acquisition.

Article 49. NEW STREETS

VOTED UNANIMOUSLY: To accept as public ways the following streets, or portions thereof, as laid out by the Board of Selectmen according to plans on file with the Town Clerk, including the takings or acceptances of easements for drainage, utility, or other purposes where shown on said plans or described in the order of layout:

IN PARLIN PARK SECTION I

- A. Samuel Parlin Drive from the northerly sideline of Hammond Street a distance of 1133+ feet in a generally northerly direction to station 11+32.72.

IN PARLIN PARK SECTION II

- B. Willis Holden Drive from the northeasterly sideline of Samuel Parlin Drive a distance of 1096+ feet in a generally northerly and westerly direction to station 11+16.04, including the temporary cul-de-sac.

IN BRUCEWOOD ESTATES SECTION III

- C. Arborwood Road from the northerly sideline of Robinwood Road a distance of 1247.86 feet in a generally northwesterly and westerly direction to a dead end at land now or formerly of the Pious Society of the Missionaries of St. Charles Borromeo, Inc., this being the entire road.

IN ALPHA INDUSTRIAL PARK

- D. Eastern Road, from the northwesterly sideline of Main Street (Route 27) a distance of 556+ feet in a northwesterly direction to the northwesterly sideline of a 62.50 foot radius cul-de-sac, including the cul-de-sac, this being the entire road.

IN ROBBINS PARK SECTION IV

- E. Bromfield Road from the present northerly end of Bromfield Road as a Public Way a distance of 157.49 feet in a northerly direction to the northerly sideline of a 62.50 foot radius cul-de-sac, including the cul-de-sac, this being the entire road within Section IV of Robbins Park.

IN COLONIAL ACRES

- F. Squirrel Hill Road from the westerly point of tangency of the 20 foot radius rounding at Highland Road a distance of 417.72 feet in an easterly direction to the beginning of a curve with a centerline radius of 120 feet.

Article 50. STREET RELOCATION

VOTED UNANIMOUSLY: To accept the revised and corrected relocation of Parker Street at its intersection with Independence Road for a distance of 553.96 feet, approximately half of which runs in a southwesterly direction from said intersection and other half in a northerly direction, as laid out by the Board of Selectmen according to a plan on file with the Town Clerk.

Article 51. MINOT AVENUE

VOTED UNANIMOUSLY: To accept a portion of Minot Avenue, as laid out by the Board of Selectmen according to plans on file, as a public way and authorize the Board of Selectmen to acquire by eminent domain or otherwise, the easements for sidewalk, drainage and roadway purposes shown on such plans and raise and appropriate the sum of \$1,600.00 for the acquisition of such land and easements.

Article 52. FREE CASH

VOTED UNANIMOUSLY: That \$400,000.00 be appropriated and transferred from Free Cash to be used by the Assessors in considering and fixing the tax rate for the current year.

Article 53. RESERVE FUND

VOTED UNANIMOUSLY: That \$75,000.00 be appropriated for a Reserve Fund, pursuant to Section 6 of Chapter 40 of the General Laws, \$27,822.21 to be transferred from the overlay surplus account and the remainder to be raised in the tax levy.

10:20 P. M. Business completed.

Voted: To adjourn meeting.

A true copy. Attest:

REFERENCE BOOK
ACTON MEMORIAL LIBRARY
ACTON, MASSACHUSETTS 01720

Charles M. MacRae

Town Clerk

Amendments to the Town Bylaws (Article 9) and the Protective Zoning Bylaws (Articles 34, 37 and 39) voted in the affirmative at the Annual Town Meeting this year were approved by Attorney General Francis X. Bellotti on September 17, 1975 and duly posted as required by law.

OFFICE HOURS

Town Office (Selectmen, Town Manager)	8-4:30 (Tues. 7:30 p.m.)	Town Hall	263-2761
Town Clerk	8-4:30 (Tues. 7:30-8:30 p.m.)	Town Hall	263-2761
Treasurer and Collector	8-4:30 (Tues. 7:30-8:30 p.m.)	Town Hall	263-7018
Assessors	8-4:30 (Tues. 7:30-8:30 p.m.)	Town Hall	263-2966
School Superintendent	8-4:30	A-B Regional H.S.	263-9503
Asst. School Superintendent	8-4:30	A-B Regional H.S.	263-9503
Board of Health	8-4:30	Office at Forest Road	263-4736
Veterans' Agent	No Regular Hours	At Home	
Library Hours:			
Memorial Library	Mon-Fri., 9 a.m. - 9 p.m. Saturday, 9-5 p.m. Sunday, 2-5 p.m. (in Winter Months)		263-2232
Citizens, West Acton	Mon., 7-9 p.m. Tues.-Fri., 10-5 p.m.		263-9222

MEETINGS

DAY & TIME

PLACE

Annual Town Election	1st Monday in April	Precinct Fire Stations
Annual Town Meeting	2nd Monday in April	Blanchard Auditorium
Appeals Board	2nd Monday of each month or when necessary	Town Hall
Assessors	1st Tuesday of each month 4:30 p.m.	Town Hall
Building Committee	1st and 3rd Monday of each month, 7:30 p.m.	Guidance Library at High School
Conservation Commission	1st and 3rd Wednesday of each month, 8:00 p.m.	Hearing Room at Forest Road
Finance Committee	Thursdays as needed, 8:00 p.m.	Hearing Room at Forest Road
Board of Health	2nd and 4th Tuesday of each month, 7:30 p.m.	Hearing Room at Forest Road
Historical Commission	2nd Wednesday of each month, 8:00 p.m.	Hearing Room at Forest Road
Library Trustees	1st Thursday of each month, 7:45 p.m.	Memorial Library
Planning Board	Every Monday, 8:00 p.m.	Hearing Room at Forest Road
Recreation Commission	1st Tuesday of each month, 7:30 p.m.	Hearing Room at Forest Road
School Committee: Regional	2nd and 4th Thursday of each month, 7:30 p.m.	Jr. High School Music Room
Local	3rd Thursday of each month, 7:30 p.m.	Jr. High School Music Room
Selectmen	Every Tuesday at 7:30 p.m.	Town Hall
Youth Commission	1st and 3rd Monday of each month, 8:00 p.m.	Town Hall

AT YOUR SERVICE

EMERGENCY NUMBERS

POLICE 263-2911
FIRE 263-9191
AMBULANCE 263-2911

Be sure to give your name and address as well as the nature of your emergency clearly. Do not hang up until you are sure your message has been understood.

FOR ANSWERS ON:

CALL THE:

TELEPHONE:

Assessments	Board of Assessors	263-2966
Bills and Accounts	Town Treasurer and Collector	263-7018
Birth, Death, Marriage Certificates	Town Clerk's Office	263-2761
Building	Building Inspector	263-7545
Cemeteries	Cemetery Superintendent	263-2240 or 263-4428
Civil Defense	Fire Chief	263-4366
Dog Licenses	Town Clerk's Office	263-2761
Dog Problems	Dog Officer	263-4979
Education Information	School Superintendent	263-9503
Elections, Voting and Registration	Town Clerk's Office	263-2761
Engineering	Town Engineer's Office	263-7545
Finance	Chairman of the Finance Committee	263-5510
Fire (Routine and Permits)	Fire Department	263-4366
Garbage and Refuse	Board of Health	263-4736
Health and Sanitation	Board of Health	263-4736
Highways and Streets	Town Engineer	263-7545
Home Nursing	Board of Health: Visiting Nurse	263-4736
Hunting and Fishing Licenses	Town Clerk's Office	263-2761
Library	Librarian, Memorial Library	263-2232
	Librarian, Citizens Library of West Acton	263-9222
Licenses	Selectmen-Town Manager	263-2761
	Board of Health	263-4736
Mosquito Control	Board of Health	263-4736
Nurses (School)	School Nurse, Junior High and High Schools	263-7738
Nurses (School)	Elementary Schools	263-4982
Nurses (Town)	Town Nurse	263-4736
Oil Burner Permits	Fire Chief	263-4366
Planning	Chairman of the Planning Board	263-7545
Plumbing Permits	Board of Health	263-4736
Public Works	Office - Forest Road	263-4736
Schools	Carolyn T. Douglas School	263-2753
	Julia L. McCarthy-Marion L. Towne School	263-4982
	Florence A. Merriam School	263-2581
	Paul P. Gates School	263-9162
	Luther B. Conant School	263-7407
	Acton-Boxborough Regional Junior High School	263-7716
	Acton-Boxborough Regional High School	263-7738
	Superintendent of Schools	263-9503
Selectmen	Town Office	263-2761
Snow Removal	Highway Department	263-5332
Tax Collections	Treasurer and Collector	263-7018
Veterans' Services	Veterans' Agent	263-4428
Water Problems	Water District (Not part of the Town of Acton)	263-5646
Welfare Questions	Welfare Board (Office in Concord)	369-1290
Wiring	Wire Inspector	263-5555
Wiring Permits	Office - Forest Road	263-4736
Zoning	Zoning Enforcement Officer	263-7545

Water District

263-9191